

Minutes Board of Town Trustees

STATE OF ILLINOIS,
 COUNTY OF LAKE,
 TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on November 5, 2018 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Connie Shanahan	Town Trustee
Patricia Stejskal	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 7:00 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Assessor Herchenbach, Highway Commissioner Grinnell, Clerk McCann

OTHERS PRESENT

Rose Marie Domeny, Judy Hammel, Jole Blathal, Christine Seidner, Anne Wilken

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

- **Trustee Shanahan moved, and Trustee Voss seconded the motion to approve the minutes of the October 8, 2018 Regular meeting. All in favor, motion carried.**

5. CORRESPONDENCE

The Office of Helene Miller Walsh informed the township that we did not receive grant funding for the parking lot resurfacing project.

6. OLD BUSINESS

None

7. NEW BUSINESS

7.1 2019 Paratransit Transportation Funding Agreement

- **Trustee Shanahan moved, and Trustee Voss seconded the motion to approve the 2019 Paratransit Funding Agreement with Lake County. All in favor, motion carried.**

Discussion

Supervisor O’Kelly explained the township pays \$4000.00 to provide service for residents on Ride Lake County West and \$150.00 for Ride Lake County Central. If in the future, if more townships elect to participate in the ride share programs, the cost to Fremont Township will decrease.

7.2 Policy for Clerk to Attest Supervisor’s Signature on Check Payments

- **Trustee Voss moved, and Trustee Shanahan seconded the motion to adopt Policy for Clerk to Attest Supervisor's Signature on Check Payments. All in favor, motion carried.**

Discussion

Clerk McCann reviewed the proposed Policy and assured the Board that measures have consistently been in place to monitor the Supervisor's payment of bills. Those measures will continue and will meet the State's mandate to attest the Supervisor's signature on all payouts.

7.3 Determine Amounts for 2018 Town and Road Levy's

- Consensus of the Board is to freeze the Town Levy at \$1,198,320.00, which is the same amount levied in 2017. The Town Levy will be adopted at the December 10, 2018 Regular Meeting.
- The Road District will levy \$1,626.157.63. The Road District Levy will be adopted at the December 10, 2018 Regular Meeting.

7.4 Review 2019 Board Meeting and Parks Committee Meeting Schedules

- **Trustee Shanahan moved, and Trustee Voss seconded the motion to adopt the 2019 Board Meeting and Parks Committee Meeting schedules. All in favor, motion carried.**

8. PARKS REPORT

Trustee Shanahan reported the following:

- Township Staff installed new Backstop for Multi-Purpose Field. Will work with both the Lightning and the Stallions to determine how much sideline fence is needed.
- Alicia and Herb met with a Culligan Water representative to discuss the costs to install a reverse osmosis system at Behm to create a better-quality drinking water. A follow up discussion with pricing and water test analysis will happen at the January Parks meeting.
- Irrigations systems are scheduled to be winterized this week
- Pickleball court windscreens and nets will remain up if weather allows. Daytime highs in the 50's still allow for decent playing conditions
- Restrooms will remain open if pickleball courts are open for play

9. CERT REPORT

Cert Team members reported the following:

- Fremont CERT participated in a multi-team emergency simulation drill on October 13 at Wauconda Fire House #3. Seventy CERT members from five local CERTS divided into action teams to triage and treat the victims of a small plane crash. Team members felt the drill went well and provided valuable learning experiences.

10. COMMUNITY GARDEN REPORT

No Report

11. ELECTED OFFICIALS' REPORT

Assessor

Assessor Joe Herchenbach reported the following:

- Staff is completing training for the County's new software conversion and will help the County to train staff at other township assessor offices.

Clerk

Clerk McCann reported the following:

- There was one FOIA request from Smart Procure, Inc. for vendor reports from April through September 2018

Highway Commissioner

Commissioner Grinnell reported the following:

- Highway crews are preparing for winter including calibrating salt spreading trucks for EPA monitoring
- Street lights are being changed as required
- The Owens Road project, which includes culverts, will begin December 1st.

Supervisor

Supervisor O'Kelly reported the following:

- Attended Saddlebrook Farms golf dinner

- Spoke to team members at CERT quarterly meeting and attended a portion of the multi-CERT training drill on October 13
- Met with Kevin Myers, Mundelein High School Superintendent
- Attended Housing Authority Meeting and training
- Attended “Feed My Starving Children” at Fremont School
- Receiving a refund from the state for a former GA client
- Thanked the Assessor’s staff for assisting with early voting phone calls

Trustees

- Trustee Shanahan appreciated the opportunity to participate in the October 29 budget discussion.

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for the month of August 2018:

- Sixty-five (65) residents received food pantry assistance
- Fifty-one (51) residents applied for Liheap assistance
- Fifty-one (51) residents received assistance with RTA pass applications
- Six (6) residents applied for the Benefit Access Program
- Fourteen (14) residents received Diaper Bank donations

13. PUBLIC COMMENTS

Rose Marie Domeny expressed concern about the potential for toxic gases emitting from local medical manufacturing facilities.

14. APPROVAL OF BILLS

- Trustee Shanahan moved, and Trustee Voss seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$30,606.68, Permanent Road Fund in the amount of \$62,140.15 and General Town Fund in the amount of \$92,226.86.

ROLL CALL: Aye: Trustee Shanahan, Trustee Voss, Supervisor O’Kelly Nay: None. Absent: Trustee Atleson, Trustee Stejskal. All in favor, motion carried.

- Trustee Shanahan moved, and Trustee Voss seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$1595.51. All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Voss moved, and Trustee Shanahan seconded the motion to adjourn the meeting at 7:33 p.m. All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: December 10, 2018