

**Minutes Board of Town Trustees**

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

**The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on February 10, 2020 to conduct a Regular Meeting.**

|                   |                      |
|-------------------|----------------------|
| Diana O’Kelly     | Supervisor           |
| Christina McCann  | Town Clerk           |
| Alicia Dodd       | Highway Commissioner |
| Joe Herchenbach   | Assessor             |
| Jeri Atleson      | Town Trustee         |
| Connie Shanahan   | Town Trustee         |
| Patricia Stejskal | Town Trustee         |
| Keith Voss        | Town Trustee         |

**1. CALL TO ORDER AND PLEDGE**

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss, Supervisor O’Kelly

**ELECTED OFFICIALS PRESENT**

Clerk McCann, Assessor Herchenbach, Commissioner Dodd

**OTHERS PRESENT**

Herb Riedel, Judy Hammel, Rose Marie Domeny, Mike Nelson

**3. PUBLIC COMMENTS**

None

**4. APPROVAL OF MINUTES**

- Trustee Voss moved, and Trustee Shanahan seconded the motion to approve the minutes of the January 13, 2020 Regular Meeting. All in favor, motion carried.

**5. CORRESPONDENCE**

None

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7.1 Budget Line Item Transfers**

- Trustee Voss Moved and Trustee Shanahan seconded the motion to adopt Transfer of Appropriation in FY 2019/2020 Town and Road Budgets for line items detailed in the Line Item Transfer Report. All in favor, motion carried.

Roll Call

Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss. Nay: None.

All in favor, motion carried.

**7.2 Walk Behind Mower – Parks Dept.**

- Trustee Stejskal moved and Trustee Voss seconded the motion to approve quote from Russo Power in the amount of \$5786.00 to purchase a walk behind mower. All in favor, motion carried.

### 7.3 **Mundelein Baseball and Softball Association Agreement (MBSA)**

- Trustee Shanahan moved and Trustee Voss seconded the motion to approve the 2020 MBSA Facility Use and Maintenance Agreement. All in favor, motion carried.

### 8. **PARKS REPORT**

Pro-Gator was delivered today.

### 9. **CERT REPORT**

CERT Leader Pat Stejskal reported the following:

- Mon, Jan 27 – Team meeting – updates and Mental Health First Aid
- Tues, Jan 28 – Started 6-week training class—with 12 participants (runs thru Mar 3)
- Sat, Feb 8 - CERTs at Feed My Starving Children in Libertyville
- Sat, Feb 15 & 22 - FREE Mental Health FA class at Gorton Center in Lake Forest
- Sat, Apr 25 - Joint CERT Drill at Lake Villa Township
- Mon, Apr 27 - our next Team meeting
- Sat, May 30 - Kids' Health Fair in Grayslake

### 10. **COMMUNITY GARDEN REPORT**

No Report

### 11. **ELECTED OFFICIALS' REPORT**

#### **Assessor**

Assessor Joe Herchenbach reported the following:

- On schedule for blue cards to be mailed in June 2020
- County will now send PTAB cases to the State

#### **Clerk**

Clerk McCann Reported the Following:

- Reviewed last date for voter registration and early voting dates and locations
- Preparing for 2020 Paving Program Bid Opening on March 13<sup>th</sup>
- Reviewed agenda for 2020 Annual Town Meeting – Board must approve at March 9 2020 Regular Meeting

#### **Highway Commissioner**

Highway Commissioner Dodd reported the following:

- Sent email to unincorporated residents listing Hwy Department services and responsibilities
- Multiple small storm events were handled without issues
- Calibrating salt spreaders to reduce unnecessary excess salting
- Speeding through subdivisions and Ivanhoe is repeated concern
- IDOT is denying responsibility for culverts in their right of way (83 & 60) which means we need to address safety precautions for work along busier roads. Crews will attend training of implementing Safe Work Zones on 2/18
- Have temporary use of Vernon's bucket truck for tree trimming and street light maintenance
- Alicia and Herb went to recorder of deeds in Waukegan to track down HOA covenants and any records of easements or vacations related to easements. Also to search for documents related to Fremont Avenue property with well in street
- Met with resident who has faulty well under the street. He is planning to hire a contractor to repair the well area and road at his expense
- Met with Lake County PBD about Sunset Court water level in Lake Fairfield
- A homeowner on Erhart Rd., sent letter from attorney asking that we remove catch basin and slope culvert away from his property
- 2020 Paving Program bid opening is March 13 at 10:00 a.m.

**Sylvan Lake Dam**

- Met with Mike Werner of SMC about funding options through their SIRF and STOCIP funds. The dam doesn't score well in their scoring process because we don't experience excess flooding
- Met with Jeri Swanson about IEPA grant in 2006 that started the dam repair process
- Met with Bleck engineering on 2/3/20 for update on progress as well as understanding requirements of Class II dams and history of their engineering process. The dam isn't designed according to Bulletin 70 which requires increased capacity because it will be grandfathered in as a project already under development.
- Called Melinda Bush's aide to ask about funding
- Emailed County Board Representative Jessica Vealitzek to ask about funding

**Supervisor**

Supervisor O'Kelly reported the following:

- Completed mental health first aid certification – 8-hour class
- Attended Ride Lake County West meeting and Summerhill Estates HOA meeting
- Working with Groot to ensure smooth transition for waste hauling program
- Del Webb will once again host a car show this year
- Salvation Army increased funds available for qualified residents from \$200 to \$400
- Shredding event will be held on May 9, 2020
- Recycling event will be held on August 15, 2020

**Trustees**

- Trustee Stejskal thanked Supervisor O'Kelly for doing a superb job overseeing the new waste hauling program
- Trustee Voss requested a date change on the ATM agenda
- Trustee Shanahan inquired if the Highway Department charges the Parks Department for fuel

**12. GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for January 2020:

- Two (2) residents received emergency assistance
- Sixty-five (65) residents received food pantry assistance
- Fifteen (15) LIHEAP applications processed
- Seven (7) residents received assistance with RTA pass applications
- Sixteen (16) Diaper Bank donations for residents
- Zero (0) NiCor Sharing applications processed
- Taxi coupon use not reported

**13. PUBLIC COMMENTS**

- Judy Hammel thanked Commissioner Dodd for keeping the roads cleared and asked questions about how snow is plowed on her street.
- Rose Marie Domeny inquired about follow up on her concern about additional stop signs at for the intersection of Gilmer & Fairfield Rds.

**14. APPROVAL OF BILLS**

- **Trustee Stejskal moved, and Trustee Voss seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$24,828.18, Permanent Road Fund in the amount of \$78,197.12 and General Town Fund in the amount of \$76,757.44.**

**ROLL CALL: Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss. Nay: None. All in favor, motion carried.**

- Trustee Stejskal moved, and Trustee Shanahan seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$2,585.42. All in favor, motion carried.

14. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Stejskal moved, and Trustee Atleson seconded the motion to adjourn the meeting at 7:03 p.m. All in favor, motion carried.

---

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: March 9, 2020