

**Minutes Board of Town Trustees**

STATE OF ILLINOIS,  
COUNTY OF LAKE  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein, IL 60060 on November 3, 2014 to conduct a **Regular Meeting.**

**ELECTED OFFICIALS:**

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Ed Sullivan, Jr.	Assessor
Jeralyn Atleson	Town Trustee
Tami Forman	Town Trustee
Chic Martin	Town Trustee
Connie Shanahan	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O'Kelly called the meeting to order at 7:00 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Supervisor O'Kelly, Trustee Atleson, Trustee Forman, Trustee Shanahan.  
Absent: Trustee Martin

**ELECTED OFFICIALS PRESENT**

Clerk McCann, Highway Commissioner Grinnell

**OTHERS PRESENT**

Rose Marie Domeny, Judy Hammel, Pat Stejskal, Mike Atkinson

**3. PUBLIC COMMENTS**

None

**4. APPROVAL OF MINUTES**

- Trustee Forman moved and Trustee Shanahan seconded the motion to approve the minutes of the October 13, 2014 Regular Meeting minutes. All in favor, motion carried.

**5. CORRESPONDENCE**

None

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

7.1 2014 Town Levy Discussion

The Board determined the Town Levy be will request \$1,198,311.55, the same amount as last year's extension. The Town Levy will be adopted at the December 8, 2014 meeting.

Supervisor O'Kelly reported the levy is based on needs for the FY 2015/2016 Budget. It is anticipated expenses will be consistent; however there may be an increase for Internet. (See Supervisor's Report).

The Trustees plan to discuss FY 2015/2016 budget revenue/expense needs at a future meeting to be scheduled for budget discussions.

**7.2 2014 Road District Levy Discussion**

The Highway Commissioner suggested the Road District Levy be raised to the maximum extension due to project demands and increasing costs for items such as materials, salt and fuel.

The Board determined the 2014 Road District Levy be set at \$1,500,000.00. The Road District Levy will be adopted at the December 8, 2014 meeting.

**8. COMMITTEE REPORTS**

**8.1 Parks**

**Behm Park**

The concrete pad has been laid around the perimeter of the new restroom facility. Insulation has been installed in the maintenance/storage facility. A heating unit was also installed.

**Ivanhoe Park**

New signage is on order and will be installed in the near future.

Discussion

Trustee Shanahan voiced concerns that park staff is overworked and there should be priorities set as to what projects need to be completed.

**8.2 Well and Water**

No report

**9. CERT REPORT**

**Pat Stejskal reported on the following CERT activities:**

- A charter CERT member, Mary Lou Diebold, recently passed away. She was an asset to the Team and her presence will be missed.
- Team members assisted at the Grayslake Fire Department Open House on October 19<sup>th</sup>.
- The Executive Committee will meet tonight to discuss the CERT budget status and anticipated needs for the FY 2015/2016 budget request.

**10. ELECTED OFFICIALS' REPORT**

**Assessor – No Report**

**Clerk**

**Clerk McCann reported on the following:**

- November 4 Election: Voting materials were picked up by precinct judges on Thursday and Friday. Voting machines were delivered on Friday. A large number of residents came in to register to vote or update their registration information.
- FOIA Request: Smart Procure, LLC requested data for purchase orders between the dates of June 6, 2014 to present.
- Scanning Project: The Clerk updated the Board on the status of the scanning project to digitize documents in the clerk's office. Purchase of new software and a laptop are required to efficiently scan and index documents for digital storage.
- Internet Service: See Supervisor's Report.

### Highway Commissioner

#### Commissioner Grinnell reported on the following:

- The Highway Department is currently doing an inventory of equipment and materials for the upcoming winter season.
- There is a shortage of salt this year, but the Road District has secured a bid of \$68.00 per ton, which is much less than some other road districts in the area.
- The Highway Commissioner will meet on Thursday with Lake County to further discuss options for a potential new Highway Department facility.

### Supervisor

#### Supervisor O'Kelly reported on the following:

- Internet Service: Due to problems with our current internet/network provider, Supervisor O'Kelly reported she is exploring options to contract with a new service provider when the current contract expires in February. Clerk McCann explained problems staff is encountering with the current system and stressed that productivity hours are being lost when the connection is down or severely limited. The Assessor's office was previously provided a T1 line through Lake County to connect directly to the Lake County's Assessor's Framework. The County has discontinued that system and has eliminated all branch facility T1 lines. Consequently the Assessor's staff has joined the remaining T1 line previously used by administrative staff only. Options are being explored to increase bandwidth and possibly change providers to upgrade service when the current contract expires in February.
- Supervisor O'Kelly spoke to residents at a gathering at Saddlebrook on October 21<sup>st</sup>.

### Trustees

#### Trustees reported on the following:

- Trustee Atleson reported Alicia Dodd was honored as A Woman of Distinction by Lake County Magazine at their awards luncheon in October. Alicia is responsible for organizing management of the community garden and holds outreach events on gardening techniques for residents in Fremont Township. The Township congratulates her on this honor and thanks her for the tremendous efforts she puts into the management and production of the garden.
- The Saturday and Tuesday before Thanksgiving, the Mundelein Homesteader's will harvest produce from the community garden to include in the Township's holiday food baskets for needy residents.

## 11. GA/EA/FOOD PANTRY REPORT

**The following statistics are for the month of October 2014:**

- There are no residents receiving GA with medical.
- There are no residents receiving GA without medical.
- One (1) resident received Emergency Assistance.
- Eighty Six (86) residents utilized the food pantry.
- Forty Four (44) LIHEAP applications were submitted.
- One Hundred Seventy Two (172) taxi coupons were used.

**12. PUBLIC COMMENTS**

None

**13. APPROVAL OF BILLS**

- **Trustee Shanahan moved and Trustee Forman seconded the motion to audit and approve for payment of the Road and Bridge Fund in the amount of \$16,311.51, the Permanent Road Fund in the amount of \$30,352.86 and the General Town Fund in the amount of \$237,430.96. All in favor, motion carried.**

**ROLL CALL**

**AYE: Trustee Atleson, Trustee Forman, Trustee Shanahan. Ney: None. Absent: Trustee Martin.**

- **Trustee Forman moved and Trustee Shanahan seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$5,038.02. All in favor, motion carried.**

**14. EXECUTIVE SESSION**

None

**15. ADJOURN**

- **Trustee Forman moved and Trustee Shanahan seconded the motion to adjourn the meeting at 7:43 p.m. All in favor, motion carried.**

Approved: \_\_\_\_\_

Respectfully Submitted, Christina McCann