

FREMONT TOWNSHIP BOARD MEETING AGENDA

Regular Board Meeting: February 12, 2018 7:00 P.M.

22385 W. Highway 60, Mundelein, IL 60060

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the January 8, 2018 Regular Board Meeting.

5. CORRESPONDENCE

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Funding Request - Special Recreation Association of Central Lake County (SRACLC)

- Motion to approve funding in the amount of \$1000.00 for Special Recreation Association of Central Lake County (SRACLC)

7.2 Budget Line Items Transfers

- Motion to adopt Transfer of Appropriation in FY 2017/2018 Town and Road Budgets for line items detailed in attached Line Item Transfer Report.

8. PARKS REPORT

9. CERT REPORT

10. COMMUNITY GARDEN REPORT

11. ELECTED OFFICIALS' REPORT

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

12. GA/EA/FOOD PANTRY REPORT

13. PUBLIC COMMENTS

14. APPROVAL OF BILLS

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of \$ _____
Permanent Road Fund in the amount of \$ _____
And General Town Fund in the amount of \$ _____

ROLL CALL

- Motion to Audit and approve for payment of General Assistance Fund in the amount of \$ _____

15. EXECUTIVE SESSION – None

16. ADJOURN

TIME: _____

Minutes Board of Town Trustees



STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on January 8, 2018 to conduct a Regular Meeting.

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Tami Forman	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. **CALL TO ORDER AND PLEDGE**

Supervisor O'Kelly called the meeting to order at 7:00 P.M.

2. **ROLL CALL**

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Voss, Supervisor O'Kelly

ELECTED OFFICIALS PRESENT

Clerk McCann, Assessor Herchenbach

OTHERS PRESENT

Edwin O. Sullivan, Rose Marie Domeny, Judy Hammel, Shirley Wells, Dana Krapf, Pat Stejskal

3. **PUBLIC COMMENTS**

None

4. **APPROVAL OF MINUTES**

- Trustee Atleson moved and Trustee Voss seconded the motion to approve the minutes of the December 11, 2017 Regular Meeting. All in favor, motion carried.

5. **CORRESPONDENCE**

Supervisor O'Kelly shared several thank you cards from residents thanking the township for assistance received through holiday gift programs or seniors affected by July 2017 flooding.

6. **OLD BUSINESS**

None

7. **NEW BUSINESS**

7.1 2018 PACE Transportation Agreement

- Trustee Atleson moved and Trustee Voss seconded the motion to adopt the 2018 PACE Transportation Agreement. All in favor, motion carried.

7.2 Fremont Township Sexual Harassment Ordinance No. 268

- Trustee Voss moved and Trustee Atleson seconded the motion to adopt Fremont Township Sexual Harassment Ordinance No. 268. All in favor, motion carried.

Discussion

Clerk McCann suggested the township's Ethic's Ordinance be updated.

7.3. Resolution Recognizing Edwin O. Sullivan

- Trustee Voss moved and Trustee Atleson seconded the motion to approve the Resolution Recognizing Edwin O. Sullivan for his years of service to Fremont Township. All in favor, motion carried.

Discussion

Ed Sullivan stated he has experienced many transitions, both at the Township and the County, during his years of service. He appreciated his staff and the stability his office has maintained throughout the years. He thanked the Board for their support and stated that he is most proud of the fact that he was able to provide his staff with the resources they need to do their work well.

8. PARKS REPORT

No Report

9. CERT REPORT

CERT Team Leader Pat Stejskal reported the following:

- December 17, many local CERTs participated in a local event with Feed My Starving Children
- In December team members were asked to help move seniors back into Mundelein apartments
- January 15, the quarterly team meeting will feature speakers from Countryside Fire Department
- 2018 Entry level CERT training begin at the township on February 14 and continue through March 21, 2018

10. COMMUNITY GARDEN REPORT

No Report

11. ELECTED OFFICIALS' REPORT**Assessor**

Assessor Herchenbach reported the following:

- Transition as the new Assessor is going well
- Retired Assessor Ed Sullivan has been cooperative and very willing to assist with the transition
- Confirmed that he has a great staff willing to assist with his questions and provide information to aid with the transition
- Encouraged flood victims to report property damage to the Assessor's Office
- Initiated a process to review and analyze if there are any areas in the township that need an assessment correction

Clerk

Clerk McCann reported the following:

- FOIA request from Citizen Advocacy Center for information pertaining to website management
- FOIA request from Citizen Advocacy Center for information pertaining to number of full-time staff and job descriptions

Highway Commissioner- No Report

Supervisor

Supervisor O'Kelly reported the following:

- It has been a busy month, between moving seniors back into their apartments and distributing holiday dinners
- Thanked Nancy Lech for her work organizing holiday dinner and gift programs
- Highway staff repaired a pipe burst in ceiling of Administration Center
- Many community members helped with a food sort for food pantry donations collected from the community including Fremont School and Carl Sandburg School
- One hundred eighteen holiday dinners were distributed to residents in need
- Mundelein Jewel, local churches and residents contributed food items for holiday dinners

- Thanked Mundelein Jewel for their "Round-up" register donations to the food pantry
- One hundred nineteen seniors received gifts from the Adopt-a-Senior program
- One hundred ninety residents received gifts from the Adopt-a-Family program
- Thanked Highway Department staff for helping to move flood-displaced seniors displaced back into newly rehabbed apartments
- Donated ham dinners were distributed to flood- displaced seniors for the holidays
- Thanked Walgreens in Northbrook for diaper donations, some of which were shared with the Mundelein Pregnancy Center
- Lake County Clerk Carla Wyckoff contacted the Township to request a location for early voting. The only location available is the Highway Commissioner's Office. All items will be removed to accommodate early voting at the Highway Department

Trustees

- Trustee Atleson mentioned that the County has fixed an error on their website listing the wrong location for early voting in Fremont Township

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for the month of December 2017:

- Three (3) residents received General Assistance without medical
- One (1) resident received Emergency Assistance
- Seventy-four (74)) residents received food pantry assistance
- Twenty (20) residents received assistance with LIHEAP
- One hundred (100) taxi coupons were redeemed in November 2017
- Nine (9) residents received assistance with RTA pass applications
- Three (3) residents applied for the Benefit Access Program
- Eighteen (18) residents received Diaper Bank donations
- Nine hundred twenty-four (924) food pantry distributions were made in 2017

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Atleson moved, and Trustee Voss seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$30,335.79, Permanent Road Fund in the amount of \$64,871.82 and General Town Fund in the amount of \$59,475.49.

ROLL CALL: Aye: Trustee Atleson, Trustee Voss, Supervisor O'Kelly. All in favor, motion carried.

- Trustee Voss moved, and Trustee Atleson seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$5,476.49. All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Voss moved, and Trustee Atleson seconded the motion to adjourn the meeting at 7:34 p.m. All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: February 12, 2018

7.1

January 24,2018

Request for Financial Assistance for SRACLC from Fremont Township

Dear Fremont Township,

This is a request for financial Assistance for SRACLC (special recreation of central lake county). Our daughter tarah Petlak is 29 years old and was born with Cerebral Palsy and is physically and Mentally Impaired. Tarah has lived in Fremont for her entire life. She has attended SRACLC for her entire life and is currently enrolled in the adult day care program. Tarah is unable to work or be left alone due to her disabilities. This adult day program is outstanding and it allows Tarah to get out in our community. Without this Special Recreation program Tarahs quality of life would be greatly diminished. The program costs \$390.00 per day. I am asking Fremont to give assistance to SRACLCto help with Tarahs program costs. John Buckner runs the SRACLC program and would assistance in answering any questions. His number is 847-816-4866. Please consider assisting with this program. Your help is greatly appreciated.

Thank You,

William and Patti Petlak

21251 W Beechwood Ct

Mundelein, IL. 60060

TRANSFER OF APPROPRIATION

TOWN & ROAD DISTRICT

7.2

WHEREAS there was adopted on the 8th day of May, 2017, by the Board of Trustees of Fremont Township, Lake County, Illinois a Budget & Appropriation Ordinance for the fiscal year beginning March 1, 2017, and ending February 28, 2018, and

WHEREAS it now appears that certain adjustments between appropriated line items in the Town & Road Districts Funds in said ordinance are desirable and necessary, and

WHEREAS Section 3 of the Illinois Municipal Budget Law (50 ILCS 330/3), as approved July 12, 1937, as amended, authorizes transfers between the various line items within any fund in such appropriation ordinance not exceeding 10% of the total amount appropriated in such fund by such ordinance, now therefore

BE IT RESOLVED by the Board of Trustees of Fremont Township, Lake County, Illinois.

SEE ATTACHED LINE ITEM TRANSFERS.

This transfer shall be in full force and effect from and after this date.

ADOPTED this 12TH day of February, 2018 by the Board of Trustees Fremont Township, Lake County, Illinois.

Town Clerk

Supervisor