

## Minutes Board of Town Trustees

STATE OF ILLINOIS,  
COUNTY OF LAKE  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on January 11, 2016 to conduct a **Regular Meeting**.

### **ELECTED OFFICIALS:**

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Ed Sullivan, Jr.	Assessor
Trustee Atleson	Town Trustee
Trustee Forman	Town Trustee
Trustee Martin	Town Trustee
Trustee Shanahan	Town Trustee

### **1. CALL TO ORDER AND PLEDGE**

Supervisor O'Kelly called the meeting to order at 7:00 P.M.

### **2. ROLL CALL**

#### **BOARD MEMBERS PRESENT**

Supervisor O'Kelly, Trustee Atleson, Trustee Forman, Trustee Shanahan

#### **ELECTED OFFICIALS PRESENT**

Clerk Christina McCann, Hwy. Commissioner Bill Grinnell, Assessor Ed Sullivan, Jr.

#### **OTHERS PRESENT**

Pat Stejskal

### **3. PUBLIC COMMENTS**

None

### **4. APPROVAL OF MINUTES**

- Trustee Shanahan moved and Trustee Forman seconded the motion to approve the minutes of the December 7, 2015 Regular board Meeting. All in favor, motion carried.

### **5. CORRESPONDENCE**

- Supervisor O'Kelly was notified the Lake County Treasurer made an error during the abatement process for the new Medline Industry facility. As a result, Fremont Township will receive a tax disbursement for \$9400.00 from the County.

### **6. OLD BUSINESS**

6.1           **Official Trustee Email Accounts**

Board consensus is to establish Gmail email accounts for official use. Clerk McCann advised Trustees to use their official email accounts for township related correspondence.

**7. NEW BUSINESS**

**7.1 2016 PACE Agreement**

- Trustee Shanahan moved and Trustee Forman seconded the motion to adopt the 2016 PACE Dial-A-Ride Share Agreement between PACE and Fremont Township. Fremont’s share to fund the program will be up to \$2013.00. All in favor, motion carried.

**7.2 2016 Northwest Demonstration Agreement**

- Trustee Forman moved and Trustee Shanahan seconded the motion to adopt the 2016 Northwest Demonstration/Ride Lake County Paratransit Agreement between Lake County and Fremont Township. Fremont’s share to fund the Program will be \$4,000.00. All in favor, motion carried.

**8. COMMITTEE REPORTS**

**8.1 Parks**

Trustee Shanahan reported the Committee met on January 6, 2016 and discussed the following:

- The Committee recommends the Township should not allow township parks to be rented for private use.
- The Committee recommends permanent lights should not be installed at Behm Park
- Behm Park signage is being prepared and will be displayed at the park next spring
- The Committee reviewed completed and outstanding projects
- 10 additional recycling bins will be installed at the parks

**9. CERT REPORT**

Team leader Pat Stejskal reported the following:

- January 25, 2016 - Cert will present “Preparing Your Pets for A Disaster” at the Fremont Library
- February 25, 2016 - Cert will present “Til Help Arrives at the Grayslake Public Library
- “CERT Presents” programming on WRLR has been increased to the first and last Thursday of every month
- The six week CERT Entry Level Training session for 2016 will be held Wednesday evenings from February 17 through March 23

**10. COMMUNITY GARDEN REPORT**

Trustee Atleson reported on the following:

- Met with the Outreach Coordinator from Stevenson High School to discuss student’s volunteering at the community garden

**11. ELECTED OFFICIALS’ REPORT**

**Assessor**

Assessor Sullivan reported on the following:

- The Assessor's office will purchase a new server and equipment totaling \$6,300.00.

### **Clerk**

Clerk McCann reported on the following:

- A new tax objection complaint has been filed for the year 2014
- Preparing for a busy election year with the March 15, 2016 Primary Election, November 8, 2016 General Election and preparation this fall for the April 7, 2017 Consolidated election
- Attended MCLC seminar regarding 2016 election cycle
- Completed annual online training for FOIA and OMA
- The board must adopt a policy for electronic meeting attendance. The topic will be added to an upcoming election.
- The Clerk explained the importance for all elected officials to utilize their official government issued email accounts for all township correspondence

### **Highway Commissioner**

The Highway Commissioner reported on the following projects:

- The Sylvan Lake Dam Project remains on hold with the Army Corps of Engineers

#### Maintenance Facility

- The building is nearly complete. Some plumbing and insulation work and the fire department inspection are required prior to occupancy

### **Supervisor**

Supervisor O'Kelly reported on the following:

- Attended Watershed Management Board meeting with Highway Commissioner
- Congressman Dold held a town meeting at the Township
- Participated on a program at WRLR radio
- Held a food sorting event for the food pantry
- Attended Lake County TOI meeting in Wauconda
- Working on website committee for LCCTS
- Still working with Army Corps of Engineers to sort out wetland mitigation agreement
- Met with Mundelein High School Superintendent

### **Trustees**

- A special meeting will be scheduled for January 27 at 10:00 a.m. for the purpose of discussing the FY 2016/2017 budget.

### **GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for the month of December 2015:

- Two (2) residents received General Assistance without medical
- Zero (0) residents received Emergency Assistance
- Eighty three (83) residents received food pantry assistance
- One hundred eight (108) taxi coupons were purchased
- Twenty one (21) residents received assistance with LIHEAP applications
- Five (5) residents submitted applications for RTA passes
- Ninety two (92) residents participated in the Adopt-a-Senior gift program
- Fifty (50) holiday dinners were donated by the community and distributed to residents

- One hundred forty five (145) residents received holiday gifts donated by the community

**12. PUBLIC COMMENTS**

None

**13. APPROVAL OF BILLS**

- Trustee Forman moved and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$20158.50, Permanent Road Fund in the amount of \$83,328.86, and General Town Fund in the amount of \$68,507.13. All in favor, motion carried.

**ROLL CALL: Aye: Trustee Atleson, Trustee Forman, Trustee Shanahan. Absent: Trustee Martin**

- Trustee Shanahan moved and Trustee Forman seconded the motion to audit and approve for payment of General Assistance Fund in the amount of \$7336.31. All in favor, motion carried.

**14. EXECUTIVE SESSION - None**

**15. ADJOURN**

- Trustee Shanahan moved and Trustee Forman seconded the motion to adjourn the meeting at 7:28 p.m. All in favor, motion carried.

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Respectfully Submitted, Christina McCann, Fremont Township Clerk Approved: February 8, 2016