

# **FREMONT TOWNSHIP BOARD MEETING AGENDA**

**Regular Board Meeting: October 14, 2019 6:30 P.M.**

**22385 W. Highway 60, Mundelein, IL 60060**

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

**4. APPROVAL OF MINUTES**

- Motion to approve the minutes of the September 9, 2019 Regular Board Meeting.

**5. CORRESPONDENCE**

**6. OLD BUSINESS**

**7. NEW BUSINESS**

**7.1 Health Insurance Plan Renewal**

- Motion to renew health insurance plan with Blue Cross/Blue Shield of Illinois.

**7.2 Township/Highway Department Bay#9 Agreement**

- Motion to adopt agreement between Fremont Township and Fremont Township Highway Department for use of Bay #9.

**7.3 FY 2020/2021 Levy & Budget Planning Discussion**

**8. PARKS REPORT**

**9. CERT REPORT**

**10. COMMUNITY GARDEN REPORT**

**11. ELECTED OFFICIALS' REPORT**

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

**12. GA/EA/FOOD PANTRY REPORT**

**13. PUBLIC COMMENTS**

**14. APPROVAL OF BILLS**

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of \$  
Permanent Road Fund in the amount of \$  
And General Town Fund in the amount of \$

**ROLL CALL**

- Motion to Audit and approve for payment of General Assistance Fund in the amount of \$

**15. EXECUTIVE SESSION – None**

**16. ADJOURN**

**TIME: \_\_\_\_\_**

Minutes Board of Town Trustees

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on September 12, 2019 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Connie Shanahan	Town Trustee
Patricia Stejskal	Town Trustee
Keith Voss	Town Trustee

1. **CALL TO ORDER AND PLEDGE**  
Supervisor O’Kelly called the meeting to order at 6:30 P.M.
2. **ROLL CALL**
  - BOARD MEMBERS PRESENT**  
Trustee Atleson, Trustee Stejskal, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly
  - ELECTED OFFICIALS PRESENT**  
Clerk McCann, Assessor Herchenbach
  - OTHERS PRESENT**  
Herb Riedel, Judy Hammel, Rose Marie Domeny, Alicia Dodd
3. **PUBLIC COMMENTS**  
None
4. **APPROVAL OF MINUTES**
  - Trustee Voss moved, and Trustee Stejskal seconded the motion to approve the minutes of the August 9, 2019 Regular meeting. All in favor, motion carried.
5. **CORRESPONDENCE**  
None
6. **OLD BUSINESS**  
None
7. **NEW BUSINESS**
  - 7.1 **Behm Park Parking Lot Sealcoating**
    - Trustee Stejskal moved and Trustee Voss seconded the motion to approve bid from Behm Pavement Maintenance, Inc. in the amount of 9,740.00 to sealcoat Behm Park parking lot. All in favor, motion carried.
8. **PARKS REPORT**  
Parks Manager Herb Riedel reported the following:
  - Paving is completed at administration center and Behm Park and crack sealing is completed at Behm and Ivanhoe Parks
  - Behm Park player’s matting is due to be replaced
  - Fall fertilizing due to be completed at Behm and Ivanhoe Parks

- Park irrigation systems due to be shut down on October 21<sup>st</sup> and 22<sup>nd</sup>
- Minor repairs will be done on concrete application at front of administration center

**9. CERT REPORT**

CERT team leader Pat Stejskal reported the following:

- August 24 – helped with Recycling event at Fremont Township, serving 200+ cars
- September 12 – *Are You Prepared for an Emergency?* at Prairie Crossing Charter School 1531 Jones Point Rd, Grayslake
- October 21, 7pm – Quarterly Team Meeting on CERT Incident Command

**10. COMMUNITY GARDEN REPORT**

Alicia Dodd reported the following:

- Produce being harvested with excess going to the Chapel’s food pantry
- CLC permaculture class visited to explore the garden design
- Corporate company used garden as back drop for corporate photos
- Herb spiral and hoop house will be redesigned and reinforced in the fall
- A sign will be added to rain garden
- Another Eagle Scout project is almost completed

**11. ELECTED OFFICIALS’ REPORT**

**Assessor**

Assessor Joe Herchenbach reported the following:

- Blue property assessment cards to be mailed September 19
- Six County “help centers” will be open to the public during the appeal process (30 days)
- Assessor’s office will purchase a new laptop (old one is years old) to use during appeals at Board of Review sessions.

**Clerk**

No report

**Highway Commissioner**

Herb Riedel reported the following:

- Will meet with Sylvan Lake residents on September 18 regarding spillway project which is due to go to bid this fall
- Westshoreland Creek Restoration project due to begin this week
- Working with Countryside Lake residents to test phosphorus levels in the back bay
- Some road patching is still happening
- Owens Road culvert replacement is nearly finished

**Supervisor**

Supervisor O’Kelly reported the following:

- Getting a lot of calls for appointments with the volunteer SHIP counselor who is due to begin work two days a week in the middle of October
- Recycling event was very successful with over 200 vehicles serviced. Thank you to all volunteers and highway department crew for their assistance. All fire extinguishers went to the Countryside Fire Department and electronics were transported to Grant Township. Local resident was very happy to see recycled instruments go to the Jack Benny Center in Waukegan where she first learned to play the clarinet
- Park on Park Car Show donated raffles funds to the food pantry
- Del Webb residents also selling raffle tickets and donating proceeds to the food pantry
- Held another meeting with local waste haulers. Met with Dan Prezell and Walter Willis (SWALCO) to review RFP document. RFP scheduled to go out in October with a program start date of April 2020 if all goes well
- Attended PACE transportation meeting. Vernon Hills interested in joining the program

- 2015 tax appeal lawsuit has been dropped due to continued communication with property owner legal team
- School supply donation drive allowed 58 backpacks to be distributed to local families and many more were sent to the Chapel and the pregnancy center for their programs
- County 211 program to go live on September 24
- Getting quotes from insurance agent for new health insurance plans

**Trustees**

- Trustee Voss stated the last Park on Park event will be held this week
- Trustee Atleson requested a meeting be scheduled to discuss budget planning for the next fiscal year. Consensus of the board is to hold the discussions during or after the October regular meeting

**12. GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for August 2019:

- Two (2) residents received emergency assistance
- Fifty (50) residents received food pantry assistance
- Sixteen (16) residents received assistance with RTA pass applications
- Two (2) resident applied for the Benefit Access Program
- Thirteen (13) Diaper Bank donations for residents

**13. PUBLIC COMMENTS**

Rose Marie Domeny stated she attended Mundelein Park District meeting to discuss park district program fees.

**14. APPROVAL OF BILLS**

- **Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$8,108.54 Permanent Road Fund in the amount of \$172,134.35 and General Town Fund in the amount of \$165,975.00.**

**ROLL CALL: Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss. All in favor, motion carried.**

- **Trustee Shanahan moved, and Trustee Voss seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$9,244.48. All in favor, motion carried.**

**15. EXECUTIVE SESSION**

None

**16. ADJOURN**

- **Trustee Shanahan moved, and Trustee Stejskal seconded the motion to adjourn the meeting at 7:31 p.m. All in favor, motion carried.**

**FREMONT TOWNSHIP ROAD DISTRICT  
INTERGOVERNMENTAL AGREEMENT FOR THE USE OF STORAGE BAY #9**

This intergovernmental agreement is executed on \_\_\_\_\_, 2019 between the Fremont Township Road District and Fremont Township.

WHEREAS, The Fremont Township Road District and Fremont Township are within the meaning of the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et. Seq., as authorized by Article VII, Section 10 of the 1970 Constitution of the State of Illinois. The Illinois Constitution and the Illinois Statutes encourage and provide for units of local government to cooperate and enter into intergovernmental agreements in any manner not prohibited by law or ordinance, to their mutual benefit; and

WHEREAS, The Fremont Township Road District owns a garage located at 22376 W. Erhart Road, Mundelein IL used for the storage of heavy mechanical equipment, trucks, machinery, etc., and

WHEREAS, Fremont Township and Fremont CERT require storage space for a CERT trailer and additional CERT program supplies, and

WHEREAS, the Fremont Township Road District has bay #9 available for the use of Fremont Township and Fremont CERT, and

NOW, THEREFORE, The Fremont Township Road District agrees to provide bay #9 for the use of Fremont Township and Fremont Township CERT

1. It is mutually agreed upon by both parties that no alterations will be made to Bay #9 without the consent and approval of the Fremont Township Highway Commissioner
2. Only Fremont Township staff and Fremont Township CERT members may have access to the garage and Bay #9
3. The term of this agreement shall be in force in perpetuity

\_\_\_\_\_  
Fremont Township Highway Commissioner

\_\_\_\_\_  
Fremont Township Supervisor

Seal:

\_\_\_\_\_  
Fremont Township Clerk