

## Minutes Board of Town Trustees

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

**The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on December 9, 2019 to conduct a Regular Meeting.**

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Bill Grinnell	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Connie Shanahan	Town Trustee
Patricia Stejskal	Town Trustee
Keith Voss	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Atleson, Trustee Stejskal, Trustee Voss, Supervisor O’Kelly

**ELECTED OFFICIALS PRESENT**

Clerk McCann, Assessor Herchenbach

**OTHERS PRESENT**

Herb Riedel, Alicia Dodd, Dan Prezell, Judy Hammel, Rose Marie Domeny, Mike Nelson

**3. PUBLIC COMMENTS**

- Rose Marie Domeny - The intersection at Gilmer and Fairfield roads currently has a stop light going in only one direction. Domeny believes there should be stop lights in all directions. Supervisor O’Kelly stated she will follow-up with the appropriate authority.
- Rose Marie Domeny - Expressed regret that Lake County communities have not yet joined to form a county-wide reverse 911 system.

**4. APPROVAL OF MINUTES**

- **Trustee Voss moved, and Trustee Atleson seconded the motion to approve the minutes of the November 4, 2019 Regular Meeting. All in favor, motion carried.**

**5. CORRESPONDENCE**

Supervisor O’Kelly received notice for a 2018 tax protest for the General Town and General Assistance funds. The Supervisor is working with attorneys on the matter and will report further developments to the Board.

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7.1 Highway Commissioner Resignation**

- **Trustee Stejskal moved and Trustee Voss seconded the motion to officially accept the resignation of Highway Commissioner Bill Grinnell. All in favor, motion carried.**

Discussion

Commissioner Grinnell is retiring and submitted his resignation effective December 14, 2019.

## 7.2 Highway Commissioner Grinnell Resolution

- **Trustee Voss moved and Trustee Stejskal seconded the motion to adopt Resolution 12-09-19 recognizing Highway Commissioner Grinnell for more than 30 years of service to Fremont Township residents. All in favor, motion carried.**

### Discussion

Supervisor O’Kelly read the Resolution out loud. The Supervisor and Board thanked Commissioner Grinnell for his years of service.

## 7.3 Appointment and Oath of Office to fill Highway Commissioner’s Vacancy

- **Trustee Atleson moved and Trustee Voss seconded the motion to appoint Alicia Dodd to fill the remainder of the Highway Commissioner’s term effective December 15, 2019 and to expire in May 2021. All in favor, motion carried.**

### Discussion

Supervisor O’Kelly stated the vacancy was publicized on the township website, electronic newsletter, Facebook page and in a local newspaper article. After speaking with interested residents and reviewing applications submitted, Supervisor O’Kelly confidently recommended Mundelein resident Alicia Dodd to fill the vacancy. Alicia has successfully worked at the highway department and has overseen the expansion of the community garden. She is familiar with the township road system, has experience working within the highway department and is familiar with ongoing activities at the township.

Trustee Atleson “joyfully and with gratitude and excitement” supports Alicia for the position. Trustees Voss and Stejskal also voiced support for Ms. Dodd. It is the consensus of the Board that Ms. Dodd has the experience required to oversee the Road District and work closely with the township board, staff and community residents.

### Oath of Office

Clerk McCann administered the Oath of Office for Ms. Dodd to begin serving as Highway Commissioner on December 15, 2019.

## 7.4 2019 Town Levy Ordinance No. 275

- **Trustee Voss moved and Trustee Stejskal seconded the motion to adopt Fremont Township Ordinance No. 275 levying taxes for the purposes of the General Town and General Assistance funds in the amount of \$1,198,320.00**

### Roll Call

**Aye: Trustee Atleson, Trustee Stejskal, Trustee Voss. Absent: Trustee Shanahan. All in favor, motion carried.**

## 7.5 2019 Road District Levy Ordinance No. 276

- **Trustee Stejskal moved and Trustee Voss seconded the motion to adopt Fremont Township Ordinance No. 276 levying taxes for the purposes of the Road and Bridge and Permanent Road funds in the amount of \$1,684,936.00.**

### Roll Call

**Aye: Trustee Atleson, Trustee Stejskal, Trustee Voss. Absent: Trustee Shanahan. All in favor, motion carried.**

## 7.6 Parks Committee 2020 Meeting Schedule

- **Trustee Voss moved and Trustee Atleson seconded the motion to approve the 2020 Parks Committee Meeting Schedule. All in favor, motion carried.**

## 7.7 Intergovernmental Agreement – Ride Lake County

- **Trustee Voss moved and Trustee Atleson seconded the motion to approve the 2020 Intergovernmental Agreement between Fremont Township and Lake County for the provision of paratransit transportation service. All in favor, motion carried.**

### Discussion

O’Kelly stated this is a highly used program for township seniors.

### 7.8 Highway Department Security Cameras

- **Trustee Stejskal moved and Trustee Voss seconded the motion to approve quote from TriTel in the amount of \$18,463,00 to install security cameras at highway department facilities. All in favor, motion carried.**

#### Discussion

Operations Manager Herb Riedel explained there will be a total of 16 cameras providing coverage of all garage doors and interiors and exteriors of all highway buildings.

### 7.9 Truck Purchase – Parks

- **Trustee Stejskal moved and Trustee Voss seconded the motion to approve the purchase of a 2020 Ford F550 truck with snowplow package from Bonnell Industries for a total of \$131,947.81. All in favor, motion carried.**

#### Discussion

Parks Manager Riedel explained the truck must be ordered now to guarantee delivery in May 2020. The truck has a 3/36,000 warranty. The approved quote is lower than previous quote due to removal of unnecessary items.

### 7.10 Chipper Box Purchase – Parks

- **Trustee Voss moved and Trustee Stejskal seconded the motion to approve the purchase of a Roll-off Box with chipper box cover/roof from Poynette Ironworks for a total of \$6,171.00. All in favor, motion carried.**

#### Discussion

Parks Manager Riedel stated the box will be useful for brush and grass collection at parks.

## 8. PARKS REPORT

Parks Manager Herb Riedel reported the following:

### Behm Park Buffer Zone

- Crews recently completed three days of work on the buffer-zone areas surrounding Behm Park
- The buffer zones around the park will be maintained on a 3-year rotating schedule
- Saddlebrook homeowners seem to be happy with the township's efforts.
- Parks Committee will discuss and make recommendations to the Board about residents interested in changing the UDO standards
- Trustee Atleson suggested residents be surveyed about the buffer zones
- Alicia Dodd stated the zones could become an issue if the current Saddlebrook landscape contractor decides not to manage those areas

### User Groups

- MBSA contract expires February 1<sup>st</sup>. Riedel is hopeful the new contract will be ready for board approval at the January board meeting.

### Lennar Residential Development – Fieldcrest Dr.

- Lennar Homes is developing "The Crossings of Mundelein" on property abutting Ivanhoe Park
- Lennar sought information about the chain-link fence (installed by Target) running along the west property line at Ivanhoe
- The township will have to sign-off on IDOT plans for the Fieldcrest Dr., and Route 83 intersection alignment because it requires a small piece of curbing infrastructure to be located on the Ivanhoe property
- IDOT will also require that any new entrance to Ivanhoe Park will not be built within 20 feet of the new intersection
- Board consensus is that attorney should review and advise on legal documents related to the project.

## 9. CERT REPORT

CERT Leader Pat Stejskal reported the following:

- November 14 - four CERT members attended the Annual Emergency Planning Conference at CLC
- December 10 – Opportunity to attend a webinar about new CERT training materials

- A new CERT training session will be held at the township on Tuesdays from January 28 to March 3<sup>rd</sup>.

## **10. COMMUNITY GARDEN REPORT**

No Report

## **11. ELECTED OFFICIALS' REPORT**

### **Assessor**

Assessor Joe Herchenbach reported the following:

- Most Board of Review (BOR) Fremont Township hearings are done
- Just over 500 hearings have been held for Fremont Township appeals
- BOR has been quite busy, even holding hearings on Saturdays and Sundays
- Residents are thankful the Assessor is available and present at hearings because the BOR can often be quite aggressive with appeals

### **Clerk**

Clerk McCann Reported the Following:

- FOIA request for engineering information (plans and calculations) related to W. Erhart Rd. improvements
- FOIA request from SmartProcure Inc. seeking date for beginning of new fiscal year
- Request for information pertaining to Behm Rd., and any potential construction in the area
- Notified County Clerk about Commissioner Grinnell's resignation and the board's intention to appoint a replacement

### **Highway Commissioner**

Operations Manager Herb Riedel reported the following:

- All major construction on Chardon Rd. has been completed and restoration work is done for 2019
- Met with Bob Aucutt from Steeplechase neighborhood to discuss speeding issues and potential options to address the problem.
- Met with representatives from MPD to discuss ongoing speeding problems in Steeplechase neighborhood
- Installed "No Parking" signs throughout West Shore Park
- Worked with TOIRMA to address a liability claim from Comcast for a line that was damaged in 2017. All parties are satisfied that the matter has been resolved and the claim was dropped.
- Met with County in regard to SSA billing questions

### **Sylvan Lake Dam Construction**

- Met with Bleck Engineering to discuss projected construction schedule, gas main location, temporary power and Quit Claim Deed between Sylvan Lake and Road District
- Most permits are approved and anticipating a start date in early spring 2020
- As discussed at the October 2019 budget planning meeting, the project is too cost prohibitive for the Road District to fund within their budget limitations. The Road District will have to take out a commercial loan or borrow from the General Town fund in order to pay for the project.
- Previous estimates to complete the project came in around \$1,000,000.00 but current quotes could run higher

### **Supervisor**

Supervisor O'Kelly reported the following:

- Emceed Show Choir event at MHS
- Attended Oak Terrace HOA meeting and Lake County Housing Authority meeting
- Attended Annual TOI Conference in Springfield
- Evaluating bids from waste haulers and requested changes to meet the community's waste and recycling needs
- Accepted donations from Mundelein Jewel and Elly's Pancake House for holiday meal program

- SHIP volunteer helped 114 seniors with Medicare program selections. She will return in the spring to consult with first-time Medicare applicants
- Mobile DMV event well attended
- Highway Commissioner submitted his resignation to the Clerk effective December 14, 2019 – initiated interviews with candidates interested in filling the vacancy
- Provided documentation to attorneys for 2016 tax objection
- Spoke with representative from Lennar Homes regarding new development to be built north of Ivanhoe Park and requested a meeting to gather additional details
- Reviewing septic field documents and looking into whether the current field should continue to be maintained or if it's better to construct a new field for township facilities only
- Adopt-a-Senior and family gift donation programs are underway
- Seventy-two (72) Thanksgiving dinners were distributed to Fremont residents in need

#### **Trustees**

- Trustee Atleson recently attended another local government meeting and stated she is thankful Fremont Township staff and elected officials work together in a positive way.

#### **12. GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for November 2019:

- Zero (0) residents received emergency assistance
- Seventy-two (72) residents received food pantry assistance
- Thirty-one (31) LIHEAP applications processed
- Sixteen (16) residents received assistance with RTA pass applications
- Eleven (11) Diaper Bank donations for residents
- Five (5) NiCor Sharing applications processed
- Taxi coupon use not reported

#### **13. PUBLIC COMMENTS**

##### Waste Hauling Bids

Rose Marie Domeny inquired about the waste hauling bids. Supervisor O'Kelly stated only two bids were received. Domeny is concerned that most villages in Lake County use Groot and is that giving too much power to one corporation? Supervisor O'Kelly stated she is not concerned with who the company is. She is concerned with pricing and quality of service. O'Kelly is currently waiting on haulers to revise their bids to include required details. O'Kelly hopes to have a final contract in place for board approval by January 2020.

#### **14. APPROVAL OF BILLS**

- **Trustee Voss moved, and Trustee Stejskal seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$31,035.99, Permanent Road Fund in the amount of \$150,159.57 and General Town Fund in the amount of \$88,870.46.**

**ROLL CALL: Aye: Trustee Atleson, Trustee Stejskal, Trustee Voss. Absent: Trustee Shanahan. All in favor, motion carried.**

- **Trustee Voss moved, and Trustee Atleson seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$1,922.65. All in favor, motion carried.**

#### **15. EXECUTIVE SESSION**

None

#### **16. ADJOURN**

- **Trustee Stejskal moved, and Trustee Atleson seconded the motion to adjourn the meeting at 8:50 p.m. All in favor, motion carried.**

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Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: January 13, 2020