

**Minutes Board of Town Trustees**

STATE OF ILLINOIS,  
COUNTY OF LAKE  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on February 6, 2017 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Ed Sullivan, Jr.	Assessor
Trustee Atleson	Town Trustee
Trustee Forman	Town Trustee
Trustee Martin	Town Trustee
Trustee Shanahan	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O’Kelly called the meeting to order at 7:00 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Atleson, Trustee Forman, Trustee Shanahan, Supervisor O’Kelly

Absent: Trustee Martin

**ELECTED OFFICIALS PRESENT**

Clerk McCann, Hwy. Commissioner Grinnell

**OTHERS PRESENT**

Keith Voss, Melea Grinnell

**3. PUBLIC COMMENTS**

None

**4. APPROVAL OF MINUTES**

- Trustee Forman moved and Trustee Shanahan seconded the motion to approve the minutes of the January 9, 2017 Regular Board Meeting. **All in favor, motion carried.**
- Trustee Forman moved and Trustee Shanahan seconded the motion to approve the minutes of the January 26, 2017 Special Board Meeting held for the purpose of Budget Discussion. **All in favor, motion carried.**

**5. CORRESPONDENCE**

- Supervisor O’Kelly received a letter and donation of \$500.00 to the Township food pantry from the Saddlebrook Farms Quilter’s Club.

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7.1 Budget Line Item Transfers**

- Trustee Forman moved and Trustee Shanahan seconded the motion to approve FY 2016/2017 budget line item transfers, as presented (see attached document).

**Roll Call**

Aye: Trustee Atleson, Trustee Forman, Trustee Shanahan, Supervisor O’Kelly

Absent: Trustee Martin

**All in favor, motion carried.**

- Trustee Shanahan moved and Trustee Forman seconded the motion to approve the 2017 Ride Lake County West Transportation Agreement. All in favor, motion carried.

## 8. PARKS REPORT

### 8.1 Appointment of Alicia Dodd to Parks Committee

- Trustee Shanahan moved and Trustee Forman seconded to motion to appoint Alicia Dodd to the Fremont Township Parks Committee. All in favor, motion carried.

### 8.2 Contract Renewal – Mundelein Baseball & Softball Association (MBSA)

- Trustee Forman moved and Trustee Shanahan seconded the motion to approve the 2017 field user contract between Fremont Township and MBSA. All in favor, motion carried.

## 9. CERT REPORT

Supervisor O’Kelly presented Team Leader Pat Stejskal’s report as follows:

- Tonight, the Team is at the Fremont Library for the US Coast Guard Auxiliary presentation on boating and water safety.
- On Thursday, January 26 CERT presented ‘Till Help Arrives’ at the Grayslake Exchange Club over lunch and reached 25 more people with simple skills all can do after calling 911 and waiting for EMS to arrive.
- The Annual CERT Training class is coming up on Wednesday evenings, February 15-March 29 – please encourage applications.
- Please stop by the Township Office on Saturday, February 18 (8am-12pm) for the Medication Dispensing Drill put on by the Lake County Health Department.
- Many other events are planned for 2017 including helping out with two shredding events at the Township on May 6 and September 30.

## 10. COMMUNITY GARDEN REPORT

Trustee Atleson reported on the following:

- The FY 2017/2018 Community Garden budget was presented to the Supervisor for consideration
- Community donations will be utilized to construct the “live roof” on the garden’s cobb playhouse

## 11. ELECTED OFFICIALS’ REPORT

**Assessor** - None

**Clerk**

Clerk McCann reported on the following:

- One FOIA request was received requesting contact information for all candidates who filed nominating petitions for the April 4, 2017 Consolidated Election.
- The 2017 Annual Town Meeting will be held on Tuesday, April 11 at 7:00 p.m. All requests for items to be added to the agenda must be submitted to the Clerk no later than March 12, 2017.
- The Annual Town Meeting agenda will be adopted by the Board at the March 13, 2017 Regular Meeting.

**Highway Commissioner**

Highway Commissioner Grinnell reported on the following:

- Good weather has decreased the demand for snow plowing, allowing staff to concentrate on chipping work and other duties
- 2017 paving projects will include:  
The Highlands in Countryside Lake and Oak Avenue in Diamond Lake
- Discussed Village of Mundelein’s request for the Hwy. Commissioner to prepare a letter of support for the extension of Fieldcrest Drive. There were no Board objections.
- The Hwy. Dept. parking lot has been measured for repairs, and a bid packet will be prepared in the spring.

**Supervisor**

Supervisor O'Kelly reported the following:

- Met with a representative from Safe Families for Children, a program arranging for the safe keeping of children with family members while parents are facing temporary crises.
- Attended Paratransit open house
- Emceed Spotlight Dinner for MHS Show Choir
- Visited State Representative Nick Sauer at his new office location
- Prepared financials for, and attended budget discussion meeting on 1/26/17
- Met with SWALCO to partner with them on a recycling event to be held at the Township on September 20, 2017
- Township will partner with Nick Sauer to hold a shredding event on May 6, 2017
- Attended the County Summit for local leaders at the Hawthorn Woods Country Club
- Was interviewed by a MHS student for the TOI scholarship program

**Trustees**

- Trustee Shanahan reported that Supervisor O'Kelly and he attended a public hearing for Route 60/83 road improvements.
- Trustee Atleson reported that she attended a Village of Round Lake Fireside Chat. She found it very interesting to learn about their development process and other issues confronting the Village.

**12. GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for the month of January 2017:

- Three (3) residents received General Assistance without medical
- Two (2) residents received Emergency Assistance
- Eighty-three (83) residents received food pantry assistance
- One hundred forty-nine (149) taxi coupons were purchased
- Three (3) residents submitted RTA pass applications
- One (1) resident applied for Benefit Access
- Twenty-one (21) residents participated in the Diaper Bank
- Zero (0) residents received assistance with IDHS – Snap & Medicaid

**13. PUBLIC COMMENTS**

None

**14. APPROVAL OF BILLS**

- Trustee Shanahan moved and Trustee Forman seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$16,879.20, Permanent Road Fund in the amount of \$64,969.95, and General Town Fund in the amount of \$84,804.87. All in favor, motion carried.

**ROLL CALL: Aye: Trustee Atleson, Trustee Forman, Trustee Shanahan. Absent: Trustee Martin. All in favor, motion carried.**

- Trustee Forman moved and Trustee Shanahan seconded the motion to audit and approve for payment of General Assistance Fund in the amount of \$6,194.49. All in favor, motion carried.

**15. EXECUTIVE SESSION**

None

**16. ADJOURN**

- Trustee Shanahan moved and Trustee Forman seconded the motion to adjourn the meeting at 7:25 p.m. All in favor, motion carried.