

Minutes Board of Town Trustees

STATE OF ILLINOIS,
 COUNTY OF LAKE,
 TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on May 13, 2019 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Connie Shanahan	Town Trustee
Patricia Stejskal	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Trustee Shanahan called the meeting to order at 6:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss

ELECTED OFFICIALS PRESENT

Clerk McCann, Highway Commissioner Grinnell, Assessor Herchenbach

OTHERS PRESENT

Judy Hammel, Rose Marie Domeny

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

- Trustee Voss moved, and Trustee Stejskal seconded the motion to approve the minutes of the April 9, 2019 Regular meeting. All in favor, motion carried.

5. CORRESPONDENCE

None

6. OLD BUSINESS

None

7. NEW BUSINESS

7.1 Website Redesign

- Trustee Voss moved and Trustee Shanahan seconded the motion to approve a quote from Technivista in the amount of \$5000.00 to redesign and update the township website. All in favor, motion carried.

Discussion

Clerk McCann explained that the website requires updating in order to accurately display on mobile devices.

7.2 Award Bid for 209 Paving Project

- Trustee Shanahan moved and Trustee Atleson seconded the motion to award the bid for the 2019 Paving Project to Schroeder Asphalt Services in the amount of \$83,484.55. All in favor, motion carried.

Discussion

The bid opening for the 2019 Paving Project, which includes paving the walking paths at Behm Park and paving the parking lots at the Administration Center, was held on April 23, 2019. Eight contractors submitted bids. Schroeder Asphalt Services submitted the low bid and meets contract requirements.

7.3 Clarke Mosquito Abatement Contract

- Trustee Stejskal moved and Trustee Shanahan seconded the motion to approve the 2019 Clarke Mosquito Abatement Contract. All in favor, motion carried.

Discussion

Trustee Atleson inquired if the township will be charged if extra applications are required. Hwy. Commissioner Grinnell stated Highway crews are also trained to perform dunks.

8. PARKS REPORT

Trustee Shanahan reported the following:

- Cameras are in the process of being installed at Behm Park
- Fencing improvements are scheduled to begin at Behm and Ivanhoe Parks

9. CERT REPORT

CERT Team Leader Pat Stejskal reported on the following upcoming events:

- May 18, 1-5pm - Shredding event at the township office
- June 1, 10am-1pm - Children's Health Fair in Grayslake
- June 29 – Open House at WRLR, Round Lake Train Station
- July 7 – Mundelein Parade
- July 9, 7-8:30pm – Are You Prepared for an Emergency? at the Fremont Township Administration Center 22385 W. Illinois Route 60 Mundelein, Illinois 60060
- July 15, 7pm – CERT quarterly meeting on Incident Command
- July 24-Sun, July 28 – Lake County Fair
- August 7, 7-8:30pm – Are You Prepared for an Emergency? at the Grayslake Fire Protection District Station 1 - Headquarters 160 Hawley Street, Grayslake, IL 60030
- September 12, 7-8:30pm – Are You Prepared for an Emergency? at Prairie Crossing Charter School 1531 Jones Point Rd, Grayslake, IL 60030
- September 21 - 2019 Prairie State CERT Challenge at the Cook County Public Health facility in Oak Forest

10. COMMUNITY GARDEN REPORT

Trustee Atleson reported the following:

- Garden planting delayed to overwhelming amount of rain
- Community volunteers are welcome to assist with garden chores on Tuesday and Sunday mornings
- If anyone knows a corporate, school or community group looking for volunteer opportunities, please encourage them to contact the township

11. ELECTED OFFICIALS' REPORT

Assessor

Assessor Joe Herchenbach reported the following:

- Current tax bills are out
- Office staff are preparing for blue assessment cards

Clerk

Clerk McCann reported the following:

- Bid opening for the 2019 Paving Project was held on April 23, 2019
- Volunteers are needed for the May 17, 2019 Shredding event
- Illinois State Law no longer requires local governments to adopt or file Prevailing Wage resolutions, however prevailing wage rates must still be applied to relevant projects

Highway Commissioner

Highway Commissioner Grinnell reported the following:

- Crews have been busy dealing with flooding in the township due to overwhelming amounts of rain this spring
- Current tax bills display the township’s Road District Levy under one-line item versus two separate line items (Road & Bridge and Permanent Road). The County reports that the change was required due to new “system limitations” and that levy funds will be distributed separately for each fund.

Supervisor

Supervisor O’Kelly reported the following:

No Report (Supervisor is on vacation)

Trustees

None

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for April 2019:

- No EA Clients received assistance
- Twenty-four (24) residents received food pantry assistance
- Four (4) residents applied for Liheap assistance
- Four (4) residents received assistance with RTA pass applications
- Seven (7) resident applied for the Benefit Access Program
- Thirteen (13) Diaper Bank donations to residents

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Voss moved, and Trustee Stejskal seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$37,329.42, Permanent Road Fund in the amount of \$57,001.29 and General Town Fund in the amount of \$128,606.50.

ROLL CALL: Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss. Nay: None. All in favor, motion carried.

- Trustee Voss moved, and Trustee Stejskal seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$15,815.00. All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Shanahan moved, and Trustee Stejskal seconded the motion to adjourn the meeting at 6:52 p.m. All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: June 10, 2019