

## Minutes Board of Town Trustees

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

**The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on January 13, 2020 to conduct a Regular Meeting.**

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Connie Shanahan	Town Trustee
Patricia Stejskal	Town Trustee
Keith Voss	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss, Supervisor O’Kelly

**ELECTED OFFICIALS PRESENT**

Clerk McCann, Assessor Herchenbach, Commissioner Dodd

**OTHERS PRESENT**

Herb Riedel, Judy Hammel, Rose Marie Domeny, Mike Nelson

**3. PUBLIC COMMENTS**

- Rose Marie Domeny expressed concerns about an anti-Semitic incident that occurred at an elementary school in Lake Zurich. She would like the township to reach out to local governments and NGO’s to discuss this issue and form an outreach plan

**4. APPROVAL OF MINUTES**

- **Trustee Voss moved, and Trustee Atleson seconded the motion to approve the minutes of the December 10, 2019 Regular Meeting. All in favor, motion carried.**

**5. CORRESPONDENCE**

Supervisor O’Kelly passed around several thank you notes from residents for services provided by the township.

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7.1 Sale of Surplus Real Estate to Lake County Department of Transportation**

- LCDOT seeks to purchase portions of township property for intersection improvements at Fremont Center and Peterson roads
- The Board must seek permission from town electors to sell township property at 29913 and 29837 N. Fremont Center Rd.
- A Resolution approving the sale of surplus (real) property will be put before the electors at the 2020 Annual Town Meeting.

**7.2 SRCLC Donation**

- Trustee Voss moved and Trustee Shanahan seconded the motion to approve a contribution of \$1000.00 to the Special Recreation Center of Lake County (SRCLC) on behalf of township residents who benefit from their programs and services. All in favor, motion carried.

**7.3 Review Executive Session Minutes – October 14, 2019**

- Trustee Voss moved and Trustee Stejskal seconded the motion to release and make public the minutes of the October 14, 2019 Executive Session. All in favor, motion carried.

**7.4 Crossings of Mundelein – Driveway Approval**

- Trustee Shanahan moved and Trustee Stejskal seconded the motion to approve the driveway agreement between Fremont Township and Lennar Homes for the Mundelein Crossings residential development. All in favor, motion carried.

**7.5 Behm Park Camera System Upgrade**

- Trustee Atleson moved and Trustee Shanahan seconded the motion to approve quote from Tri-Tel to upgrade camera system at Behm Park for a total of \$4350.00. All in favor, motion carried.

Discussion

Operations Manager Riedel stated a previous quote approved by the board did not include interior cameras. All other township facilities have interior cameras. It is the recommendation of the Parks Committee to install interior cameras at Behm facilities.

**7.6 John Deere ProGator Purchase**

- Trustee Voss moved and Trustee Shanahan seconded the motion to approve the purchase of a John Deere ProGator 2020A for a total of \$30,845.00. All in favor, motion carried.

Discussion

Operations Manager Riedel states purchase of this item was discussed during 2020/2021 budget planning session.

**7.7 MBSA Contract**

Operations Manager Riedel states MBSA has not returned the contract. No action taken.

**8. PARKS REPORT**

No additional report.

**9. CERT REPORT**

CERT Leader Pat Stejskal reported the following:

- The CERT spring training session will take place on Tuesday evenings from January 28 through March 3, 2020. To date, seven (7) people have registered.

**10. COMMUNITY GARDEN REPORT**

Commissioner Dodd reported the following:

- Eagle Scout Grant Naylor raised nearly \$500.00 to build an arbor and support other garden projects. Naylor will be recognized at the 2020 Annual Town Meeting.

**11. ELECTED OFFICIALS’ REPORT**

**Assessor**

Assessor Joe Herchenbach reported the following:

- Township has only a few appeals left before the Board of Review
- To date there have been 629 property assessment appeals in Fremont Township
- Unfortunately, the process does seem to favor property owners who hire attorneys

**Clerk**

Clerk McCann Reported the Following:

- FOIA request for vendor data from SmartProcure, Inc.

- Town and Road Levy’s have been filed with the County Clerk’s Office

**Highway Commissioner**

Highway Commissioner Dodd reported the following:

- Cameras have been installed at Hwy facilities. Looking into adding a battery back-up for power outages to prevent needing to re-boot
- Paving plan for 2020 is in progress using Bill Hossman as engineer and overseer. Steeplechase and Hickory Road will be paved. Bids will be due March 12<sup>th</sup>.
- Located a collapsed well tank under the road at 30827 Fremont Avenue. Working to determine whose responsibility it is to fix the issue.
- Met with Summerhill HOA President Tim Cardwell about possible blockage in a pipe in their stormwater management. Some of the homeowners believe that stormwater management is the township’s responsibility.
- Met with Dan Strahan to evaluate Forest Lane drainage so improvements can be incorporated when future work is done at that location – currently estimating 2022 or later depending on water line improvements
- Meeting with Dan Bleck (engineer) about utilities delay for Sylvan Lake Dam project. Projected engineering costs are \$135,000. Signed IDNR letter of agreement to have as-builts and maintain dam
- Met with Tori Traucht about erosive areas that need attention in West Shore Park
- Met with County to further understand GIS capabilities and spent much of December updating storm sewer data in Oak Terrace, and Summerhill
- Cleaned all catch basins in Sylvan Lake and have started on Westshore
- Clerk McCann answered questions about phone, text and email on personal devices and explained documents to keep and how to dispose of documents properly

**Supervisor**

Supervisor O’Kelly reported the following:

- Busy with Adopt-a-Senior and Adopt-a-Family holiday programs. Gifts distributed to 119 seniors
- Met with Assessor Herchenbach and representative from Santa Cruz Acquisitions regarding LCDOT land purchase
- Continuing to work with waste hauler to define agreement and secure best program for residents
- Attended Lake County Housing Authority meeting
- Now receiving left over milk and fruit for our food pantry clients from leftovers at Washington school lunch program

**Trustees**

- Trustee Shanahan attended the Lake County leaf burning meeting

**12. GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for December 2019:

- Two (2) residents received emergency assistance
- Fifty-three (53) residents received food pantry assistance
- Seventeen (17) LIHEAP applications processed
- Nine (9) residents received assistance with RTA pass applications
- Sixteen (16) Diaper Bank donations for residents
- Five (5) NiCor Sharing applications processed
- Taxi coupon use not reported

**13. PUBLIC COMMENTS**

None

**14. APPROVAL OF BILLS**

- **Trustee Stejskal moved, and Trustee Voss seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$18,330.28, Permanent Road Fund in the amount of \$65,492.21 and General Town Fund in the amount of \$89,555.11.**

**ROLL CALL: Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss. All in favor, motion carried.**

- **Trustee Shanahan moved, and Trustee Voss seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$3,112.70. All in favor, motion carried.**

**15. EXECUTIVE SESSION**

- Trustee Shanahan moved and Trustee Voss seconded the motion to enter Executive Session for the purpose of discussing Sale of Surplus Property. All in favor, motion carried.
- Trustee Stejskal moved and Trustee Voss seconded the motion to reconvene the Regular Meeting.

**16. ADJOURN**

- **Trustee Stejskal moved, and Trustee Atleson seconded the motion to adjourn the meeting at 7:41 p.m. All in favor, motion carried.**

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Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: February 10, 2020