

Minutes Board of Town Trustees

STATE OF ILLINOIS,
 COUNTY OF LAKE,
 TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on August 13, 2018 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Patricia Stejskal	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 7:00 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss, Supervisor O’Kelly.

ELECTED OFFICIALS PRESENT

Clerk McCann, Highway Commissioner Grinnell, Assessor Herchenbach

OTHERS PRESENT

Rose Marie Domeny, Judy Hammel

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

- Trustee Voss moved, and Trustee Stejskal seconded the motion to approve the minutes of the July 9, 2018 Regular meeting. All in favor, motion carried.

5. CORRESPONDENCE

None

6. OLD BUSINESS

None

7. NEW BUSINESS

7.1 Motion to adopt Resolution 08-13-2018 – A Resolution for Bill Paying

- Trustee Voss moved, and Trustee Stejskal seconded the motion to adopt Resolution No. 08-13-2018 – A Resolution for Bill Paying. All in favor, motion carried.

Discussion

Supervisor O’Kelly explained the Resolution should be added to the Township’s financial regulations to ensure that time sensitive bills and payroll can be paid between monthly board meetings.

7.2 Motion to Accept Quote from Northern Air Systems, Inc.

- Trustee Voss moved, and Trustee Shanahan seconded the motion to accept quote from Northern Air Systems, Inc. to replace 3 air condensers in the amount of \$16,517.00. All in favor, motion carried.

Discussion

Supervisor O’Kelly confirmed the quote for \$16,517.00 would include new systems for the administrative offices, community room and board room which are all original to the building constructed in 1997.

8. PARKS REPORT

Trustee Shanahan reported the following:

- A bench dedicated to former Supervisor Pete Tekampe was installed at Behm Park to recognize his leadership in the creation and development of Behm Park. Tekampe family and friends gathered for the dedication on August 6, 2018

9. CERT REPORT

Team Leader Pat Stejskal reported the following:

- The CERT quarterly meeting on July 16 will be a team training event with hands-on practice stations
- The October 15 quarterly meeting guest speaker will be Township Supervisor Diana O’Kelly.
- On July 21 the Team helped with traffic control for the Shredding event at the Township which was very well organized
- On July 26 the Team manned an information booth and broadcasted live on WRLR from the Lake County Fair
- On October 13 several local teams are planning a joint CERT training drill

10. COMMUNITY GARDEN REPORT

Trustee Atleson reported the following:

- Currently harvesting large volumes of produce for distribution to those in need and community seniors
- Volunteers are welcome to assist with garden duties

11. ELECTED OFFICIALS’ REPORT**Assessor**

Assessor Joe Herchenbach reported the following:

- Assessor and a Deputy Assessor attended the first day of Board of Review hearings for Fremont Township tax appeals
- Close to 500 Fremont Township property tax appeals were filed
- Approximately 25% of all appeals filed by property owners are successful
- The Board of Review and the Chief County Assessor were happy to see an active presence from Fremont Township at the hearings
- Assessor will continue to attend relevant hearings
- Most sales in Fremont Township are still occurring at prices that are higher than the assessed values

Clerk

Clerk McCann reported the following:

- No FOIA requests
- Resolution for Refuse Hauling Referendum filed at County
- Ballot question will appear on ballot in English and Spanish
- Attorney has reviewed and signed off on the Ballot Text Proof and Legal Notice Proof
- County Clerk is responsible for publishing a legal notice stating the Referendum language
- Supervisor O’Kelly will serve as Deputy Clerk in Clerk McCann’s absence at the September 10 Regular Meeting

Highway Commissioner

Highway Commissioner Grinnell reported the following:

- Bid opening for Owens Road Drainage project was held on July 10 with the bid awarded to Alliance Construction
- The Wilderness Park drainage project is complete
- Crews are working on culverts and clearing ditches in several neighborhoods

Supervisor

Supervisor O’Kelly reported the following:

- Behm Park cell tower tax bill is being processed by Sprint
- The Ivanhoe Park personal injury claim filed on behalf of Curt Adams has been forwarded to TOIRMA
- Received \$350.03 from SWALCO for shoe and textile recycling program
- Registered voters at Del Webb event
- July shredding event was well attended
- Rules of the Road class was popular
- Attended LCCTSC meeting and bench dedication for Pete Tekampe at Behm Park
- Donations for the food pantry will be collected at the Del Webb Car Show on August 19 with a rain date of August 26
- Leftover food products from St. Mary's County Fest were donated to the food pantry
- Received donations of 2 lambs and 5 pigs from the Lake County Fair livestock auction

Trustees

- Trustee Stejskal attended a TOI education seminar in Rockford on July 19 and was impressed that so many township officials and support staff are committed to serve and helping those in need within their various communities
- Trustee Shanahan inquired about remaining funds for mosquito abatement and wanted to make sure we are actively monitoring for the West Nile Virus in our area. Supervisor O'Kelly stated Clarke Mosquito has not yet invoiced for previous treatments
- Trustee Atleson rode along with Commissioner Grinnell and learned about culvert and asphalt projects currently underway in the township

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for the month of July 2018:

- One (1) resident received General Assistance without medical
- One (1) resident received Emergency Assistance
- Sixty-four (64) residents received food pantry assistance
- Taxi coupon use not reported by the vendor
- Sixteen (16) residents received assistance with RTA pass applications
- Six (6) residents applied for the Benefit Access Program
- Twelve (12) residents received Diaper Bank donations
- Forty-seven (47) children received school supply donations
- Two (2) lamb and five (5) pig were donated to food pantry by local residents who attended the Lake County Fair Livestock Auction

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- **Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$6,332.18 Permanent Road Fund in the amount of \$88,324.86 and General Town Fund in the amount of \$173,492.37.**

ROLL CALL: Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss.

Nay: None. All in favor, motion carried.

- **Trustee Shanahan moved, and Trustee Stejskal seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$5902.84. All in favor, motion carried.**

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Stejskal moved, and Trustee Shanahan seconded the motion to adjourn the meeting at 7:39 p.m. All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: September 11, 2018