

Minutes Board of Town Trustees

STATE OF ILLINOIS,  
 COUNTY OF LAKE,  
 TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on April 9, 2019 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Connie Shanahan	Town Trustee
Patricia Stejskal	Town Trustee
Keith Voss	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O’Kelly called the meeting to order at 5:30 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss, Supervisor O’Kelly.

**ELECTED OFFICIALS PRESENT**

Clerk McCann, Highway Commissioner Grinnell, Assessor Herchenbach

**OTHERS PRESENT**

Randy Lehasky

**3. PUBLIC COMMENTS**

None

**4. APPROVAL OF MINUTES**

- Trustee Stejskal moved, and Trustee Voss seconded the motion to approve the minutes of the March 11, 2019 Regular meeting. All in favor, motion carried.

**5. CORRESPONDENCE**

Correspondence from IMRF confirmed the township’s pension plan is 91.5% funded.

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7.1 Kral Residence Tree Planting Request – 22425 W. Hwy. 60**

Property owners Randy Lehasky and Jason Kral at 22425 W. Hwy. 60 are hoping to install approximately 30 Arborvitae trees on the side and front of their privacy fence. They are requesting permission from the Board to plant some of the trees on township property abutting their privacy fence. Their property will be directly affected by County plans to reconfigure the intersection of Fremont Center Road and Hwy. 60 and they are concerned about increased road noise and future privacy issues.

- Trustee Shanahan moved and Trustee Atleson seconded the motion to approve the Lehasky/Kral request to plant arborvitae trees on township property next to their privacy fence. All in favor, motion carried.

## 7.2 Action Fence Quote

- **Trustee Shanahan moved and Trustee Voss seconded the motion to approve the quote from Action Fence in the amount of \$7,800.00 for Behm Park sideline fencing and \$9,940.00 for Ivanhoe Park Dugout fencing. All in favor, motion carried.**

### Discussion

Sideline fencing will be installed on the multi-purpose field at Behm Park and Dugout replacement fencing will be installed at Ivanhoe Park.

## 7.3 Tri-Tel Security Camera Quotes

- **Trustee Shanahan moved and Trustee Stejskal seconded the motion to approve the security camera quote for Behm Park from Tri-Tel Security in the amount of \$4040.00 for the restrooms and \$3965.00 for the maintenance building. All in favor, motion carried.**

### Discussion

The Parks Committee agrees with the Board that security cameras are required to address potential vandalism and liability concerns.

## 8. PARKS REPORT

Trustee Shanahan reported the following:

- Both parks and the restrooms at Behm Park are officially open
- Baseball, flag football, lacrosse and soccer are all actively using the fields
- Parks staff performed a controlled burn on all detention areas at Behm Park
- Parks staff repaired five lights at Ivanhoe ballfield. All thirty-nine lights are now working
- Plans are to install four security cameras at the maintenance building and another four at the restrooms
- Cracks at the pickleball courts have been sealed
- Bid opening for paving walking paths at Behm Park will be held on April 23rd

## 9. CERT REPORT

CERT Team Leader Pat Stejskal reported the following:

- Fremont CERT will contribute \$500.00 from their annual budget toward the construction of a new radio antenna at WRLR
- Remainder of report will be given at the Annual Town Meeting

## 10. COMMUNITY GARDEN REPORT

- Report will be given at Annual Town Meeting

## 11. ELECTED OFFICIALS' REPORT

### **Assessor**

- Report will be given at the Annual Town Meeting

### **Clerk**

Clerk McCann reported the following:

- FY 2018/2019 Budget Hearings will be held prior to the May 13, 2019 meeting at 6:15 p.m. (Town) and 6:45 p.m. (Road)
- Bid opening for the Administration Center parking lot paving will be held at 10:00 a.m. on April 23<sup>rd</sup>

### **Highway Commissioner**

Highway Commissioner Grinnell reported the following:

- The Lake County Motor Fuel Tax bid was awarded to Peter Baker & Son

### **Supervisor**

Supervisor O'Kelly reported the following:

- The keyless entry system and security cameras are in the process of being installed at the Administration Center

- The township's website needs to be updated to function properly on mobile apps. The quote from Technivista (current vendor) is \$5000.00 to redesign the site and will be put before the Board for approval at the May 13, 2019 Regular Meeting
- Refuse Hauling Discussion Forum with Community Representatives was held on March 12 and work is underway to gather information required for SWALCO to write the RFP
- The new budget includes funds to purchase new office laptops and fire safe file cabinets for the Clerk's office
- Supervisor will be out of the office for her annual vacation from April 30 to May 14. As senior Trustee, Trustee Shanahan will oversee the budget hearings and Regular Board Meeting on May 13<sup>th</sup>
- Fremont School delivered a bus load of food donations for the food pantry
- Attended Countryside Lake Homeowner's meeting, Lake County Housing Authority meeting and Parks Committee meeting
- Met with neighbor Jason Kral to discuss tree planting request
- Supervisor and caseworker Nancy Lech were interviewed by County consultants to share their experience in dealing with the homeless population and suggestions for filling gaps to better meet their needs
- Due to high demand, DMV service events will now be held two times per year at our location
- A shredding event will be held at the township on May 18 from 1:30 to 4:30 p.m.

#### **Trustees**

- Trustee Atleson inquired if there have been any actions related to the wetland mitigation agreement. Supervisor O'Kelly stated there has not.
- Trustee Voss inquired when proposals for the refuse hauling contract will go out. Supervisor O'Kelly stated the target date is in October 2019.

#### **12. GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for March 2019:

- Zero residents received GA or EA Clients assistance
- Forty-eight (48) residents received food pantry assistance
- Three (3) residents received assistance with LIHEAP applications
- Nine (9) residents received assistance with RTA pass applications
- Three (3) residents applied for the Benefit Access Program
- Twelve (12) Diaper Bank donations to residents
- One hundred fifty- one (151) taxi coupons were purchased for medical purposes in February 2019

#### **13. PUBLIC COMMENTS**

None

#### **14. APPROVAL OF BILLS**

- **Trustee Voss moved, and Trustee Stejskal seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$13,799.44, Permanent Road Fund in the amount of \$78,865.23 and General Town Fund in the amount of \$88,787.50.**

**ROLL CALL: Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss. Nay: None. All in favor, motion carried.**

- **Trustee Stejskal moved, and Trustee Shanahan seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$8,287.61. All in favor, motion carried.**

#### **15. EXECUTIVE SESSION**

None

#### **16. ADJOURN**

- **Trustee Stejskal moved, and Trustee Atleson seconded the motion to adjourn the meeting at 5:47 p.m. All in favor, motion carried.**

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**Respectfully Submitted, Christina McCann, Fremont Township Clerk**

**Approved: May 13, 2019**