

## Minutes Board of Town Trustees

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on October 14, 2019 to conduct a Regular Meeting.

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Connie Shanahan	Town Trustee
Patricia Stejskal	Town Trustee
Keith Voss	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O'Kelly called the meeting to order at 6:30 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Atleson, Trustee Stejskal, Trustee Shanahan, Trustee Voss, Supervisor O'Kelly

**ELECTED OFFICIALS PRESENT**

Clerk McCann, Assessor Herchenbach

**OTHERS PRESENT**

Herb Riedel, Alicia Dodd, Nancy Lech, Judy Hammel, Rose Marie Domeny, Mike Nelson

**3. PUBLIC COMMENTS**

None

**4. APPROVAL OF MINUTES**

- Trustee Stejskal moved, and Trustee Shanahan seconded the motion to approve the minutes of the September 9, 2019 Regular meeting.
- Trustee Voss moved and Trustee Shanahan seconded the motion to approve the minutes as amended to reflect accurate attribution for motions (7.1 Behm Park Parking Lot Sealcoating and 14. Payment of the General Assistance Fund). All in favor, motion carried.

**5. CORRESPONDENCE**

None

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7.1 Health Insurance Plan Renewal**

- Trustee Shanahan moved and Trustee Voss seconded the motion to renew health insurance plan with Blue Cross/Blue Shield Illinois. All in favor, motion carried.

**7.2 Township/Highway Department Bay #9 Agreement**

- Trustee Stejskal moved and Trustee Voss seconded the motion to adopt the Bay #9 Agreement between Township and Township Highway Department. All in favor, motion carried.

### 7.3 FY 2020/2021 Levy & Budget Discussion

The following items were discussed for consideration in the Town and Road (Highway) FY 2020/2021 budgets:

#### General Town Budget Considerations

##### Behm & Ivanhoe Parks

- Fields are now 10 years-old and in good shape but funds may need to be set aside for future repairs
- Barn (built in 2010) and newer structure (built in 2015) are in excellent shape but require basic maintenance
- Pickleball courts are in good shape but will need to be resurfaced in the future
- Cameras will be priced for installation at Ivanhoe Park
- Increase budgeted amount for lights at Ivanhoe Park
- Install more native plantings at Behm Park and survey Ivanhoe for the same
- Install dugouts on multi-purpose field with roofs (\$10,000.00 to \$15,000.00)
- Purchase of a new ProGator (\$25,000.00)
- Purchase of a new skag walker (\$6,000.00). Old walker to be auctioned
- Purchase of a new dump body (\$6,000.00 to \$7,000.00)

#### Road District Budget Considerations

##### Maintenance

- Primary concerns include paving program, ageing equipment and condition of office building
- Projects next year include paving Steeple Chase and Forest Lane extension and major repairs to Sylvan Lake Dam (funding options must be considered)
- New truck will be purchased to replace 1995 Ford with 190,000.00 miles
- In the near future, a 1997 truck and a year 2000 truck will also need replaced
- Cost to complete Sylvan Lake Dam project may exceed Road District budget. Consequently, the Road District will require either a bank loan or a private loan from Township to Road District in order to meet expenses.

##### Office Building

- Price to have a professional engineering consultant evaluate the structure and determine viability of roof is \$10,000.00
- Must determine whether to repair existing structure/roof or build a new structure
- Consensus of the board is to wait one more year before deciding whether to hire a structural engineer consultant

### 8. PARKS REPORT

Parks Manager Herb Riedel reported the following:

- Sealcoating and crack repairs completed at Behm and Ivanhoe Parks
- Players matting repaired
- Drain tile repaired and replaced at Behm Park
- Currently removing all shade structures, dugout roofs, etc. to prepare for winter
- Receiving check from MBSA for damage to fence at Ivanhoe Park
- Illegal garbage dumping at Ivanhoe Park has improved
- Initiating “buffer zone” maintenance program at Behm Park

### 9. CERT REPORT

CERT team leader Pat Stejskal reported the following:

- September 12 – Held outreach presentation, “Are You Prepared for an Emergency” presentation at Prairie Crossing Charter School in Grayslake with six lively participants

- October 3 – CERT call-out via Nancy from Chief Filenko at Round Lake Park Police for assistance with traffic control at RLP Village Hall 203 Lakeshore Drive. Two Fremont CERT members responded.
- October 21, 7pm – Quarterly Team Meeting on CERT Incident Command
- November 14 – Annual Lake County Emergency Planning Committee conference at CLC. Three CERT members signed up so far.

#### **10. COMMUNITY GARDEN REPORT**

Alicia Dodd reported the following:

- It was a terrible year for gardeners and farmers due to abundance of rain and flooding
- Eagle Scout constructed an entrance arbor and benches for garden
- Already scheduling school visits for next spring
- Central Lake County gardeners visited the garden to exchange seedlings

#### **11. ELECTED OFFICIALS' REPORT**

##### **Assessor**

Assessor Joe Herchenbach reported the following:

- Assessor and staff are busy assisting residents with tax appeal process which ends October 19
- To date, there have been 227 appeals but expect that number to rise significantly by end of appeal period
- Appeals can be done online at County website; however, some are complaining the process is a bit cumbersome
- Assessor has attended all appeals for Fremont Township at the Board of Review

##### **Clerk**

- Levy's will be discussed, and amounts determined at November 4, 2019 meeting and must be adopted at the December board meeting

##### **Highway Commissioner**

- Met with Sylvan Lake residents to inform them the dam project cannot begin this fall due to continued delays with permits. Funding for Sylvan Lake project may require either a bank loan or loan from Town
- Westshore Park project is 95% completed
- First subdivision-wide brush pick-up, held for Countryside Lake residents, collected seven truckloads of brush and produced 50 yards of chips. West Shoreland and West Shore Park pick-ups begin tomorrow
- Village of Volo contracted Highway Department to produce signage for their public works facility
- Water main project through Volo and Wauconda is completed. Milling and repaving process is underway
- Highway crews are beginning preparation of trucks and equipment for winter

##### **Supervisor**

Supervisor O'Kelly reported the following:

- Attended the following meetings and events: Supervisor's Meeting regarding 211, Ride Lake County West & Central, County Housing Authority, Lake County Forest Preserve, Saddlebrook Farms golf outing, Parks Committee Meeting and funeral service for garden volunteer Earl Brown
- Held another pre-bid meeting for waste haulers.
- RFP for waste hauling project was distributed to haulers. Unfortunately, a few potential bidders missed the mandatory pre-proposal meeting on October 10. Remaining bidders must submit proposals by November 8.
- Forest Preserve held meeting at township to discuss re-development plans for Lakewood
- Rules of the Road class was well attended
- Passport event to be held at township on October 26
- SHIP volunteer starts this week at township and is available by appointment only on Mondays and Wednesdays
- LIHEAP application assistance has started

- On Thursday and Friday, concrete coating at front of building will be repaired, and coating applied to concrete at the rear of building
- Caseworker Nancy Lech will be available at Fremont Public Library on Tuesday's once per month to assist township residents
- Avon Township is sponsoring this year's township dinner

**Trustees**

- Trustee Stejskal attended the Lake County Forest Preserve meeting for Lakewood and thanked Nancy Lech for producing an outstanding newsletter
- Trustee Shanahan attended Village of Mundelein meeting regarding sale of recreational cannabis and Lake County Forest Preserve meeting for Lakewood

**12. GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for August 2019:

- Two (2) residents received emergency assistance
- Forty-two (42) residents received food pantry assistance
- Seven (7) residents received assistance with RTA pass applications
- Three (3) resident applied for the Benefit Access Program
- Ten (10) Diaper Bank donations for residents
- Taxi coupon use not reported

**13. PUBLIC COMMENTS**

None

**14. APPROVAL OF BILLS**

- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$13,567.03, Permanent Road Fund in the amount of \$548,672.54 and General Town Fund in the amount of \$113,167.11.

**ROLL CALL: Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss. All in favor, motion carried.**

- Trustee Voss moved, and Trustee Stejskal seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$8,990.71. All in favor, motion carried.

**15. EXECUTIVE SESSION**

- Trustee Shanahan moved and Trustee Stejskal seconded the motion to enter Executive Session at 8:39 p.m. to discuss personnel. All in favor, motion carried. No action taken.
- Trustee Stejskal moved and Trustee Shanahan seconded the motion to adjourn Executive Session. All in favor, motion carried.
- Trustee Atleson moved and Trustee Voss seconded the motion to re-convene the Regular Meeting. All in favor, motion carried.

**16. ADJOURN**

- Trustee Voss moved, and Trustee Atleson seconded the motion to adjourn the meeting at 9:10 p.m. All in favor, motion carried.