

Minutes Board of Town Trustees

STATE OF ILLINOIS,
COUNTY OF LAKE
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein, IL 60060 on January 13, 2014 to conduct a Regular Meeting.

ELECTED OFFICIALS:

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Ed Sullivan, Jr.	Assessor
Jeralyn Atleson	Town Trustee
Tami Forman	Town Trustee
Chic Martin	Town Trustee
Connie Shanahan	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O'Kelly called the meeting to order at 7:00 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Supervisor O'Kelly, Trustee Forman, Trustee Martin, Trustee Shanahan, Absent: Trustee Atleson

ELECTED OFFICIALS PRESENT

Clerk Christina McCann, Hwy. Commissioner Bill Grinnell, Assessor Ed Sullivan, Jr.

OTHERS PRESENT

Tim & Donna Cardwell, Rose Marie Domeny

3. PUBLIC COMMENTS

- Donna Cardwell inquired when the 2014 Board Meeting Calendar would be published on the website.
- Rose Marie Domeny thanked Hwy. Commissioner Grinnell and his staff for doing a great job with snow removal and salt application during difficult weather.

4. APPROVAL OF MINUTES

- Trustee Martin moved and Trustee Shanahan seconded the motion to approve the minutes of the December 9, 2013 Regular Board Meeting. Aye: Trustee Forman, Trustee Martin, Trustee Shanahan, Absent: Trustee Atleson, motion carried.
- Trustee Martin moved and Trustee Shanahan seconded the motion to approve the minutes of the December 12, 2013 Special Meeting Minutes. Aye: Trustee Forman, Trustee Martin, Trustee Shanahan, Absent: Trustee Atleson, motion carried.

5. CORRESPONDENCE

Michelle Grady from Lake Bluff Elementary School thanked Supervisor O’Kelly for allowing students to receive winter coats from the coat drive organized by Eagle Scout Clayton Slack.

Trustee Atleson arrived at 7:03 p.m.

6. OLD BUSINESS

6.1 Assessor’s Office – Vehicle Purchase

The Assessor’s Office has decided to purchase an economy car versus a truck to use for field assessment operations. Assessor Sullivan will have pricing and purchasing options available for Board consideration at the February 10, 2014 Board Meeting.

7. NEW BUSINESS

7.1 PACE Dial-a-Ride Program

- **Trustee Martin moved and Trustee Forman seconded the motion to approve the 2014 PACE Dial-a-Ride Local Share Agreement. All in favor, motion carried.**

7.2 Lower Level Remodeling Improvement

- **Trustee Martin moved and Trustee Forman seconded the motion to approve the bid for \$17,234.20 from Northern Flooring Inc. to install 3025 sq. ft. of commercial grade carpet tiles in the Administrative offices. All in favor, motion carried.**
- **Trustee Martin moved and Trustee Shanahan seconded the motion to allow the Supervisor to spend more than \$5,000.00, but less than \$10,000.00 to purchase commercial grade laminate flooring tiles for the lower level, excluding bathrooms. All in favor, motion carried.**

7.3 SRACLC Funding

- **Trustee Martin moved and Trustee Forman seconded the motion to approve funding support in the amount of \$1,000.00 for the Special Recreation Association of Central Lake County. All in favor, motion carried.**

8. COMMITTEE REPORTS

8.1 Parks

Trustee Martin reported on discussions held at the December 17, 2013 Parks Committee Meeting. Minutes for all Parks Committee Meetings are available in the Supervisor’s office and posted on the Township website after they are approved. The next Parks Committee meeting is on January 15, 2014.

8.2 Well & Water – No Report

9. CERT REPORT

Rose Marie Domeny reported CERT Team members met with a representative from FM radio station WRLR to discuss becoming a Charter Member. Supervisor O’Kelly was also present. CERT agreed to make a \$100.00 contribution. In return the station will air CERT oriented public

service announcements once a month. In addition, CERT will also work with the station to develop 30 minute programs related to emergency disaster preparedness.

10. ELECTED OFFICIALS' REPORT

10.1 Assessor

See Old Business

10.2 Clerk

- The Town, Road and Bridge, and Permanent Road Levies were filed at the County Clerk's Office on December 16, 2013.
- 2014 Board and Committee meeting schedules have been forwarded to the media and posted on the Township website.
- The TOI Installation Dinner will be rescheduled. Ela Township will notify members when a new date and location are determined.
- Township Official contact information has been updated for the 2014 Economic Interest Statements. Officials should watch for statements to be delivered via email this year.
- The Clerk suggested that holding the 2014/2015 Budget Hearings in May versus April will allow for more accurate budget planning because the official Levy amounts are not received until the middle of April. Board consensus was to hold the Town and Road District hearings prior to the May 12, 2014 Board Meeting.

10.3 Highway Commissioner

Highway Commissioner Grinnell reported that his staff has been putting in a lot of overtime in order to keep up with difficult weather during the past month.

10.4 Supervisor

- On behalf of the Township, Caseworker Nancy Lech coordinated gift donations from community organizations and individual residents. The gifts were distributed to thirty eight (38) families and forty nine (49) seniors. A total of two hundred twenty six (226) Township residents received donated gifts during the 2013 Holiday Gift Program.
- Community organizations and individual residents donated food items and/or gift cards which were used to provide holiday dinners for fourteen (14) Township families/residents.
- Replacement of the community room ceiling is nearing completion. Some repairs were required for the HVAC duct system.
- The Supervisor, Hwy. Commissioner, and Herb Riedel met with the engineer regarding the need to install a Wisconsin Mound septic system with a lift at Behm Park.

10.5 Trustees – No Reports

11. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for the month of **December 2013**:

One resident (1) received General Assistance (GA) with medical, one (1) received GA with no medical and one (1) received Emergency Assistance (EA). Eighty Nine (89) residents received food pantry assistance. Fifteen (15) applications were submitted for LIHEAP assistance. One hundred twenty one (121) taxi coupons were issued.

12. PUBLIC COMMENTS - None

13. APPROVAL OF BILLS

- **Trustee Forman moved and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$20,661.37, Permanent Road Fund in the**

amount of \$103,429.38, and General Town Fund in the amount of \$91,235.40. All in favor, motion carried.

Roll Call: Aye: Trustee Atleson, Trustee Forman, Trustee Martin, Trustee Shanahan.

- Trustee Forman moved and Trustee Shanahan seconded the motion to audit and approve for payment of General Assistance Fund in the amount of \$4950.15. All in favor, motion carried.

14. **EXECUTIVE SESSION**

None

15. **ADJOURN**

- Trustee Shanahan moved and Trustee Martin seconded the motion to adjourn the meeting at 7:30 p.m. All in favor, motion carried.

Christina McCann

Approved: 1/13/14

Respectfully Submitted, Christina McCann, Fremont Township Clerk