

Minutes Board of Town Trustees

STATE OF ILLINOIS,
 COUNTY OF LAKE,
 TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on March 5, 2018 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Patricia Stejskal	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 7:00 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss, Supervisor O’Kelly.

ELECTED OFFICIALS PRESENT

Clerk McCann, Assessor Herchenbach

OTHERS PRESENT

Rose Marie Domeny, Judy Hammel, Christine Seidner

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

- Trustee Shanahan moved, and Trustee Voss seconded the motion to approve the minutes of the February 12, 2018 Regular Meeting. All in favor, motion carried.

5. CORRESPONDENCE

- Email to Supervisor O’Kelly from Mundelein Mayor Lentz regarding follow-up for discussions about July 2017 flooding.

6. OLD BUSINESS

6.1 Certificate of Appreciation - Retiring Trustee Tami Forman

Supervisor O’Kelly presented Tami Forman with a Certificate of Appreciation for serving as Trustee, and her commitment to the residents of Fremont Township. Ms. Forman stated she will miss being a part of township activities.

7. NEW BUSINESS

7.1 Supervisors Annual Financial Statement

- Trustee Voss moved, and Trustee Shanahan seconded the motion to approve the Supervisors Annual Statement for FY 2018/2018. All in favor, motion carried.

7.2 2017 Annual Town Meeting Agenda

- Trustee Shanahan moved and Trustee Atleson seconded the motion to approve the 2017 Annual Town Meeting Agenda. All in favor, motion carried.

7.3. Board Appointment to Fill Trustee Vacancy

- Trustee Shanahan moved and Trustee Atleson seconded the motion to appoint Fremont Township resident Pat Stejskal to fill the remainder of the trustee term vacated by Tami Forman.

ROLL CALL

Aye: Trustee Atleson, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly. All in favor, motion carried.

- Supervisor O’Kelly interviewed seven accomplished Fremont Township residents who submitted resumes and/or letters of intent to fill the vacancy. The consensus of the Board is that Pat Stejskal’s service to the community as the Fremont Township CERT Team Leader uniquely qualifies her to fill the position.
- Patricia Stejskal was then sworn into office by Clerk McCann.

8. PARKS REPORT

- Trustee Shanahan reported the Parks Committee has decided the Behm Park Lacrosse field should be turned into a multi-purpose field in 2019. Representatives from all field user groups agreed to the field modification. This year, all field user group contracts will remain the same. In 2019 all contracts will include a clause to share the multi-purpose field.
- Parks Manger Herb Riedel also agreed that a multi-purpose field will see more use.

9. CERT REPORT

CERT Team Leader Pat Stejskal reported the following:

- CERT is half way through their 6-week CERT training class. There are 16 participants. March 21st will be the final class at the Countryside Fire Department.
- On Monday, February 19, CERT ‘s presentation on “Preparing for Spring Weather” was well attended, including Round Lake CERT members, at the Fremont Library.
- Local area CERTS are meeting on March 20th to begin planning for a large scale joint exercise/drill
- Lou Bruno will be giving a WRLR update and thanks the Township for their support

10. COMMUNITY GARDEN REPORT

- Trustee Atleson reported that Alicia Dodd is working with reps from Mundelein High School regarding students participating in garden design, and Libertyville High School AP environmental studies students may also participate in soil testing and other garden functions
- Alicia Dodd has been hired by the Township on a part-time basis to oversee garden activities. Management of the garden has exceeded what can be achieved on a volunteer basis.

11. ELECTED OFFICIALS’ REPORT**Assessor**

Assessor Herchenbach reported the following:

- New computers are in place and fully operational with software updates and technology support is generally complete
- Training continues with regards to coordination of valuation programs between Lake County and most of the township assessors.
- Assessor’s vehicle has been taken out of winter storage to begin field inspections
- Employee annual reviews are completed
- Received a letter from a township resident, thanking the township, and the Assessor’s Office, expressing appreciation for the level of service provided

Clerk

Clerk McCann reported the following:

- Janice Schnobrich submitted two FOIA’s requesting information from the Assessor’s office

- Early voting for the March 20, 2018 General Primary began today at the township Highway Department facility and will continue through March 17
- Ballot box judges for Fremont voting sites will pick up election supplies on March 15 and 16
- Voting equipment for election day will be delivered to the township on March 16
- A press release announcing the board's intention to fill the trustee vacancy was sent to local press organizations

Highway Commissioner

No Report

Supervisor

Supervisor O'Kelly reported the following:

- Attended LCCTSC meeting
- Attended West Shore Park Association meeting and presented information pertaining to the township's intention to place a referendum on next year's ballot for unified garbage services
- Attended MHS Civics' Fair
- North Shore Camera Club photographs have been lent to the township and are on display in the Administrative Center
- Participated in an interview with a student seeking to apply for the TOI Annual Scholarship
- Met with Busy Hands Group at Saddle Brook Farms
- Interviewed seven applicants for the vacated trustee position
- Did early voting outreach
- On Saturday, March 9, a passport renewal event will be held at the township
- Reviewed PACE ridership numbers for Fremont residents

Trustees

- Newly sworn in Trustee Pat Stejskal thanked the board for the opportunity to serve as a trustee
- Trustee Atleson attended the West Shore Park Association meeting
- Trustees Atleson, Shanahan and Voss congratulated Patricia Stejskal and welcomed her to the Board of Trustees.

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for the month of February 2018:

- One (1) resident received General Assistance without medical
- One (1) resident received Emergency Assistance
- Fifty (50) residents received food pantry assistance
- There were seven (7) Liheap applications residents
- Taxi coupon use has not yet been reported
- Fifteen (15) residents received assistance with RTA pass applications
- Four (4) residents applied for the Benefit Access Program
- Seventeen (17) residents received Diaper Bank donations

13. PUBLIC COMMENTS

Judy Hammel, Rose Marie Domeny and Christine Seidner congratulated Pat Stejskal on her appointment to the Board of Trustees.

14. APPROVAL OF BILLS

- **Trustee Shanahan moved, and Trustee Voss seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$12,160.92, Permanent Road Fund in the amount of \$86,080.63 and General Town Fund in the amount of \$63,793.86.**

ROLL CALL: Aye: Trustee Atleson, Trustee Stejskal, Trustee Shanahan, Trustee Voss. All in favor, motion carried.

- Trustee Shanahan moved, and Trustee Stejskal seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$3590.27. All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Shanahan moved, and Trustee Atleson seconded the motion to adjourn the meeting at 7:38 p.m. All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: April 10, 2018