

## Minutes Board of Town Trustees

STATE OF ILLINOIS,  
COUNTY OF LAKE  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on September 8, 2014 to conduct a **Regular Meeting**.

### **ELECTED OFFICIALS:**

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Ed Sullivan, Jr.	Assessor
Trustee Atleson	Town Trustee
Trustee Forman	Town Trustee
Trustee Martin	Town Trustee
Trustee Shanahan	Town Trustee

### **1. CALL TO ORDER AND PLEDGE**

Supervisor O'Kelly called the meeting to order at 7:00 P.M.

### **2. ROLL CALL**

#### **BOARD MEMBERS PRESENT**

Supervisor O'Kelly, Trustee Atleson, Trustee Forman, Trustee Martin, Trustee Shanahan.

#### **ELECTED OFFICIALS PRESENT**

Clerk Christina McCann, Hwy. Commissioner Bill Grinnell

#### **OTHERS PRESENT**

Pat Stejskal, Rose Marie Domeny, Judy Hammel, William Maihack, Luis Fuentes

### **3. PUBLIC COMMENTS**

None

### **4. APPROVAL OF MINUTES**

- Trustee Martin moved and Trustee Forman seconded the motion to approve the minutes of the August 11, 2014 Regular board Meeting. All in favor, motion carried.

### **5. CORRESPONDENCE**

Supervisor O'Kelly distributed an update report from Clarke Mosquito to the Trustees.

### **6. OLD BUSINESS**

None

### **7. NEW BUSINESS**

7.1 Technology Resources/Social Media Policy

- Trustee Shanahan moved and Trustee Martin seconded the motion to adopt the Technology Resources/Social Media Policy dated August 27, 2014 for Township staff, elected officials and committees. All in favor, motion carried.

## 7.2 Purchase New Copy/Scanner Machine

- Trustee Martin moved and Trustee Shanahan seconded the motion to approve the purchase of a new copy/scanner machine at a total cost of \$6055.00. All in favor, motion carried.

## 8. COMMITTEE REPORTS

### 8.1 Parks

- Trustee Martin reported he submitted a written resignation to the Supervisor notifying her that he will no longer serve as Chair of the Parks Committee.
- Dan Prezell was appointed by the Supervisor to Chair the Parks Committee.
- Supervisor O'Kelly thanked Trustee Martin for his leadership on the committee and his dedication to overseeing projects at both Ivanhoe and Behm Parks. Many projects have been completed over the past year and the condition of both parks has improved greatly.
- Supervisor O'Kelly stated cooperation between the Highway and Parks Departments enabled projects to be completed at less cost to taxpayers. She thanked Herb Reidel and Bill Grinnell for their contributions.
- New identification signage will soon be installed at both parks.

#### Ivanhoe Park

- Recent improvements have included: irrigation, new storage shed, paving parking lot and addition of 22 parking spaces, and new fencing

#### Behm Park

- New restrooms are due to be installed in six weeks.
- Construction of a new storage maintenance building is complete.
- Installation of the new septic field began today.
- A new well has been installed to service the new restrooms.
- Pickle Ball courts will be completed in the spring of 2015.

### 8.2 Well & Water

Rose Marie Domeny reported the Well and Water Committee will not meet this month, however last a well expert Tom Wachholder addressed the committee and provided information pertaining to well installation, permits and maintenance procedures.

## 9. CERT REPORT

CERT Team Leader Pat Stejskal reported on the following upcoming CERT activities:

- 9-14-14 Radio Training at WRLR
- 9-27-14 Prescription Drug Return at Township Center (10am-2pm)
- 9-29-14 Active Shooter presentation at Fremont Library
- 10-5-14 Countryside Fire Open House
- 10-19-14 Grayslake Fire Open House
- 1-26-15 Till Help Arrives presentation at Fremont Library (7pm)

## **10. ELECTED OFFICIALS' REPORT**

**Assessor – No Report**

**Clerk**

**Clerk McCann reported there have been several FOIA requests granted during the past two months including:**

- Request for year Permanent Road Fund was established
- Request for name of vendor hired to repave and stripe the administrative parking lots
- Two requests for names and amounts paid to vendors from 2008 to 2013
- Request for documents pertaining to Highway Commissioners decision to vacate the northwest section of Forest Lane in the West Shore Park Subdivision
- Request for total number of 2013 G.A. clients and amounts paid on behalf of those clients

**Highway Commissioner**

**The Highway Commissioner reported on the following activities:**

- Staff has been in the field cleaning up debris from Friday's storm
- Copenhagen Construction was awarded the Forest Lane Drainage bid in the amount of \$329,526.00
- Salt prices are up compared to last year with bids coming in between \$64.00 to \$68.00 per ton for the 2014/2015 season
- The Sylvan Lake project is on hold waiting due to permit delays

**Supervisor**

**Supervisor O'Kelly reported on the following:**

- The Grayslake Fire Department will go to referendum on the November ballot
- A prescription drug take back will be held at the Township on September 27, 2014
- The new Township website is operational and staff will be trained on September 15, 2014
- The newsletter is at the printer and is due to be mailed in the next week or two
- New flooring will installed in the community meeting room tomorrow
- The Wauconda Fire Department has assured the Supervisor that Fremont residents in unincorporated Wauconda will have access to Wauconda's Reverse 911 program
- The Del Web Auto Club recently raised over \$1000.00 for the food pantry and residents also donated food items
- The Supervisor will submit a quarterly article to the Del Web newsletter
- The Supervisor thanked all garden volunteers for a successful year

**Trustees**

**Trustees reported on the following:**

- Trustee Shanahan reminded the Supervisor the Board wants a full building inspection report detailing the condition of items such as the roof, HVAC, water heater, foundation, etc. Trustee Martin recommended the name of a local consultant he considers to be a reputable professional.

- Trustee Atleson reported the Mundelein Village Homesteaders will hold a tasting event at the community garden on Saturday from 2pm to 5pm. Residents can learn about various seed options, how to over winter plants and saving seeds for next year's harvest.

## 11. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for the month of July 2014:

- There are no residents on General Assistance with Medical
- There is one resident receiving General Assistance without Medical
- One resident received Emergency Assistance
- One hundred six residents received Food Pantry assistance
- There were no LIHEAP applications
- One hundred one taxi coupons were used
- One resident submitted an application for RTA passes

## 12. PUBLIC COMMENTS

Rose Marie Domeny voiced appreciation for the community garden and all who volunteer their time. She also extended an invitation to all present for the Lake Forest Civic Orchestra performance on September 28, 2014 at the Gorton Community Center in Lake Forest.

## 13. APPROVAL OF BILLS

- **Trustee Forman moved and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$7025.64, Permanent Road Fund in the amount of \$262,438.44, and General Town Fund in the amount of \$86,351.34.**

### Discussion

- **Trustee Atleson questioned why the Board Audit Report shows a payment in the amount of \$2500.00 for website design, but the amount does not show on the monthly Statement of Revenue and Expenses. Supervisor O'Kelly will check with the bookkeeper and clarify the answer with the Board.**

**ROLL CALL: Aye: Trustee Forman, Trustee Martin, Trustee Shanahan. Abstain: Trustee Atleson. Motion carried.**

- **Trustee Forman moved and Trustee Shanahan seconded the motion to audit and approve for payment of General Assistance Fund in the amount of \$5003.88. All in favor, motion carried.**

## 14. EXECUTIVE SESSION

None

## 15. ADJOURN

- **Trustee Atleson moved and Trustee Forman seconded the motion to adjourn the meeting at 7:27 p.m. All in favor, motion carried.**