

2015 ANNUAL TOWN MEETING

APRIL 14, 2015 7:00 P.M.

22385 W. Highway 60, MUNDELEIN ILLINOIS 60060

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/INTRODUCTION OF TOWNSHIP OFFICIALS

After notice was given in the Daily Herald on March 27, 2015; and after notices were posted at the following locations: Fremont Public Library, Mundelein Senior Center, Fremont Township and Fremont Township web page, Clerk McCann called the 2015 Annual Town Meeting to order at 7:13 P.M.

The following residents signed the attendance register:

Daniel R. Prezell, Elizabeth Werning, Adrienne Buckingham, Judy Hammel, Fred Weinberg, Joe Herchenbach, George Pannhausen, Teri Pulver, Sean Parmley, Debbie Hayek, Roger Halverson, Russelle Rankin, Tom Powell, Bob Senour, Gordon Smith Teresa Bartels, Lori Compiani, Beverly Clift, Alvin Clift, Keith Voss, Alicia Dodd, Victoria Freese, Tori Trauscht, Michael O'Kelly, Malia Naipo, Michael O'Kelly Jr., Lola Davis, Denise Stelzer, Justin Southwick, Rose Marie Domeny, Yassef Bamoyne, Joe Schwan, Pete Tekampe, Bob Tekampe, Beth Herchenbach, Luke Herchenbach, Owen Pulver, Loraine Ray, Jeanne Taschetta, Richard Litz, Robin Litz, Emily O'Kelly, Michael Hayek, Paulette Halvorsen, Lilian Quint, Michael Quint, Michael Rankin, Dave Small, Diane Shaw, Francis G. Shaw, Louis M. Bruno, Donald St. Aubin, Barb Tonkery, Nick Tonkery, Brenda Prezell, Charles Bartels, Bruce Backe, Denise Wright, Tom Wright, Nicole Sullivan, John Retzinger, Jack Bowes, Christ Obert, Janice Powell, Dan Beelow, Doug Rouse, Leslie Coslet, Ken Coslet.

The following elected officials were present: Supervisor Diana O'Kelly, Hwy. Commissioner Bill Grinnell, Clerk Christina McCann, Trustee Jeri Atleson, Trustee Tami Forman, Trustee Chic Martin and Trustee Connie Shanahan.

Clerk McCann led the Pledge of Allegiance, welcomed the Electors and introduced elected officials.

2. NOMINATION OF MODERATOR

- **Rose Marie Domeny moved and Mike O'Kelly seconded the motion to nominate Dan Prezell to act as Moderator. All in favor, motion carried.**

There were no other nominations.

3. ELECTION OF MODERATOR AND MODERATOR'S OATH OF OFFICE

Being there were no other nominations, the Oath of Moderator was administered and Mr. Prezell proceeded with the business of the 2015 Annual Town Meeting.

4. APPROVAL OF MINUTES

- **Chic Martin moved, and Tami Forman seconded the motion to approve the minutes of the 2014 Annual Town Meeting. All in favor, motion carried.**

5. PUBLIC COMMENTS

Joe Schwann, Champions Court, thanked Hwy. Commissioner Grinnell for a good job plowing roads this winter. Mr. Schwann stated he would like township meetings changed to another night because the Monday night meetings conflict with Village of Mundelein meetings.

6. SUPERVISOR'S ANNUAL REPORT

The FY 2014/2015 Supervisor's Annual Financial Report was presented as follows:

GENERAL TOWN FUND

BALANCE MARCH 1, 2014	\$1,694,658.77
REVENUES	1,112,602.34
OPENING BALANCE	2,807,261.11
EXPENDITURES	1,283,185.76
BALANCE FEBRUARY 28, 2015	\$1,524,075.35

GENERAL ASSISTANCE FUND

BALANCE MARCH 1, 2014	\$ 360,713.92
REVENUES	190,013.65
OPENING BALANCE	469,727.57
EXPENDITURES	81,540.74
BALANCE FEBRUARY 28, 2015	\$ 388,186.83

ROAD & BRIDGE FUND

BALANCE MARCH 1, 2014	\$ 87,379.51
REVENUES	219,197.98
OPENING BALANCE	306,577.49
EXPENDITURES	176,097.04
BALANCE FEBRUARY 28, 2015	\$ 130,480.45

PERMANENT ROAD FUND

BALANCE MARCH 1, 2014	\$ 433,575.38
REVENUES	1,132,035.97
OPENING BALANCE	1,565,611.35
EXPENDITURES	940,367.96
BALANCE FEBRUARY 28, 2015	\$ 625,243.39

- **Nick Tonkery moved and Gordon Smith seconded the motion to approve the FY 2014/2015 Supervisor's Annual Financial Report. All in favor, motion carried.**

Discussion

7. OLD BUSINESS

Parks Committee Report

Parks Chair Dan Prezell reported on the following:

Behm Park

Projects completed in 2014 included:

- New 36'x72' storage barn to help store township equipment
- Prefab concrete restroom facilities
- New well for storage building and restrooms
- Septic field for restrooms

Projected projects at Behm Park for 2015:

- Installation of three (3) pickle ball courts
- Garbage/Recycling centers

- Install Behm Park sign at entrance
- Fix drainage on first base side of both baseball fields
- Fix drainage problems on east side of football field
- Install L shaped privacy screens in front of restrooms doorways

Projected 2015 Maintenance Projects for Behm Park

- Crack filling, sealcoating and restriping of parking lots and walking paths.

Ivanhoe Park

Projects completed in 2014 included:

- Expanded parking lot to add twenty (20) more parking spaces
- Paved and striped entire parking lot
- Installed electronic entry gate
- Installed new PVC split rail fence

Projected Projects at Ivanhoe community Club Park for 2015

- Finish landscaping around newly paved parking lot
- Stake down new parking lot blocks
- Finish PVC fence around porta potties
- Install 8-16 new trees
- Install new ICCP sign at park entrance

Projected Park Maintenance Projects

- Replace ten (10) ball field light bulbs (township staff will complete in May)

CERT Report

CERT member Rose Marie Domeny reported on the following:

- The mission of the Fremont Township CERT is to educate residents of Fremont Township about disaster preparedness for hazards that may impact our area, train residents in basic disaster response skills to do the greatest good for the greatest amount of people, and to provide support to local emergency response agencies.
- CERT teams actively assisted first responders after recent tornadoes struck Fairdale, Illinois.

Education

The following events were held in 2014 and are scheduled for 2015:

- May 10, 2014 – Kids Health Fair, Grayslake
- July 6, 2014 – Participated in the Mundelein Parade with Mundelein CERT
- July 26, 2014 – Lake County Fair booth and presentation
- Sept 29, 2014 – Active Shooter presentation at Fremont Library (40)
- Oct 5, 2014 – Countryside Fire Open House
- Oct 19, 2014 – Grayslake Fire Open House
- Jan 26, 2015 – Till Help Arrives presentation at Fremont Library (40)
- Feb 26, 2015 – CERT's Premiere on WRLR Radio—the voice of Lake County
- CERT will be on WRLR the fourth Thursday of each month at 7:00 p.m.

Training

- CERT Team meets quarterly in April, July, October and January for refresher training on a variety of subjects including, tabletop drills, equipment demonstration and trailer organization, familiarization with township maps and Winter Safety Tips
- Three team members are currently enrolled in traffic control classes
- Three team members were trained by the Lake County Health Department to become site managers should an emergency event require mass distribution of medications in Lake County
- Fourteen township residents recently completed the six-week entry level CERT training sessions in February and March of 2015. Several have expressed a desire to join the Fremont Township Community Emergency Response Team (CERT)

Community Support Efforts

- May 3, 2014 – Fremont Township recycling event – traffic control
- Working with Fremont CERT on a Pet Sheltering Plan for emergencies
- June 21, 2014 – call out by Fremont Township - trees and wires down (8 responded)
- July 6, 2014 – provided traffic control at the end of the Mundelein Parade route
- Sept 27, 2014 – Prescription drug return at Township Center—traffic control

Administrative Functions

- The Standard Operating Procedures (SOPs) have been updated and approved by the Township Board on July 14, 2014

Ms. Domeny spoke about the importance of creating a county-wide reverse 911 system which could be used to notify unincorporated residents about emergency events. Currently local reverse 911 programs are administered by each individual village and those living in unincorporated areas do not always receive notifications via telephone.

Community Garden Report

Community Garden Coordinator Alicia Dodd reported on the following:

- The community garden mission statement is: To create a sustainable, organic garden to supply food for the food pantry, learn together, and build community.
- Alicia Dodd presented a Power Point presentation with photos depicting the condition of the garden when the project began in the spring of 2014 and at the height of production in the summer of 2014.
- Special features, such as swales, have been created to store water and irrigate crops
- Herbs are grown in a spiral configuration to preserve space which is better used for other produce.
- Cover crops are placed in specific areas to hold down weeds and attract beneficial insects.
- Outdoor play space for children has been installed which encourages volunteers to bring their children and expose them to the garden.
- Produce is typically harvested on Tuesday mornings and brought to the Township Center for distribution to food pantry clients.
- Vegetables in production up to Thanksgiving were included in the Township Thanksgiving Basket Program.
- A wide diversity of crops are planted, including organic produce.
- A Garden Tasting event was held on September 13, 2014. Community leaders were invited to learn about the garden and how it benefits needy township residents.

- Volunteers assisting at the garden include people of all ages, scout groups, corporate work teams and community service obligations.
- Plans for 2015 include planting perennials such as asparagus, raspberries, fruit trees and flowers.
- A shed donated from the Mundelein High School wood shop class will be installed for additional storage.
- A rain barrel will be installed to collect additional water to irrigate crops
- An Eagle Scout is considering the installation of a honey bee hive to bring beneficial bees to the garden.
- Local Girl Scouts are working on bug hotels.
- Education efforts include providing recipes and food information with produce for distribution to residents.
- Considering installing a rain garden at the new Road District maintenance building.
- A new flyer has been created to seek new volunteers for the 2015 growing season.

8. **NEW BUSINESS**

8.1 **Town Electors Vote on Resolution 4.14.2015 – Transfer of General Town Funds to the Road and Bridge Fund.**

Highway Commissioner Presentation

Commissioner Grinnell and Supervisor O’Kelly did a Power Point presentation explaining the Illinois Township Code authorizes legal voters at an Annual Town Meeting to, upon a vote, transfer funds from the General Town Fund to the Road and Bridge Fund. The Township Board previously approved putting Resolution 4.14.2015 before the Town Electors at the 2015 Town Meeting.

Commissioner Grinnell explained the need for additional Road District storage, reviewed photos of current storage and showed specifications and drawings for the proposed new storage facility. It was explained the original Road District facility was constructed in 1969 and that improvements were last made in 1979.

- **Raine Ray moved and Vicki Freese seconded the motion to adopt Resolution No. 4.14.2014 – Transfer of General Town Funds to the Road and Bridge Fund – authorizing Fremont Township to transfer surplus funds in the amount of \$500,000.00 from the General Town Fund to the Fremont Township Road District, Road and Bridge Fund to be used for capital improvements only.**

Discussion

Pete Tekampe inquired what the dimensions would be and if the new structure would replace all other Road District structures. Commissioner Grinnell explained the new structure would measure 106’ x 66’ and only one current building (the one closest to the driveway) would be demolished.

Vicky Freese inquired if the specifications and drawing for the new proposed facility could be posted online. Commissioner Grinnell replied the Power Point presentation could be posted online.

Barb Tonkery inquired where the new building would be located. Commissioner Grinnell explained it would be located next to the salt storage shed and would run north and south with an extension on the west side.

The Commissioner explained a variance from Lake County will be required to construct the building in the proposed location. A variance hearing is currently scheduled for May 15, 2015.

Janice Powell inquired how the project would impact the Road District's budget to complete other projects. Commissioner Grinnell replied the amount funded for the storage facility is above and beyond his normal operating budget and the project will not impact funding earmarked for other projects.

Justin Southwick stated he believes the improvements will save labor by not having to move vehicles and equipment out of the way to access needed items, plus will provide better roof coverage for equipment supplies.

Bob Tekampe stated he believes the Township should be looking to purchase a larger parcel of land, fifteen to twenty acres, to meet future needs instead of encroaching on current space such as the community garden. Commissioner Grinnell explained the structure will not take any space away from the community garden.

Tom Powell inquired if the project exceeds the allotted \$500,000.00, where would the additional funds come from. Commissioner Grinnell stated any additional funds required would come out of the Road District budget.

Barb Tonkery inquired how the township determined the amount of \$500,000.00 for the project. The Commissioner explained there has been quite a bit of planning with engineers and costs for the proposed structure were estimated by a maintenance/storage construction company.

Keith Voss inquired if the cost for demolition and removal of the old structure is included in the budget. Commissioner Grinnell replied yes.

Pete Tekampe inquired where salt will be stored if a salt shed is removed. Commissioner Grinnell replied salt will be stored in the other salt storage shed. Mr. Tekampe also wondered if the funds are transferred, would the Township have enough money if the General Assistance Fund went belly up or more people than anticipated needed assistance. Supervisor O'Kelly explained a special medical insurance program and new Medicaid programs can assist the Township to protect residents in need of support from the General Assistance fund.

Bob Tekampe inquired if there is a long term goal is for the Diebold property. Trustee Martin replied the current focus of the board is to improve existing facilities and the last piece of that puzzle is to improve the Road District facility.

Voting Results

AYE = 72

NAY = 2

ABSTAIN = 1

The motion is carried.

9. ELECTED OFFICIAL REPORTS

Elected Officials reported on the following projects and activities during FY 2014/2015:

Supervisor

Supervisor O'Kelly reported on the following:

- Froze 2014 Town & Road Levies

Transparency was increased by the following actions:

- Launched new website with improved transparency
- Created a Township Facebook page
- Scanned and uploaded historical Township documents to website
- Speaking at many homeowner association meetings

Resident Conveniences and Green Efforts included:

- Electronic recycling and shredding events
- Prescription drug collection event
- Drop off site for shoe recycling
- Drop off site for towels and bedding for local animal shelters
- Eye glass depository for Lions Club

Improvements to Administration Building:

- Community room remodeled – new paint, new flooring, additional lighting, installed updated television and DVD player
- Purchased networked copier/scanner
- Sealed and striped upper and lower parking lots
- Replaced one furnace

Behm Park Improvements include:

- Constructed new maintenance/storage facility
- Constructed permanent restrooms/drinking fountains
- Installed electronic entry gate
- Purchased a new equipment trailer
- Purchased a new mower
- Increased trees to 192

Ivanhoe Park Improvements include:

- Parking lot paved and expanded
- Installed dugout roofs
- Installed electronic entry gate
- Installed perimeter fencing

Community Garden Partnership improvements include:

- Installed water line
- Installed new pergola

Outreach Efforts for Community Donations include:

- Winter outerwear collection
- Pet food store gift cards totaling \$485.00
- Livestock from the Lake County Fair – 1 beef, 1 lamb, 9 hogs
- School supply drive
- Numerous food drives

FY 2014/2015 General Assistance Statistics:

<u>Program</u>	<u># of Residents</u>
General Assistance	3
Emergency Assistance	15
Food Pantry	1031
Share the Harvest Thanksgiving Dinners	65
Holiday Dinners	42
Adopt-a-Family Gifts	165
Senior Gift Bags	78
Diaper Bank	106
LIHEAP (winter assistance)	163
NICOR Sharing (heating assistance)	7
North Shore Gas Share-the-Warmth (heating assistance)	13
ComEd Cares (electric assistance)	6
Summer LIHEAP (cooling assistance)	73
Salvation Army	17
SNAP/Medicaid	10
Mother's Trust	2
Benefit Access (reduced license plates & free RTA passes)	29
Safelink (free cell phones)	5
Half Fare Taxi (for medical transportation only)	1216
NW Demo Pace Bus Trips	158
RTA Reduced Fair Passes	40
School Supplies	37

The Supervisor stated Nancy Lech and Herb Riedel are dedicated staff members and thanked them for their assistance and hard work during the past year.

Assessor – No Report

Highway Commissioner

Commissioner Grinnell reported the following:

- Replaced 1992 dump truck
- Highway staff completed various culvert and storm sewer replacements
- Highway staff assisted Parks Department with various projects
- Forest Lane drainage project is 80% complete
- Paved Ivanhoe Road from Fairfield Road to Township boundary

Clerk

Clerk McCann reported the following:

- Scanning project to preserve historical township documents
- Scanned historical documents uploaded to website for public viewing
- Digitally scanning other township records for electronic storage
- Updated policies and procedures regarding FOIA and Open Meetings Act.

Trustees

Trustees reported the following:

- Trustee Martin thanked the Supervisor, Clerk and Trustees for their work and ability to work cooperatively with each other.
- Trustee Shanahan thanked Dan Prezell and the Parks Committee for the work they have done to improve both Behm and Ivanhoe Parks. The community benefits from those improvements
- Trustee Atleson noted the community garden project is helping countless township residents and is always looking for volunteers to assist with their efforts.

10. 2016 ANNUAL TOWN MEETING – TIME AND PLACE

- **Tom Powell moved and Jeri Atleson seconded the motion to set the date and time for the 2016 Annual Town Meeting for April 12, 2016 at 7:00 P.M. All in favor, motion carried.**

11. PUBLIC COMMENTS

- Janice Powell expressed concern about the completion of the Sylvan Lake Project. Highway Commissioner Grinnell explained funding is still available for the project and they are waiting for permits from the Illinois Department of Natural Resources.
- Rose Marie Domeny thanked the Township for increased transparency and openness with the residents and encouraged everyone to volunteer in the community.
- Pete Tekampe would like to see Assessor Sullivan attend the Annual Town Meeting or send a representative from his office to give a report.

12. MOTION TO ADJOURN

- **Tom Powell moved and Chuck Bartels seconded the motion to adjourn the meeting at 8:33 p.m. All in favor, motion carried.**

Respectfully Submitted on April 13, 2016

Christina McCann, Township Clerk

Dan Prezell, Moderator