

FREMONT TOWNSHIP BOARD MEETING AGENDA

Regular Board Meeting: March 9, 2020 6:30 P.M.

22385 W. Highway 60, Mundelein, IL 60060

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the February 10, 2020 Regular Board Meeting.
- Motion to approve the minutes of the February 5, 2020 Special Meeting

5. CORRESPONDENCE

6. OLD BUSINESS

7. NEW BUSINESS

7.1 2020 Annual Town Meeting Agenda

- Motion to approve the agenda for the April 14, 2020 Annual Town Meeting.

8. PARKS REPORT

9. CERT REPORT

10. COMMUNITY GARDEN REPORT

11. ELECTED OFFICIALS' REPORT

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

12. GA/EA/FOOD PANTRY REPORT

13. PUBLIC COMMENTS

14. APPROVAL OF BILLS

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of \$
Permanent Road Fund in the amount of \$
And General Town Fund in the amount of \$

ROLL CALL

- Motion to Audit and approve for payment of General Assistance Fund in the amount of \$

15. EXECUTIVE SESSION

16. ADJOURN

TIME: _____

Minutes Board of Town Trustees

STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on February 10, 2020 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Connie Shanahan	Town Trustee
Patricia Stejskal	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Clerk McCann, Assessor Herchenbach, Commissioner Dodd

OTHERS PRESENT

Herb Riedel, Judy Hammel, Rose Marie Domeny, Mike Nelson

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

- Trustee Voss moved, and Trustee Shanahan seconded the motion to approve the minutes of the January 13, 2020 Regular Meeting. All in favor, motion carried.

5. CORRESPONDENCE

None

6. OLD BUSINESS

None

7. NEW BUSINESS

7.1 Budget Line Item Transfers

- Trustee Voss Moved and Trustee Shanahan seconded the motion to adopt Transfer of Appropriation in FY 2019/2020 Town and Road Budgets for line items detailed in the Line Item Transfer Report. All in favor, motion carried.

Roll Call

Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss. Nay: None.

All in favor, motion carried.

7.2 Walk Behind Mower – Parks Dept.

- Trustee Stejskal moved and Trustee Voss seconded the motion to approve quote from Russo Power in the amount of \$5786.00 to purchase a walk behind mower. All in favor, motion carried.

7.3 Mundelein Baseball and Softball Association Agreement (MBSA)

- Trustee Shanahan moved and Trustee Voss seconded the motion to approve the 2020 MBSA Facility Use and Maintenance Agreement. All in favor, motion carried.

8. PARKS REPORT

Pro-Gator was delivered today.

9. CERT REPORT

CERT Leader Pat Stejskal reported the following:

- Mon, Jan 27 – Team meeting – updates and Mental Health First Aid
- Tues, Jan 28 – Started 6-week training class—with 12 participants (runs thru Mar 3)
- Sat, Feb 8 - CERTs at Feed My Starving Children in Libertyville
- Sat, Feb 15 & 22 - FREE Mental Health FA class at Gorton Center in Lake Forest
- Sat, Apr 25 - Joint CERT Drill at Lake Villa Township
- Mon, Apr 27 - our next Team meeting
- Sat, May 30 - Kids' Health Fair in Grayslake

10. COMMUNITY GARDEN REPORT

No Report

11. ELECTED OFFICIALS' REPORT

Assessor

Assessor Joe Herchenbach reported the following:

- On schedule for blue cards to be mailed in June 2020
- County will now send PTAB cases to the State

Clerk

Clerk McCann Reported the Following:

- Reviewed last date for voter registration and early voting dates and locations
- Preparing for 2020 Paving Program Bid Opening on March 13th
- Reviewed agenda for 2020 Annual Town Meeting – Board must approve at March 9 2020 Regular Meeting

Highway Commissioner

Highway Commissioner Dodd reported the following:

- Sent email to unincorporated residents listing Hwy Department services and responsibilities
- Multiple small storm events were handled without issues
- Calibrating salt spreaders to reduce unnecessary excess salting
- Speeding through subdivisions and Ivanhoe is repeated concern
- IDOT is denying responsibility for culverts in their right of way (83 & 60) which means we need to address safety precautions for work along busier roads. Crews will attend training of implementing Safe Work Zones on 2/18
- Have temporary use of Vernon's bucket truck for tree trimming and street light maintenance
- Alicia and Herb went to recorder of deeds in Waukegan to track down HOA covenants and any records of easements or vacations related to easements. Also to search for documents related to Fremont Avenue property with well in street
- Met with resident who has faulty well under the street. He is planning to hire a contractor to repair the well area and road at his expense
- Met with Lake County PBD about Sunset Court water level in Lake Fairfield
- A homeowner on Erhart Rd., sent letter from attorney asking that we remove catch basin and slope culvert away from his property
- 2020 Paving Program bid opening is March 13 at 10:00 a.m.

Sylvan Lake Dam

- Met with Mike Werner of SMC about funding options through their SIRF and STOCIP funds. The dam doesn't score well in their scoring process because we don't experience excess flooding
- Met with Jeri Swanson about IEPA grant in 2006 that started the dam repair process
- Met with Bleck engineering on 2/3/20 for update on progress as well as understanding requirements of Class II dams and history of their engineering process. The dam isn't designed according to Bulletin 70 which requires increased capacity because it will be grandfathered in as a project already under development.
- Called Melinda Bush's aide to ask about funding
- Emailed County Board Representative Jessica Vealitzek to ask about funding

Supervisor

Supervisor O'Kelly reported the following:

- Completed mental health first aid certification – 8-hour class
- Attended Ride Lake County West meeting and Summerhill Estates HOA meeting
- Working with Groot to ensure smooth transition for waste hauling program
- Del Webb will once again host a car show this year
- Salvation Army increased funds available for qualified residents from \$200 to \$400
- Shredding event will be held on May 9, 2020
- Recycling event will be held on August 15, 2020

Trustees

- Trustee Stejskal thanked Supervisor O'Kelly for doing a superb job overseeing the new waste hauling program
- Trustee Voss requested a date change on the ATM agenda
- Trustee Shanahan inquired if the Highway Department charges the Parks Department for fuel

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for January 2020:

- Two (2) residents received emergency assistance
- Sixty-five (65) residents received food pantry assistance
- Fifteen (15) LIHEAP applications processed
- Seven (7) residents received assistance with RTA pass applications
- Sixteen (16) Diaper Bank donations for residents
- Zero (0) NiCor Sharing applications processed
- Taxi coupon use not reported

13. PUBLIC COMMENTS

- Judy Hammel thanked Commissioner Dodd for keeping the roads cleared and asked questions about how snow is plowed on her street.
- Rose Marie Domeny inquired about follow up on her concern about additional stop signs at for the intersection of Gilmer & Fairfield Rds.

14. APPROVAL OF BILLS

- **Trustee Stejskal moved, and Trustee Voss seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$24,828.18, Permanent Road Fund in the amount of \$78,197.12 and General Town Fund in the amount of \$76,757.44.**

ROLL CALL: Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss. Nay: None. All in favor, motion carried.

- Trustee Stejskal moved, and Trustee Shanahan seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$2,585.42. All in favor, motion carried.

14. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Stejskal moved, and Trustee Atleson seconded the motion to adjourn the meeting at 7:03 p.m. All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: March 9, 2020

Minutes Board of Town Trustees

**STATE OF ILLINOIS,
COUNTY OF LAKE
TOWN OF FREMONT**

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on February 5, 2020 to conduct a Special Meeting. Purpose: Waste Hauling Agreement/Contract

ELECTED OFFICIALS:

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Connie Shanahan	Town Trustee
Patricia Stejskal	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Clerk McCann

OTHERS PRESENT

The following signed the official attendance sheet:

Kim Spath, Kerry Stein, Tim & Donna Cardwell, Lew & Katherine Landry, Thomas Pilewski, Gary Goldblatt, Kevin Quinn, Jeanne & John Peterson, Dan Trahan, Holly Robinson, Sam Ford, Laurie Makg, Judy Hammel, Rose Marie Domeny, Doug Stein, Larry Dolemba, Lee & Kelly Dickinson, Elizabeth Kroening, Laura Finch, Sue Guarna, Phil Rambo, Radu Roman, Betsy Tekampe, Jackie Mateja, Catherine Shannon, Terri Borst.

3. PUBLIC COMMENTS

None

4. WASTE HAULING CONTRACT

Supervisor O’Kelly explained that in 2018 sixty percent (60%) of voters passed a Referendum authorizing the township board to negotiate with waste haulers and enter into a contract for the collection, disposal, composting or recycling of garbage, refuse and ashes within the unincorporated area of the township.

Upon passage of the Referendum, the township board appointed Supervisor O’Kelly to work with SWALCO and Community Representatives from a variety of neighborhoods to formulate a waste hauling program and vendor Agreement to benefit township residents.

After joint meetings were held with township officials, community representatives and waste haulers to formulate and clarify terms of the Agreement, a Request for Proposal (RFP) was sent to all waste haulers operating within the township. In response to the RFP, the township received two bids, one from Groot Industries, Inc., and another from

Lakeshore Recycling Systems. After evaluating both bids, the township has determined the proposal from Groot Industries, Inc., best meets the township's criteria for a consolidated waste removal program. O'Kelly noted that most households in the program area will save money under the proposed Agreement.

Tonight, the board will vote whether to adopt the proposed "Residential Solid Waste & Recycling Services Agreement" between Fremont Township and Groot Industries, Inc.

Supervisor O'Kelly and representatives from Groot briefly outlined services and financial terms for the Agreement. The floor was then opened for public comment.

5. PUBLIC COMMENTS

- Many residents thanked the township for taking on the project to provide savings for township residents.
- Several residents inquired for more information about how the transfer of services would be initiated. Township and Groot officials stated that an informational brochure will be sent to all households in designated unincorporated areas announcing Groot's starting date and the services available to residents as a result of the township Agreement. Other waste hauling vendors will be notified of the Agreement and the service start date.
- Two residents stated they don't need the service as they are enrolled in "take your trash to work" programs offered by their employers. Groot reps stated residents who will not require curbside service must call Groot and notify them prior to April 1st so they are not charged for service.
- Supervisor O'Kelly clarified that in order to lock-in the best rate, the Fremont Township/Groot Agreement requires households within the Agreement's designated service areas only use Groot for residential waste hauling services. Other vendors will no longer be licensed to service areas designated by the Fremont Township/Groot Agreement. Only two areas are exempt from this Agreement - Ivanhoe Woods and Ivanhoe Estates (currently under private contract) and the mobile home parks at the south end of the township.
- A couple of residents voiced their opposition to the township entering into a franchise waste hauling Agreement. Supervisor O'Kelly explained the Referendum was passed by a majority (60%) of voters and that under the Agreement, the township believes most residents will pay less, and in some cases substantially less than current rates.
- A couple of residents said they had to pay substantial cancellation fees to terminate previous Groot contracts and now they're expected to go back to Groot under the township's proposed Agreement. Groot reps stated under the new Agreement, the township will be under contract, not individual households. Groot suggested residents with this concern contact Groot's customer service department at 877-40-GROOT or fremonttownship@groot.com
- Concerns were raised about the length of the Agreement and billing increases. Supervisor O'Kelly stated the Agreement is for a period of six years and caps potential increases at 2% to 4% annually.
- The program is for residential waste only. Manure and/or equestrian waste is not included. Equestrian residents may contract with another vendor for manure removal service.

Trustee Shanahan moved and Trustee Voss seconded the motion to adopt the Residential Solid Waste & Recycling Services Agreement between Fremont Township and Groot Industries, Inc.

ROLL CALL: Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss. Nay: None. All in favor, motion carried.

6. ADJOURN

Trustee Stejskal moved, and Trustee Shanahan seconded the motion to adjourn the meeting at 7:14 p.m. All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved:

FREMONT TOWNSHIP 2020 ANNUAL TOWN MEETING AGENDA

APRIL 14, 2020 7:00 P.M.

22385 W. Highway 60, Mundelein, IL 60060

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE/INTRODUCTION OF TOWNSHIP OFFICIALS

2. NOMINATION OF MODERATOR

3. ELECTION OF MODERATOR AND MODERATOR'S OATH OF OFFICE

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the 2019 Annual Town Meeting.

5. PUBLIC COMMENTS

6. SUPERVISOR'S ANNUAL FINANCIAL REPORT

Copies of the Supervisor's Annual Financial Statement and Statement Summary are available at the entrance.

- Motion to approve Supervisor's FY 2019/2020 Annual Financial Statement for all funds.

7. OLD BUSINESS

- Park's Committee Report – Dan Prezell
- CERT Report – Pat Stejskal
- Community Garden Report – Alicia Dodd

8. NEW BUSINESS

8.1 Resolution of the Fremont Township Electors Delegating the Power to Purchase, Sell or Lease Property to the Fremont Township Board

- Motion to adopt Resolution No. 4-14-20 delegating the power to purchase, sell or lease property to the Fremont Township Board for a period of 12 months.

8.2 Resolution Recognizing Eagle Scout Grant Naylor

- Motion to adopt Resolution Recognizing Eagle Scout Grant Naylor for contributions to the Fremont Township Community Garden.

9. ELECTED OFFICIAL REPORTS

- Supervisor
- Assessor
- Highway Commissioner
- Clerk
- Trustees

10. 2021 ANNUAL TOWN MEETING DATE AND TIME

- Motion to set date and time for the 2021 Annual Town Meeting at 7:00 p.m. on April 13, 2021 at the Fremont Township Administration Center at 22385 W. Highway 60, Mundelein, Illinois.

11. PUBLIC COMMENTS

12. MOTION TO ADJOURN

- Motion to adjourn the 2020 Annual Town Meeting at _____ P.M.