

Minutes Board of Town Trustees

STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on February 12, 2018 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Tami Forman	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 7:00 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly.

ELECTED OFFICIALS PRESENT

Clerk McCann, Hwy. Comm. Grinnell

OTHERS PRESENT

Rose Marie Domeny, Judy Hammel, Pat Stejskal

3. PUBLIC COMMENTS

Judy Hammel thanked Highway Commissioner Grinnell and his crew for their swift response to recent snow events.

4. APPROVAL OF MINUTES

- Trustee Shanahan moved, and Trustee Voss seconded the motion to approve the minutes of the January 8, 2018 Regular Meeting. All in favor, motion carried.

5. CORRESPONDENCE

- Trustee Forman submitted a letter of resignation, stating that she can no longer serve due to moving outside of township boundaries. The Board regretfully accepted her resignation and will seek to fill the vacancy within 60 days.
- Supervisor O’Kelly received another thank you note from a resident thanking the township for assisting him with moving back into his apartment at the senior low-income housing in Mundelein.

6. OLD BUSINESS

None

7. NEW BUSINESS

7.1 Funding Request - Special Recreation Association of Central Lake County (SRACL)

- Trustee Shanahan moved and Trustee Atleson seconded the motion to approve funding in the amount of \$1000.00 for Special Recreation Association of Central Lake County (SRACL). All in favor, motion carried.

7.2 Budget Line Items Transfers

- Trustee Voss moved, and Trustee Shanahan seconded the motion to adopt the Transfer of Appropriation in FY 2017/2018 Town and Road Budgets for line items detailed in the Line Item Transfer Report dated February 9, 2018.

ROLL CALL

Aye: Trustee Atleson, Trustee Shanahan, Trustee Voss. Nay: None, Absent: Trustee Forman. Motion carried.

8. PARKS REPORT

Trustee Shanahan reported the January 9, 2018 Parks Committee Special Meeting, called to discuss field use, was canceled due to inclement weather. The Committee will reschedule the meeting within the next couple of weeks.

9. CERT REPORT

CERT Team Leader Pat Stejskal reported the following:

- CERT Entry level training will take place February 14 through March 21. Sixteen (16) residents have signed up for the six-week training sessions
- On February 19, CERT will hold a presentation entitled “Preparing for Spring Weather” at the Fremont Public Library.

10. COMMUNITY GARDEN REPORT

No Report

11. ELECTED OFFICIALS’ REPORT**Assessor**

Assessor Herchenbach reported the following:

- The process has been initiated and successful to address Assessor corrections regarding several specific neighborhoods that have shown a pattern of being over-assessed
- New computers have been installed to replace the aging units (5-6 years-old) for the Assessor, Chief Deputy Assessor and Deputy Assessor
- Met With a resident of Saddlebrook Farms and several candidates to address resident concerns regarding assessments for Saddlebrook Farms, with a clearer understanding for all that the residents of Saddlebrook Farms simply lease their spaces with the assessments billed to the land owner (Saddlebrook Farms) for land value and permanent improvements (such as garages, sun room/porch additions, sheds, etc.) to be broken down to individuals per the resident’s lease agreements.
- Followed up by meeting with Larry Waco Sr., and Larry Waco Jr. (part-owners and onsite representatives for Saddlebrook Farms) to let them know that the Assessor’s policy is to let Saddlebrook Farms’ residents know what impact their permanent improvements have on assessments, and that any further concerns would have to be addressed by Larry Waco Jr., and to reference their lease agreements.

Clerk

Clerk McCann reported the following:

- Elected officials must sign the recently adopted Sexual Harassment Policy and returned to Nancy Lech
- Board must approve the Agenda for the 2018 ATM at the March 5 meeting
- Electors have until March 1, 2018 to submit ATM agenda items
- A FOIA request was received from Jake Griffin at the Daily Herald on January 26, 2018. In response to his request, over 1000 pages of electronic documents were provided detailing the following for items for fiscal years 2015, 2016 & 2017: Elected Official Reimbursements, Authorized Credit Card Holder Names, Visa Card Statements and detail to backup transactions, Home Depot Statements and detail to backup transactions, Sam’s Club Statements and detail to backup transactions.
- A FOIA request was received from Janice Schnobrich seeking the following information: amount of Assessor dues paid to LCAA for FY 2016/2017, luncheon dues paid to LCAA, legal fees paid to LCAA, Lake County Board of Review or Lake County Board in relation to Chief County Assessment Officer lawsuit, LCAA By-laws, Names of LCAA Board Members & LCAA state ID number.
- Early voting at Hwy. Department begins March 5 and runs through March 17

- Ballot Box Judges for Fremont Precincts will pick up ballot materials for Election Day on Thursday March 15 & Friday March 16
- Voting Equipment for Election Day will be delivered to Township on Friday March 16 or Monday March 19

Highway Commissioner

Highway Commissioner Grinnell reported the following:

- Consistent snow falls during the past month have kept crews busy
- Running low on salt, but a delivery is due tomorrow
- Paving bids are due to go out in March

Supervisor

Supervisor O'Kelly reported the following:

- Met with Jerry Fox from Lake County Stallions regarding Behm Park field use
- Attended Ride Lake County West meeting – Avon Township is seeking to reduce the amount of funding they contribute
- Fremont Township camera club will provide photos of local interest for display at township
- MHS SEDOL students visited township to learn about services provided to residents
- Attended PACE para-transit meeting and public information meeting
- Employee handbook is being revised and will be sent to township attorney for review
- Attended LTTCS meeting and was re-elected President
- Met with Mundelein Mayor Lentz and Trustee Rekus to discuss July 2017 flooding response
- Met with County representative to discuss realignment of Fremont Center Road. A special meeting of the township electors will be required to approve the sale of township property to the County for improvements related to the project
- Received tax bill from Lake County for the cell tower located at Behm Park. Township contract calls for Sprint to pay real estate taxes
- Malware issues related to the township website have been resolved. Working with website consultant to explore changing the domain host

Trustees

- Trustee Shanahan said he would like to form a committee of two trustees to review applications for vacant trustee seat
- Trustee Atleson attended the PACE para-transit public information meeting and the Assessor's meeting with Saddlebrook Farms residents

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for the month of January 2018:

- One (1) resident received General Assistance without medical
- Zero (0) residents received Emergency Assistance
- Seventy-three (73) residents received food pantry assistance
- There were no Liheap applications residents
- Ninety (90) taxi coupons were redeemed in November 2017
- Ten (10) residents received assistance with RTA pass applications
- Five (5) residents applied for the Benefit Access Program
- Eighteen (18) residents received Diaper Bank donations

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Shanahan moved, and Trustee Atleson seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$21,919.83, Permanent Road Fund in the amount of \$90,261.48 and General Town Fund in the amount of \$69,097.73.

ROLL CALL: Aye: Trustee Atleson, Trustee Shanahan, Trustee Voss. All in favor, motion carried.

- Trustee Voss moved, and Trustee Atleson seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$6,239.76. All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Voss moved, and Trustee Atleson seconded the motion to adjourn the meeting at 7:37 p.m. All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: March 5, 2018