

# Minutes Board of Town Trustees

STATE OF ILLINOIS,  
COUNTY OF LAKE  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. IL RT. 60, Mundelein, IL 60060 on February 10, 2014 to conduct a **Regular Meeting.**

## **ELECTED OFFICIALS:**

<u>Diana O’Kelly</u>	<u>Supervisor</u>
<u>Christina McCann</u>	<u>Town Clerk</u>
<u>Bill Grinnell</u>	<u>Highway Commissioner</u>
<u>Ed Sullivan, Jr.</u>	<u>Assessor</u>
<u>Trustee Atleson</u>	<u>Town Trustee</u>
<u>Trustee Forman</u>	<u>Town Trustee</u>
<u>Trustee Martin</u>	<u>Town Trustee</u>
<u>Trustee Shanahan</u>	<u>Town Trustee</u>

### **1. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

Supervisor O’Kelly called the meeting to order at 7:00 p.m.

### **2. ROLL CALL**

#### **BOARD MEMBERS PRESENT**

Supervisor O’Kelly, Trustee Forman, Trustee Martin, Trustee Shanahan, Absent: Trustee Atleson

#### **ELECTED OFFICIALS PRESENT**

Clerk McCann, Hwy. Commissioner Grinnell, Assessor Sullivan

#### **OTHERS PRESENT**

Fred Weinberg, Pat Stejskal, and Dakota Norton, Jennifer Kehrer, Alicia Dodd from Village Homesteading Mundelein

### **3. PUBLIC COMMENTS**

Jennifer Kehrer and Alicia Dodd from Village Homesteading Mundelein (VHM) presented a plan for VHM to assist with management of the Township’s community garden with the hope that it will become a more fruitful and productive resource for the community. VHM will design garden layout and recruit volunteers to help with planting, feeding, watering, and harvesting of produce items.

The plan was well received and the consensus of the Board is for the Supervisor to oversee the project and work with VHM to manage the garden.

**Note:** Trustee Atleson arrived at 7:06 p.m.

### **4. APPROVAL OF MINUTES**

- **Trustee Martin moved and Trustee Forman seconded the motion to approve the minutes of the January 13, 2014 Regular Meeting. All in favor, motion carried.**

5. **CORRESPONDENCE**

- 5.1 Supervisor O’Kelly reviewed correspondence from the Summer Hills Estates Board thanking Highway Commissioner Grinnell and his staff for the time and effort the department has given to their association.

6. **OLD BUSINESS**

6.1 **Assessor’s Office - Vehicle Purchase Update**

- **Trustee Forman moved and Trustee Shanahan seconded the motion to approve the Assessor’s purchase of a 2014 Ford Focus at a cost of \$16,310.92 to be used for assessment field work. All in favor, motion carried.**

The Assessor will either trade in the old field assessment vehicle (Jeep) or sell it at State auction.

7. **NEW BUSINESS**

7.1 **Budge Line Item Transfers**

- **Trustee Martin moved and Trustee Forman seconded the motion to approve the following line items transfers in the General Town Fund:**

**\$1,000.00 from Equipment Lease to Portable Toilet  
\$200.00 from Misc. Charges to Office Supplies  
\$6,600.00 from Misc. Expenses to Purchase of Equipment  
\$7,000.00 from Contingencies to Purchase of Equipment**

**All in favor, motion carried.**

- **Trustee Martin moved and Trustee Forman seconded the motion to approve the following line item transfers in the Permanent Road Fund:**

**\$200.00 from Signs & Road Striping to Unemployment Insurance  
\$5,000.00 from Contingencies to Salaries  
\$10,000.00 from Grant Expenses to Salaries  
\$1,000.00 from Misc. Expenses to FICA-Employer’s Contribution**

**All in favor, motion carried.**

- **Trustee Martin moved and Trustee Shanahan moved to approve the following line item transfers in the Road and Bridge Fund:**

**\$200.00 from Signs & Road Striping to Disposal Service  
\$600.00 from Signs & Road Striping to Uniforms  
\$300.00 from Equipment Supplies to Bottled Water  
\$200.00 from Signs & Road Striping to Equipment Maintenance  
\$100.00 from Misc. Expenses to Municipal Replacement Tax  
\$6,000.00 from Road Bonds to SSA-Ivanhoe**

**All in favor, motion carried.**

7.2 **Appointment of Deputy Clerk**

- **Trustee Forman moved and Trustee Shanahan seconded the motion to allow Clerk McCann to appoint a Deputy Clerk to perform the duties of the Clerk in her absence. All in favor, motion carried.**

Clerk McCann noted she would appoint a deputy clerk only while she is on vacation and that any appointment would not be on a long term basis.

## **8. COMMITTEE REPORTS**

### **Parks**

#### **8.1 Behm Homestead Park Baseball Field License Agreements**

- **Trustee Martin moved and Trustee Forman seconded the motion to approve the License Agreement between Fremont Township and the Mundelein Baseball and Softball Association (MBSA) and the License Agreement between Fremont Township and the Mundelein Missiles for the term of February 1, 2014 to February 1, 2017. All in favor, motion carried.**

#### **8.2 Fremont Township Park Ordinance and General Rules**

Trustee Atleson requested additional time to review the Park Ordinance and General Rules document and asked that it be brought before the Board for approval at the March 10, 2014 meeting. Clerk McCann will edit the document and forward it to the Chair of the Parks Committee prior to the March meeting.

#### **8.3 Behm Park Bathroom Facility**

- **Trustee Forman moved and Trustee Martin seconded the motion to approve the bid from CXT Ltd. in the amount of \$144,200.00 to construct bathroom facilities at Behm Homestead Park. All in favor, motion carried.**

Well & Water – No Report

## **9. CERT REPORT**

Cert Team Leader Pat Stejskal stated the CERT Team's mission and reported the group has been very active doing outreach events in the community including: A presentation on Winter Preparedness at the Grayslake Exchange Club, a presentation on Winter Preparedness at the Fremont Library, and a radio interview about the CERT Program and emergency preparedness at FM Radio WRLR. The Team will meet with Mundelein CERT on February 17 to discuss ways the two teams can work together to better meet the emergency preparedness needs of the community.

## **10. ELECTED OFFICIALS' REPORT**

### **10.1 Assessor**

- Assessor Sullivan reported his department's computer system is currently being upgraded.

### **10.2 Clerk**

- The Clerk stated RSVP's are due for the TOI Installation Dinner on February 21<sup>st</sup> and TOI Topics Day to be held in Springfield on April 30<sup>th</sup>.
- Town Electors have until March 1, 2014 to request additional items be added to the Annual Town Meeting Agenda. The official Agenda will be approved by the Town Board at the March 10 meeting.

**10.3 Highway Commissioner**

- Commissioner Grinnell reported it has been a challenging year for his department. The weather has been brutal and all of their time has been spent clearing roads to allow for safe travel.

**10.4 Supervisor**

- Supervisor O'Kelly reported that new carpet will be installed in the Administrative Center. The installation will take up to four days. The office will remain open to the public during the installation.

**11. GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for the month of January 2014:

One resident (1) received General Assistance (GA) with medical, one (1) received GA with no medical, and no one received Emergency Assistance. Eighty Six (86) residents received food pantry assistance, eleven (11) applications were submitted for LIHEAP assistance and one hundred and eighty six (186) taxi coupons were issued.

**12. PUBLIC COMMENTS**

None

**13. APPROVAL OF BILLS**

- **Trustee Martin moved and Trustee Forman seconded the motion to audit and approve for payment of the Road and Bridge Fund in the amount of \$42,296.36, Permanent Road Fund in the amount of \$60,275.68, and General Town Fund in the amount of \$156,486.89. All in favor, motion carried.**

**ROLL CALL : Aye: Trustee Atleson, Trustee Forman, Trustee Martin, Trustee Shanahan**

- **Trustee Forman moved and Trustee Shanahan seconded the motion to approve for payment of the General Assistance Fund in the amount of \$4,745.89. All in favor, motion carried.**

**14. EXECUTIVE SESSION**

None

**15. ADJOURN**

- **Trustee Shanahan moved and Trustee Forman seconded the motion to adjourn the meeting at 7:59 p.m. All in favor, motion carried.**