

FREMONT TOWNSHIP BOARD MEETING AGENDA

Regular Board Meeting: September 9, 2019 6:30 P.M.

22385 W. Highway 60, Mundelein, IL 60060

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the August 12, 2019 Regular Board Meeting.

5. CORRESPONDENCE

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Behm Park Parking Lot Sealcoating

- Motion to approve bid from Behm Pavement Maintenance, Inc., in the amount of \$9,740.00 to sealcoat Behm Park parking lot.

8. PARKS REPORT

9. CERT REPORT

10. COMMUNITY GARDEN REPORT

11. ELECTED OFFICIALS' REPORT

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

12. GA/EA/FOOD PANTRY REPORT

13. PUBLIC COMMENTS

14. APPROVAL OF BILLS

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of \$
Permanent Road Fund in the amount of \$
And General Town Fund in the amount of \$

ROLL CALL

- Motion to Audit and approve for payment of General Assistance Fund in the amount of \$

15. EXECUTIVE SESSION – None

16. ADJOURN

TIME: _____

Minutes Board of Town Trustees

STATE OF ILLINOIS,
 COUNTY OF LAKE,
 TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on August 12, 2019 to conduct a Regular Meeting.

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Connie Shanahan	Town Trustee
Patricia Stejskal	Town Trustee
Keith Voss	Town Trustee

1. **CALL TO ORDER AND PLEDGE**

Supervisor O'Kelly called the meeting to order at 6:30 P.M.

2. **ROLL CALL**

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Stejskal, Trustee Shanahan, Trustee Voss, Supervisor O'Kelly

ELECTED OFFICIALS PRESENT

Clerk McCann, Highway Commissioner Grinnell, Assessor Herchenbach

OTHERS PRESENT

Mike Nelson, Herb Riedel, Judy Hammel, Rose Marie Domeny, Alicia Dodd, Cody Gehrett

3. **PUBLIC COMMENTS**

None

4. **APPROVAL OF MINUTES**

- Trustee Voss moved, and Trustee Stejskal seconded the motion to approve the minutes of the July 8, 2019 Regular meeting. All in favor, motion carried.

5. **CORRESPONDENCE**

None

6. **OLD BUSINESS**

None

7. **NEW BUSINESS**

7.1 **Resolution Recognizing Eagle Scout Cody Gehrett**

- Trustee Voss moved and Trustee Shanahan seconded the motion to adopt a Resolution Recognizing Cody Gehrett for contributions to the township's community garden and township campus. All in favor, motion carried.

Discussion: Cody selected volunteer work at the township to meet requirements for his Boy Scout Eagle Badge. He states that he wanted to build six benches for the garden so that general visitors and volunteers, as well as residents attending educational sessions, have a place to sit and rest. He also built a spillway near one of the building's main downspouts to collect and disseminate rainwater to native plantings in that area.

7.2 Sidewalk Coating Quote – Administration Center Lower Lot

- Trustee Stejskal moved and Trustee Voss seconded the motion to approve quote from TSR Concrete Coatings in the amount of \$17,500.00 to coat concrete at lower level of the Administration Center. All in favor, motion carried.

Discussion: Consensus of the Board is that the coating application at the front of the Administration Center was successful and that work can proceed to coat concrete areas at the rear of the Center.

8. PARKS REPORT

Parks Manager Herb Riedel reported the following:

- Behm Park walking paths and bleacher area paving will be completed by the end of this week
- Behm Park parking lots and asphalt walking paths will be crack sealed once paving work is complete
- Asphalt company recommends that both parking lots be seal-coated
- Ivanhoe Park parking lot has been crack-sealed
- A “No Dumping/Area Under Surveillance” sign has been installed at Ivanhoe Park
- The Lake County Stallions will replace the worn-out sideline matting on the main football field. Parks staff will assist as needed
- Parks staff has been dealing with numerous calls from Saddlebrook residents whose homes border Behm Park. Residents are concerned about the overgrowth of vegetation on the buffer between the homes and the park. Maintenance arrangements are being made with each resident on a call by call basis

9. CERT REPORT

CERT team leader Pat Stejskal reported the following:

- July 9 – *Are You Prepared for an Emergency?* at Fremont Township. Five people attended.
- July 15 – CERT quarterly meeting – great presentation on “Stop the Bleed”
- July 25 – booth at Lake County Fair
- August 7 – *Are You Prepared for an Emergency?* at the **Grayslake Fire Station**. Twelve people attended
- August 24, 9am-12 – helping with Recycling event at Fremont Township
- September 12, 7-8:30pm – *Are You Prepared for an Emergency?* at Prairie Crossing Charter School 1531 Jones Point Rd, Grayslake
- September 21 - 2019 Prairie State CERT Challenge at the Cook County Public Health facility in Oak Forest

10. COMMUNITY GARDEN REPORT

Trustee Atleson reported the following:

- Need more volunteers for produce harvesting and weeding
- Solar panel installed on shed is currently provides power required to run the “shallow creek”
- Two garden tours and a volunteer “workday” are planned for the near future

11. ELECTED OFFICIALS’ REPORT

Assessor

Assessor Joe Herchenbach reported the following:

- The target date for mailing blue property assessment cards has been pushed back to early September due to County software conversion. All appeals must be filed within 30 days of receipt of assessment cards
- County hopes to roll out assessment information one township at a time

Clerk

Clerk McCann reported the following:

- SmartProcure Inc., submitted a FOIA request and was provided information pertaining to vendor payments from February to July 2019.

Highway Commissioner

Highway Commissioner Grinnell reported the following:

- All road paving and crack filling is completed for the season
- Storm sewer work on Walnut in Oak Terrace is completed
- Work for the Sylvan Lake Dam project is due to commence in the fall

Supervisor

Supervisor O’Kelly reported the following:

- Met with SWALCO rep regarding August 24 shredding event to be held at township from 9:00 a.m. to Noon
- Held pre-bid meeting with two waste haulers (Groot and Prairieland Disposal). A second pre-bid meeting is scheduled for August 22nd.
- Met with Mundelein Mayor Steve Lentz and Trustee Kara Lambert
- Round Lake Police requested potential assistance from Fremont CERT to locate a missing person
- New township website is up and running
- Received school supply donations from Hadassah, Young at Heart, Del Webb, Double Tree Inn and residents
- Meeting with SHIPP counselor to determine if she’s a good fit for township residents

Trustees

- Trustee Shanahan attended a meeting at the County for Civil War Days to be held next year
- Trustee Voss attended refuse hauling pre-bid meetings on August 1st and 22nd

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for July 2019:

- Two (2) residents received emergency assistance
- Fifty-five (55) residents received food pantry assistance
- Nine (9) residents received assistance with RTA pass applications
- Two (2) resident applied for the Benefit Access Program
- Ten (10) Diaper Bank donations to residents
- Two (2) resident received assistance with Benefit Access Program

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- **Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$6,922.90 Permanent Road Fund in the amount of \$56,623.57 and General Town Fund in the amount of \$88,367.98.**

ROLL CALL: Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss. All in favor, motion carried.

- **Trustee Shanahan moved, and Trustee Voss seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$9,729.39. All in favor, motion carried.**

15. EXECUTIVE SESSION

None

16. ADJOURN

- **Trustee Stejskal moved, and Trustee Voss seconded the motion to adjourn the meeting at 7:00 p.m. All in favor, motion carried.**

Behm Pavement Maintenance, Inc.

3010 Rt. 176
 Crystal Lake, IL 60014

Estimate

7.1

Date	Estimate #
8/27/2019	104014

Name / Address
Fremont Township 22385 W. Route 60 Mundelein, IL 60060

Project

Description	Total
Pavement maintenance at Behm Park: seal coating	
Seal coat: Power clean asphalt, scrape and prime any oil spots. Machine mix and apply commercial grade asphalt emulsion sealer with silica sand and latex modifiers added as per manufacturers' recommendations. Approximately 82,000 SQ FT	9,200.00
Restripe in existing layout using commercial latex based traffic paint.	540.00
Any changes from the above written amount of work performed involving extra cost of material or labor subjects the above contract to an additional charge unless said changes are accepted in writing. Null and void unless accepted in 90 days of date. We carry Workman's Compensation and Public Liability Insurance.	
<p>_____ William J. Behm</p> <p>ACCEPTANCE</p> <p>You are hereby authorized to furnish all labor and materials required to complete the work in the above proposal, for which the undersigned agrees to pay the amount of the proposal, according to the terms of the proposal.</p>	
Total	\$9,740.00

 Signed

 Date