

## Minutes Board of Town Trustees

STATE OF ILLINOIS,  
 COUNTY OF LAKE  
 TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on February 8, 2016 to conduct a **Regular Meeting.**

**ELECTED OFFICIALS:**

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Ed Sullivan, Jr.	Assessor
Trustee Atleson	Town Trustee
Trustee Forman	Town Trustee
Trustee Martin	Town Trustee
Trustee Shanahan	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O'Kelly called the meeting to order at 7:00 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Supervisor O'Kelly, Trustee Atleson, Trustee Forman, Trustee Shanahan. Absent: Trustee Martin

**ELECTED OFFICIALS PRESENT**

Clerk Christina McCann, Hwy. Commissioner Bill Grinnell

**OTHERS PRESENT**

Pat Stejskal, Rose Marie Domeny, Judy Hammel

**3. PUBLIC COMMENTS**

Rose Marie Domeny shared a pamphlet on disaster relief services provided by the Illinois Southern Baptist Convention (ISBC). Commissioner Grinnell stated the township highway department is registered with ISBC and he is aware of equipment and resources they can provide to governmental units during disaster emergencies.

**4. APPROVAL OF MINUTES**

- Trustee Forman moved and Trustee Shanahan seconded the motion to approve the minutes of the January 11, 2016 Regular board Meeting. Aye: Trustee Atleson, Trustee Forman, Trustee Shanahan. Absent: Trustee Martin. Motion carried.
- Trustee Forman moved and Trustee Shanahan seconded the motion to approve the minutes of the January 27, 2016 Special Meeting Minutes. Aye: Trustee Atleson, Trustee Forman, Trustee Shanahan. Absent: Trustee Martin. Motion carried.

**5. CORRESPONDENCE**

- Supervisor O'Kelly received a call from Lake County inquiring if the township has plans to sell Ivanhoe Community Park.

**6. OLD BUSINESS**

None

**7. NEW BUSINESS****7.1 2015/2016 Budget Line Item Transfers**

- Trustee Shanahan moved and Trustee Forman seconded the motion to adopt the transfer of appropriations in the **General Town Budget** for the **Administration, Assessor and Parks Funds** (Line item detail attached). Aye: Trustee Atleson, Trustee Forman, Trustee Shanahan. Absent: Trustee Martin. Motion carried.
- Trustee Shanahan moved and Trustee Forman seconded the motion to adopt the transfer of appropriations in the **General Assistance Budget** for the **Administration Fund** (Line item detail attached). Aye: Trustee Atleson, Trustee Forman, Trustee Shanahan. Absent: Trustee Martin. Motion carried.
- Trustee Shanahan moved and Trustee Forman seconded the motion to adopt the transfer of appropriations in the **Road and Bridge Budget** for the **Administration and Maintenance Funds** (Line item detail attached). Aye: Trustee Atleson, Trustee Forman, Trustee Shanahan. Absent: Trustee Martin. Motion carried.
- Trustee Shanahan moved and Trustee Forman seconded the Motion to adopt the transfer of appropriations in the **Permanent Road Fund** (Line item detail attached). Aye: Trustee Atleson, Trustee Forman, Trustee Shanahan. Absent: Trustee Martin. Motion carried.

**8. COMMITTEE REPORTS****8.1 Parks**

No Report

**9. CERT REPORT**

Team leader Pat Stejskal reported the following:

- January 18, 2016 – Terry Cox and chip Pew, Rail Safety Specialist with the Illinois Commerce Commission, as well as State Coordinator for the Illinois Operation Lifesaver program gave an extremely informative PowerPoint presentation on railroad safety, and regulations concerning railroad property and crossings
- January 25, 2016 - Cert presented "Preparing Your Pets for A Disaster" at the Fremont Library
- February 25, 2016 - Cert will present "Til Help Arrives" at the Grayslake Public Library
- "CERT Presents" programming on WRLR has been increased to two times per month on the first and last Thursday
- February 17 to March 23 – Six-week training course on emergency preparedness. To date ten residents are registered to attend the six-week course. Attendees are not required to, but are welcome to join the Fremont Township CERT team after completion of the course.
- April 18, 2016 – Scott Robertson from the Lake County Health Department will coordinate a pandemic drill for team participants.
- The Equipment Committee is working with Commissioner Grinnell to organize CERT designated shelving in the new maintenance building.

## **10. COMMUNITY GARDEN REPORT**

Trustee Atleson reported on the following:

- Alicia Dodd and Trustee Atleson met with Supervisor O’Kelly to establish a 2016 garden budget.

## **11. ELECTED OFFICIALS’ REPORT**

### **Assessor**

None

### **Clerk**

Clerk McCann reported on the following:

- March 1<sup>st</sup> is the last day for any 15 or more voters in the township to request an agenda item for consideration by the electors at the annual meeting by giving written notice of a specific request to the town clerk.
- Board will adopt the agenda for the Annual Town Meeting at the March 14 Regular Board Meeting.
- TOI Educational Seminar on the 2017 Consolidated Elections will be held on March 18 at the Hilton in Lisle/Naperville and May 13 at Giovanni’s in Rockford. Contact Nancy if you plan to attend either seminar.
- Attended the MCLC seminar regarding new laws that have taken effect for upcoming elections:
  1. Voter registration at the township and other deputy registrar locations ends on Feb. 16.
  2. Grace period registration will be held February 17 – March 15 and can be done at any of the designated early voting sites.
  3. Early voting will be held from February 29 to March 12 at designated early voting sites and February 29 to March 14 at four state mandated early voting sites and at the Lake County Clerk’s Office.
  4. Voters can register to vote, and vote on election day at any Lake County polling place with a valid driver’s license or state issued ID.
  5. Illinois registered voters moving from one address to another within the state will have their voter registration automatically updated by their local election authority. Each April and October the Illinois Secretary of State’s office will send all registered voter address changes to the election authorities. Registered voters will be notified by mail that their registration address has been updated. Voters can still change their registrations in person at designated locations.

### **Highway Commissioner**

The Highway Commissioner reported on the following projects:

#### Maintenance Facility

- Have received the occupancy permit
- Insulation will be installed this coming Wednesday

#### General

- Measuring road paving projects for spring/summer work

**Supervisor**

Supervisor O'Kelly reported on the following:

- Meeting with Central Lake Partners
- Elected Vice President of Lake County Coordinated Transportation Services Committee
- Attended township supervisor's luncheon
- Attended meeting for Connections Mundelein
- Met with garden volunteers to discuss 2016 budget needs
- Invited to join Lake County Public Relations group
- Met with school social workers to discuss services available at township
- Will attend meeting regarding realignment of Fremont Center Road
- Will attend upcoming homeowner association meetings
- Working with Prairie State Legal services on general assistance case
- Facebook views are active and growing

**Trustees**

No Reports

**GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for the month of December 2015:

- Three (3) residents received General Assistance without medical
- Zero (0) residents received Emergency Assistance
- Seventy five (75) residents received food pantry assistance
- Two (2) taxi coupons were purchased
- Eight (8) residents received assistance with LIHEAP applications
- Nine (9) residents submitted applications for RTA passes
- Twenty one residents received donations from the diaper bank

**12. PUBLIC COMMENTS**

None

**13. APPROVAL OF BILLS**

- **Trustee Shanahan moved and Trustee Forman seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$70,707.75, Permanent Road Fund in the amount of \$70,024.30, and General Town Fund in the amount of \$67,535.19.**

**ROLL CALL: Aye: Trustee Atleson, Trustee Forman, Trustee Shanahan. Absent: Trustee Martin. Motion carried.**

- **Trustee Forman moved and Trustee Forman seconded the motion to audit and approve for payment of General Assistance Fund in the amount of \$3754.32. Aye: Trustee Atleson, Trustee Forman, Trustee Shanahan. Absent: Trustee Martin. Motion carried.**

**14. EXECUTIVE SESSION - None****15. ADJOURN**

- **Trustee Shanahan moved and Trustee Forman seconded the motion to adjourn the meeting at 7:26 p.m. All in favor, motion carried.**

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Respectfully Submitted, Christina McCann, Fremont Township Clerk Approved: March 14, 2016