

Minutes Board of Town Trustees

STATE OF ILLINOIS,
 COUNTY OF LAKE,
 TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on July 10, 2017 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Ed Sullivan, Jr.	Assessor
Jeri Atleson	Town Trustee
Tami Forman	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 7:00 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Forman, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Clerk McCann, Hwy. Commissioner Grinnell

OTHERS PRESENT

Pat Stejskal, Joe Herchenbach

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

- Trustee Forman moved and Trustee Shanahan seconded the motion to approve the minutes of the June 12, 2017 Regular Board Meeting. **All in favor, motion carried.**

5. CORRESPONDENCE

None

6. OLD BUSINESS

None

7. NEW BUSINESS

7.1 Policy for Official Recordings of Closed, Regular and Special Meetings

- Trustee Forman moved and Trustee Shanahan seconded the motion to adopt Fremont Township Policy for Retaining and/or Disposal of Audio and/or Video Recordings of Closed, Regular and Special Meetings.

Discussion

Clerk McCann explained Illinois State Law dictates requirements for recording and retention/disposal of Closed Session (Executive Session) recordings. The recording of Regular and Special Meetings is not required by law. Should the Clerk. or designated recording secretary, elect to record those meetings, the Board must adopt a Policy for the retention and/or disposal of those recordings.

8. PARKS REPORT

- Daytime use of Behm Park is soaring due to pickle ball courts, shade structures and playground
- Behm Park is also busy at night due to baseball, soccer, La Cross (winding down) and flag football
- Excessive rain during the month of June kept Parks staff busy mowing grass and maintaining fields
- Parks staff renovated Ivanhoe ballfield adding almost 45 tons of clay to the infield area and 1 ton of Turf Ace applied to the top. Plans are in place to renovate the small baseball field at Behm Park with the same process.
- A representative from the Grayslake Fire Department met with Parks Manager Herb Riedel to discuss fire code improvements at Behm Park. Volunteers from the Lake County Stallions assisted with bringing the football announcer stands up to code; fire extinguishers were added to more locations and some designated combustible items were removed.
- Township insurer, TOIRMA, conducted annual inspection of the Behm Park playground. Issues noted in the TOIRMA inspection report have either been repaired, or parts are on order to make repairs.
- Rules governing the use of Behm Park pickle ball courts will be posted in response to resident's concerns
- Heavy winds are causing problems with the Behm Park recycling stations. The design is being re-evaluated
- Trustee Shanahan notified teams using Behm Park that they are responsible for the condition of the restrooms after game nights. Cleanliness of the restrooms has improved since notification.

9. CERT REPORT

CERT Team Leader Pat Stejskal reported on the following:

- CERT assisted Mundelein CERT at Mundelein Days events and participated in the July 4 parade
- July 17 quarterly training meeting will include hands-on practice at various equipment stations
- On August 6, CERT will have the equipment trailer and informational materials available at Mundelein's "Concert in the Park"

10. COMMUNITY GARDEN REPORT

Trustee Jeri Atleson reported on the following:

- Excessive rain presents challenges, but harvesting and maintenance continues
- A local Eagle Scout is working on the design for the cob house live roof
- Enjoyed Supervisor's Facebook about Kohlrabi

11. ELECTED OFFICIALS' REPORT

Assessor – No Report

Clerk – No Report

Highway Commissioner

Highway Commissioner Grinnell reported on the following:

- The project at Circle and Grove is complete
- Peter Baker & Son is starting the paving project at the Highlands and Oak Terrace
- Highway parking lot will be paved in the coming weeks
- Highway crew assisted with clean-up for a microburst in Antioch
- Informational meeting regarding Wauconda and Volo sewer hook-up will be held at Fremont Township July 12

Supervisor

Supervisor O'Kelly reported on the following:

- Working with staff to develop campus plan to implement ComEd grant
- Officials planning to attend the November TOI conference should contact Nancy Lech to register
- Met with Lake County Health Department regarding Township septic
- Shields Township Supervisor visited
- Attended meeting for Paratransit study
- TOIRMA is now providing "cyber" coverage
- Attended Lake County TOI meeting
- "Lunch and Learn for Senior Scams" to be held at Township on July 18
- Secretary of State's office be at the Township on July 10 to renew driver's licenses

- “Take Charge of Your Diabetes” class will be held at the Township on July 26
- Participated in radio program with Highway Commissioner during July 4 parade
- Lake County Supervisors will meet Wednesday at Libertyville Township
- SIG (Stakeholders) Committee Meeting for Fremont Center Road will be held at Township on August 1
- Proposed exploring community interest in ballot referendum to contract with one garbage hauler for township-wide service

Trustees – No Reports

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for the month of June 2017:

- Three (3) residents received General Assistance without medical
- Two (1) residents received Emergency Assistance
- Eighty (80) residents received food pantry assistance
- One hundred twenty-two residents (122) purchased taxi coupons in May
- Nine (9) residents submitted RTA pass applications
- Four (4) residents applied for Benefit Access
- Twenty (20) residents participated in the Diaper Bank

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- **Trustee Forman moved and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$4584.98, Permanent Road Fund in the amount of \$256,969.20, and General Town Fund in the amount of \$80,252.57. All in favor, motion carried.**

ROLL CALL: Aye: Trustee Atleson, Trustee Forman, Trustee Shanahan, Trustee Voss. All in favor, motion carried.

- **Trustee Forman moved and Trustee Shanahan seconded the motion to audit and approve for payment of General Assistance Fund in the amount of \$6,039.06. All in favor, motion carried.**

15. EXECUTIVE SESSION

None

16. ADJOURN

- **Trustee Forman moved and Trustee Shanahan seconded the motion to adjourn the meeting at 7:42 p.m. All in favor, motion carried.**

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: August 14, 2017