

2018 ANNUAL TOWN MEETING MINUTES**APRIL 10, 2018 7:00 P.M.****22385 W. Highway 60, MUNDELEIN ILLINOIS 60060****1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/INTRODUCTION OF TOWNSHIP OFFICIALS**

After notice was given in the Daily Herald on March 15, 2018; and after notices were posted at the Mundelein Senior Center, Fremont Public Library, Fremont Township and on the Fremont Township web site, Clerk McCann called the 2018 Annual Town Meeting to order at 7:00 P.M.

The following elected officials were present: Supervisor O’Kelly, Hwy. Commissioner Grinnell, Clerk McCann, Assessor Herchenbach and Trustees Atleson, Shanahan, Stejskal and Voss.

Others Present: Thirteen residents were in attendance.

Clerk McCann welcomed the Electors, introduced elected officials, and led the Pledge of Allegiance.

2. NOMINATION OF MODERATOR

- Rose Marie Domeny moved, and Diana O’Kelly seconded the motion to nominate Dan Prezell to act as Moderator. All in favor, motion carried.

3. ELECTION OF MODERATOR AND MODERATOR’S OATH OF OFFICE

Being there were no other nominations, the Oath of Moderator was administered, and Dan Prezell proceeded with the business of the 2018 Annual Town Meeting.

4. APPROVAL OF MINUTES

- **Connie Shanahan moved, and Alicia Dodd seconded the motion to approve the minutes of the 2017 Annual Town Meeting. All in favor, motion carried.**

5. PUBLIC COMMENTS

Rose Marie Domeny stated her neighborhood cannot get fiber optic service from any carrier and wondered if someone at the township could investigate it.

6. SUPERVISOR’S ANNUAL FINANCIAL REPORT

The FY 2017/2018 Supervisor’s Annual Financial Report and a Summary of the Report were made available to residents in printed form.

- **Chris McCann moved, and Tom Powell seconded the motion to approve the FY 2017/2018 Supervisor’s Annual Financial Report for all funds. There was no discussion. All in favor, motion carried.**

7. OLD BUSINESS

Parks Committee Report

Parks Committee Chair Dan Prezell reported the following:

- Two shade structures at Behm Park are going over well and great appreciated
- Enlarged and restored baseball field at Behm Park
- Improved detention ponds at Behm Park and working to eliminate invasive species
- Looking into doing controlled burns in the fall
- Four township employees have taken course for controlled burns
- Township employees will handle shut-down and start-up of field irrigation at Behm Park which saves the township approximately 4000.00 to 5000.00 thousand each year
- Behm Park recycling centers are working well
- Replaced dugout roof at Behm Park – working to eliminate steel roofs
- Converted the Lacrosse field to a multi-purpose field
- A new entrance sign will be installed at Behm Park

CERT Report

Team Leader Pat Stejskal thanked the Board for their support of the CERT Program and reviewed CERT highlights:

- Team members assisted with “Feed My Starving Children”
- Several team members responded to volunteer call-outs for the MARC (Multi-Agency Resource Center) in Round Lake Beach July 20 – 22
- Assisted Lake County Health Department and Fremont Township to resettle residents who had been displaced by July flooding
- Assisted Grant Township Highway Department with sandbagging response in Ingleside
- Sixteen residents participated in the spring CERT training sessions. Topics included disaster preparedness, fire safety and utility controls, disaster medical operations, light search and rescue operations, CERT organization, disaster psychology and terrorism and CERT
- “CERT Presents” continues to win “GEO Awards” from WRLR for their community outreach and disaster preparedness efforts
- CERT’s mission is to educate, train the public for disaster preparedness and to provide support to local emergency response agencies
- Working to cooperate closer with additional local CERT’s

Community Garden Report

Community Garden Coordinator Alicia Dodd reported 2017-2018 garden highlights:

- Volunteers from schools, home schooled students, corporations and non-profits continue to help with garden planting and maintenance
- Rain garden is now two-years old
- New trees have been planted in the garden area
- Mundelein High School students researched, built and installed solar panels on the garden shed
- Eagle student Jack Frane designed and planted a green roof for the Cob house
- Held library “Story Time” events in the garden
- Ninety sixth graders from Fremont School helped collect seeds to be shared at the public library
- Awarded \$6200.00 from the “ComEd Openlands Grant Program” to create a conservation campus on township property. A wetland prairie with native plants will be designed and planted behind the Administration Center. Natives with deep roots will help to hold water. The area behind the salt shed and highway facility will be a high prairie
- Work has begun to design and plant a pollinator garden.

8. NEW BUSINESS

None

9. ELECTED OFFICIAL REPORTS**Supervisor**

Supervisor O'Kelly reported the following:

- Thanked Board, Clerk, Highway Commissioner and Assessor for working together as a team to serve township residents
- Met with Village of Mundelein officials to review July 2017 flooding recovery procedures
- The township provided a great deal of assistance to get seniors out of flooded housing and back into rehabbed apartments
- 878 township residents received food pantry assistance over the past year
- Food pantry donations include community food drives (schools, churches, post office, scouts), Lake County Fair meat donations, local business donations, Del Web Car Show and resident donations of food and sundries
- 106 residents qualified for LIHEAP assistance
- Reviewed township services available to residents and assistance programs available to those in need
- School supply and coat collection drives provide valuable assistance to those in need
- Holiday meal and gift programs included 190 adopt-a-family and 119 adopt-a-senior gift donations and 173 meal donations
- PACE Dial-a-Ride programs, funded by the township, were increased to 5-days a week to provide crucial transportation for residents who cannot drive
- Over 2000 children visit Fremont Parks each year to participate in sporting leagues and residents also enjoy 1.7 miles of walking trails, 3 pickle ball courts, a children's playground with adaptable swing for children with disabilities and 2 shade structures
- Township won an award from TOI for "Best Paper Newsletter"
- Green efforts supported by the township include; energy efficient lighting on campus, rain garden, grant for naturalized landscaping, re-use a shoe program, bedding and towel recycling for animal shelters, textile bin and solar use in community garden
- Transparency efforts enacted by the township include: paper newsletter, updated website, active Facebook page with over 2400 followers, E-newsletter reaching 5000 people, annual presentations to homeowner HOA's
- FY 2018/2019 Budget will include funds to widen and repave Administration Center parking lots and access road, a new security system and keyless door entry system and replacing 2 rusted fire doors

Assessor

Assessor Herchenbach reported the following:

- The first three months of this term have been spent understanding and coordinating duties within the Assessor's Office. Initial focus has been identifying areas that have shown a trend of being over-assessed and applying corrections.
- Our computers have been replaced and upgraded (replacing the previous units that were approximately 7 years old). The focus of this upgrade was to make sure that we would be able to handle the impending software conversion that will take place later in the year with all participating Assessor Offices in Lake County. Transition to the new system has been underway and our office has been very proactive to keep this conversion as seamless as possible.
- In February the Assessor's car was taken out of winter storage and has been used to cover field inspections reviewing permits that were pulled for various additions & improvements. Assessor identified a mechanical problem with the clutch and was able to get the repair made as part of a warranty (even though the car is technically beyond its warranty period).

- The Assessor’s office is taking part of an event on Wednesday to assist local Seniors in explaining the Senior Freeze benefit at the Regent Center in Mundelein.

Highway Commissioner

Commissioner Grinnell reported the following:

- The summer of 2017 was particularly difficult with flooding experienced throughout Lake County
- Crews worked on problems in Fremont and then moved onto assist Libertyville and Grant Townships
- Road District took in maintaining Ivanhoe Estates roads which will be funded through an SSA
- Sylvan Lake Dam project has been delayed to due changing requirements from the Illinois Department of Revenue

Clerk

Clerk McCann reported the following:

- FY 2018/2019 Budgets are posted for inspection and budget hearing will take place prior to the May 14 Regular Board Meeting
- It was a busy year for FOIA requests including one from the Daily Herald requiring a response that included more than 1000 documents paper and/or electronic documents be organized and assembled for distribution
- Worked with township attorney to develop the state mandated Sexual Harassment Policy for township elected officials and employees
- Early voting will be held at Fremont Township beginning with the November 4, 2018 General Election

Trustees

Trustees reported the following:

- Trustee Atleson stated she is happy to be involved at the township and with the community garden effort. Atleson particularly enjoys her once yearly ride-along with the Highway Department. She added that we are tremendously lucky to have Nancy Lech working for the township.
- Trustee Voss said it’s been “eye opening” to finish his first full year as a Trustee
- Trustee Shanahan welcomed Pat Stejskal to the board and stated there was a fire at Behm Park. The suspected vandalism involved damage to a sporting team’s storage shed and equipment
- Trustee Stejskal thanked the board and community for the opportunity to serve on the township board

10. 2019 ANNUAL TOWN MEETING – TIME AND PLACE

- **Trustee Shanahan moved, and Trustee Stejskal seconded the motion to set the date and time for the 2018 Annual Town Meeting for April 19, 2019 at 7:00 P.M. All in favor, motion carried.**

11. PUBLIC COMMENTS

None

12. MOTION TO ADJOURN

- **Christina McCann moved, and Rose Marie Domeny seconded the motion to adjourn the Annual Town Meeting at 8:00 p.m. All in favor, motion carried.**

Respectfully Submitted on _____ day of _____, 2019

Christina McCann, Township Clerk

Dan Prezell, Moderator