

## Minutes Board of Town Trustees

STATE OF ILLINOIS,  
COUNTY OF LAKE  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on July 14, 2014 to conduct a **Regular Meeting.**

### **ELECTED OFFICIALS:**

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Ed Sullivan, Jr.	Assessor
Trustee Atleson	Town Trustee
Trustee Forman	Town Trustee
Trustee Martin	Town Trustee
Trustee Shanahan	Town Trustee

### **1. CALL TO ORDER AND PLEDGE**

Supervisor O'Kelly called the meeting to order at 7:00 P.M.

### **2. ROLL CALL**

#### **BOARD MEMBERS PRESENT**

Supervisor O'Kelly, Trustee Atleson, Trustee Forman, Trustee Martin, Trustee Shanahan.

#### **ELECTED OFFICIALS PRESENT**

Clerk Christina McCann, Hwy. Commissioner Bill Grinnell

#### **OTHERS PRESENT**

Pat Stejskal, Lou Bruno, Judy Hammel, Rose Marie Domeny

### **3. PUBLIC COMMENTS**

None

### **4. APPROVAL OF MINUTES**

- Trustee Martin moved and Trustee Forman seconded the motion to approve the minutes of the June 9, 2014 Regular board Meeting. All in favor, motion carried.

### **5. CORRESPONDENCE**

None

### **6. OLD BUSINESS**

None

### **7. NEW BUSINESS**

#### **7.1 Administrative Center Parking Lot Bids**

- **Trustee Martin moved and Trustee Shanahan seconded the motion to accept bids from AYE Enterprises, Inc. to perform the following projects at Administrative Center upper and lower level parking lots: Crack Sealing with Routing in the amount of \$5,049.68; Sealcoating in the amount of \$3,616.21; Striping in the amount of \$964.50. Trustee Atleson requested a roll call.**

**Roll Call: Aye: Trustee Atleson, Trustee Forman, Trustee Martin, Trustee Shanahan. Nay: None All in favor, motion carried.**

**7.2 New Signs**

Trustee Shanahan is working to coordinate signage with the new logo to be installed at Behm and Ivanhoe Parks.

**8. COMMITTEE REPORTS**

**8.1 Parks**

**Behm Park**

**8.1.1 Septic Bids**

- **Trustee Martin moved and Trustee Shanahan seconded the motion to approve the bid from A.R. Hertel Plumbing & Heating, Inc. in the amount of \$8,000.00 for septic installation (less materials provided by Township), underground plumbing and final building connection. All in favor, motion carried.**

**8.1.2 Parking Lot & Bike Path Bids**

No action was taken. Funding permitted; this project will be completed next summer.

**8.1.3 Ivanhoe Park**

- **Trustee Martin moved and Trustee Shanahan seconded the motion to accept the bid from Accu-Pave in the amount of \$59,762.75 to excavate and pave the parking lot at Ivanhoe Community Park. All in favor, motion carried.**

**8.2 Well & Water**

No Report

**9. CERT REPORT**

CERT Team Leader Pat Stejskal reported on the following CERT activities:

- Eight team members responded to a call-out on June 21st from Supervisor O’Kelly to assist with traffic control around downed power lines on Owens Rd. The call-out concluded at 11:30 pm. when the Hwy. Department was able to officially close the road. The Supervisor made suggestions that more than one team member be trained to contact members during a call out, and that team members drive the township to become more familiar with local roads.
- Three team members assisted with a Point of Distribution (POD) drill with the Lake County Health Department. These Team members are now certified to be POD managers.
- Team members assisted with crowd and traffic control for the Mundelein July 6<sup>th</sup> parade.
- Team members assisted with a call-out from the Mundelein Police Department requesting traffic control at Mundelein High School after the parade.

- Pat Stejskal and Lou Bruno reviewed the revised Standard Operating Procedures for the Trustees and explained changes made to the document, in particular the waiver and acknowledgement pages. Team Leader Pat Stejskal asked the Board to formally approve the document revisions.
- **Trustee Forman moved and Trustee Martin seconded the motion to approve the revised CERT Standard Operating Procedures (SOP'S). All in favor, motion carried.**

## **10. ELECTED OFFICIALS' REPORT**

**Assessor** – No Report

**Clerk** – No Report

**Highway Commissioner**

**Commissioner Grinnell reported on the following:**

- Bill Grinnell thanked CERT for their assistance after the June 21<sup>st</sup> storm that resulted in several downed power lines and trees.

### Forest Lane Project

- The Hwy. Commissioner will hold a bid opening for the Forest Lane Drainage Project on July 17 at 10:00 a.m. The bid was advertised in the Daily Herald.

### Sylvan Lake Project

- Permits are still outstanding for this project.

**Supervisor**

**Supervisor O'Kelly reported on the following:**

- Working with Mike Wahl at Wauconda Fire Department to assist Township residents with signing up for the Wauconda Fire Department's reverse 911 program.
- The Riverwoods Photo Club, which includes members from Fremont Township, has agreed to show their works at the Township Administrative Center.
- The permit for the Behm Park restrooms has been received.
- Mundelein Village Homesteaders would like to hold a meet and greet for local officials and township residents in the community garden. Trustee Shanahan offered to donate \$300.00 to assist with purchasing refreshments for the event. It was decided that refreshments for the event will be purchased with donations versus using funds from the Food Pantry account.
- The Supervisor thanked CERT for their assistance on June 21 with traffic control at Owens Road which had to be closed due to a downed power line and fallen trees.
- Supervisor met with the Pioneer Press to share information about the community garden. An article was published on the cover of the Mundelein Review on July 3<sup>rd</sup>.
- Supervisor thanked Trustee Martin for his contributions on the Parks Committee and his oversight during various parks improvement projects.

**Trustees**

**Trustees reported on the following:**

- Trustee Shanahan stated he would like to see a written report on the status of administrative center facilities and equipment such as the roof, plumbing, HVAC, etc. The Board would like to make financial plans to repair and/or replace items as needed. Supervisor O'Kelly will follow up on this and present a report to the Board.
- Trustee Atleson reported she continues to assist at the community garden and encourages others to volunteer and assist with the production of produce for the needy in our community. Volunteers are needed on Saturdays from 9:00 a.m. to 12:00 noon.
- There were no other reports.

## **11. GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for the month of June 2014:

- There are no residents on General Assistance with Medical.
- There are two residents receiving General Assistance without medical
- Zero residents received emergency assistance
- Sixty five residents received food pantry assistance
- Zero residents submitted applications for LIHEAP assistance
- Seventy nine taxi coupons were used
- Nine residents submitted applications for RTA passes

## **12. PUBLIC COMMENTS**

CERT Outreach Coordinator Lou Bruno reported that CERT will be doing a presentation on Emergencies in the Home on the main stage at the Lake County Fair on July 26 at 3:00 p.m. CERT will also staff the Lake County Citizen Corps booth on July 26 from 3 to 7 p.m.

## **13. APPROVAL OF BILLS**

- **Trustee Shanahan moved and Trustee Forman seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$11,861.79, Permanent Road Fund in the amount of \$47,285.58, and General Town Fund in the amount of \$110,603.73. All in favor, motion carried.**

**ROLL CALL: Aye: Trustee Atleson, Trustee Forman, Trustee Martin, Trustee Shanahan.**

- **Trustee Shanahan moved and Trustee Martin seconded the motion to audit and approve for payment of General Assistance Fund in the amount of \$7690.82. All in favor, motion carried.**

## **14. EXECUTIVE SESSION**

None

## **15. ADJOURN**

- **Trustee Shanahan moved and Trustee Martin seconded the motion to adjourn the meeting at 7:45 p.m. All in favor, motion carried.**