

## Minutes Board of Town Trustees

STATE OF ILLINOIS,  
COUNTY OF LAKE  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on January 27, 2016 to conduct a **Special Meeting. Purpose:** FY 2016/2017 Budget Discussion.

### **ELECTED OFFICIALS:**

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Ed Sullivan, Jr.	Assessor
Trustee Atleson	Town Trustee
Trustee Forman	Town Trustee
Trustee Martin	Town Trustee
Trustee Shanahan	Town Trustee

### **1. CALL TO ORDER AND PLEDGE**

Supervisor O'Kelly called the meeting to order at 10:00 A.M.

### **2. ROLL CALL**

#### **BOARD MEMBERS PRESENT**

Supervisor O'Kelly, Trustee Atleson, Trustee Forman, Trustee Martin (via teleconference). Absent: Trustee Shanahan

#### **ELECTED OFFICIALS PRESENT**

Clerk Christina McCann, Hwy. Commissioner Bill Grinnell

#### **OTHERS PRESENT**

Herb Riedel, Nancy Lech

### **3. PUBLIC COMMENTS**

None

### **4. BUDGET DISCUSSION**

#### **4.1 Town Budget Discussion**

##### **Administration Fund**

Supervisor O'Kelly and bookkeeper Nancy Lech reviewed the proposed line items in the FY 2016/2017 budget.

Discussion was held regarding increased expenses for health insurance premiums and decreased expenses for printing and document scanning. It was noted that energy savings for the administrative building reflects a savings of 36% less than last year.

Outstanding projects at the administration center include painting and flooring for the foyer, stairwell and community room/ CERT storage closet.

Supervisor O'Kelly noted the budget reflects a deficit but she doesn't anticipate using all funds budgeted.

### **Parks Fund**

Parks Manager Herb Riedel explained funds are allocated for a new pressure washer and sharing expenses for the purchase of a pavement striping machine with the Highway Department

Funds allocated to Parks Development will be used at Behm Park to finish the garbage enclosure, print signs and field maintenance jobs.

Discussion was held regarding potential construction of a pavilion/shelter to provide shade at Behm Park.

### **General Assistance Fund**

Supervisor O'Kelly explained the General Assistance budget is the same as last year. The 2015 GA levy was reduced to \$1,000.00 because reserves are available to fund expenses.

Nancy Lech explained she has separated line item expenses for the community garden and social services.

Discussion was held regarding the General Assistance insurance premium. It is not expected premiums will increase because there have been no claims.

Future donations to the General Assistance fund can be designated to the community garden, food pantry or holiday gift program.

### **General Discussion on Town Budget**

Discussion was held regarding creating a line item in the amount of \$5,000.00 for potential maintenance expenses related to the Squaw Creek Wetland mitigation.

The Supervisor reported user rates for township sponsored transportation will increase, but the distances users can travel will increase. She also noted the township attorney has been appointed to the bench. She is currently interviewing other attorneys to represent the township.

### **4.2 Road District Budget Discussion**

Commissioner Grinnell stated there should be approximately \$100,000.00 in the maintenance building fund by the end of February 2016. The remaining funds will be used to paint the exterior of the building roof improvements and miscellaneous work to complete building construction.

Fuel expenses have been decreased to reflect lower prices and the Commissioner does not anticipate an increase in salt prices.

A new truck will be purchased from the equipment and outlay fund.

5. **PUBLIC COMMENTS**

None

6. **ADJOURN**

- Trustee Forman moved and Trustee Atleson seconded the motion to adjourn the meeting at 10:47 A.M. All in favor, motion carried.

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Respectfully Submitted, Christina McCann, Fremont Township Clerk Approved: February 8, 2016