

# **FREMONT TOWNSHIP BOARD MEETING AGENDA**

**Regular Board Meeting: August 10, 2020 at 6:30 P.M.**

**22385 W. Highway 60, Mundelein, IL 60060**

**Location: Highway Department Barn – 22376 W. Erhart Rd., Mundelein IL**

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

**4. APPROVAL OF MINUTES**

- Motion to approve the minutes of the July 13, 2020 Regular Board Meeting.

**5. CORRESPONDENCE**

**6. OLD BUSINESS**

**7. NEW BUSINESS**

- 7.1 **Resolution Authorizing the Sale of Surplus Property to Lake County - Division of Transportation.**

**8. PARKS REPORT**

**9. CERT REPORT**

**10. COMMUNITY GARDEN REPORT**

**11. ELECTED OFFICIALS' REPORT**

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

**12. GA/EA/FOOD PANTRY REPORT**

**13. PUBLIC COMMENTS**

**14. APPROVAL OF BILLS**

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of **\$4672.63**  
Permanent Road Fund in the amount of **\$78,768.01**  
And General Town Fund in the amount of **\$73,625.21**

**ROLL CALL**

- Motion to Audit and approve for payment of General Assistance Fund in the amount of **\$3243.96**

**15. EXECUTIVE SESSION**

**16. ADJOURN**

**TIME: \_\_\_\_\_**

## Minutes Board of Town Trustees

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on July 13, 2020 to conduct a Regular Meeting. Virtual Public access was available via Zoom.

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Connie Shanahan	Town Trustee
Patricia Stejskal	Town Trustee
Keith Voss	Town Trustee

### **1. CALL TO ORDER AND PLEDGE**

Supervisor O'Kelly called the meeting to order at 6:30 P.M.

### **2. ROLL CALL**

#### **BOARD MEMBERS PRESENT**

Trustee Atleson (virtual), Trustee Shanahan, Trustee Stejskal, Trustee Voss, Supervisor O'Kelly

#### **ELECTED OFFICIALS PRESENT**

Clerk McCann, Commissioner Dodd, Assessor Herchenbach

#### **OTHERS PRESENT**

Parks Manager Riedel

#### **VIRTUAL ATTENDEES**

Rose Marie Domeny, Judy Hammel

### **3. APPROVAL OF MINUTES**

- Trustee Shanahan moved, and Trustee Voss seconded the motion to approve the minutes of the June 8, 2020 Regular Meeting.

Roll Call: Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss.

All in favor, motion carried.

### **4. PUBLIC COMMENTS**

Email Comment:

- Rose Marie Domeny is concerned that some individuals are still burning despite the current county-wide burn on burning. Is the Township able to help in any way? O'Kelly stated the Township has no authority to enforce violations however she will include the County contact number for the department who can enforce violations in her next newsletter.

### **5. CORRESPONDENCE**

None

### **6. OLD BUSINESS**

### **7. NEW BUSINESS**

#### **7.1 Review January 13, 2020 Executive Session Minutes**

- Trustee Stejskal moved and Trustee Voss seconded the motion to release the January 13, 2020 Executive Session minutes.

Roll Call: Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss.

All in favor, motion carried.

## **7.2 2020 Annual Town Meeting Agenda**

- Trustee Stejskal moved and Trustee Shanahan seconded the motion to adopt the agenda for the 2020 Annual Town Meeting to be held on August 10, 2020.

Roll Call: Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss

All in favor, motion carried.

### Discussion

Supervisor O’Kelly received approval from the Lake County Public Health Department to hold our 2020 Annual Meeting at the Highway Department barn. The Barn will accommodate socially distant seating indoors and outdoors. Due to much uncertainty, O’Kelly believes it is important to seek approval now from the electors to sell identified township parcels to the County for the Rt. 60/Fremont Center Rd., intersection improvements.

## **8. PARKS REPORT**

Parks Manger Herb Riedel submitted the following report:

- Worked with Toirma to make sure the Township would follow Phase 4 of Restore Illinois. The biggest difference for us from Phase 3 to Phase 4 is the fact that our User Groups are now allowed to host and play games. Capacity for each event needs to be (50) or less. Bleachers, playground, and exercise stations remain closed due to Toirma restrictions.
- Every User Group is using our fields to some extent. Baseball groups are the only groups hosting and playing games currently.
- Lots of irrigating going on with this extreme heat.
- Busy doing tons of general park maintenance
- Drinking water at Behm passed health department inspection on June 11th and it, however we cannot provide drinking water due to Covid-19 restrictions
- Parks Department sent three items to Obenauf Auction ending today:
  - 2013 John Deere Walk Behind Mower - winning bid was \$1948.
  - Tires and wheels from our John Deere 2520 - winning bid \$40.00
  - Basketball Hoop - winning bid \$626.00 (Waukegan Township)

## **9. CERT REPORT**

Team Leader Pat Stejskal Reported:

- CERT will hold their quarterly meeting in-person at the lower-level parking lot one week from tonight

## **10. COMMUNITY GARDEN REPORT**

Alicia Dodd reported the following:

- Char, the new part-time employee is doing a wonderful job managing the garden
- Dedicated volunteers continue to support harvesting on Tuesdays and Sundays
- First children’s group (Pageant Queens) since Covid-19 restrictions began showed up today to help harvest produce

## **11. ELECTED OFFICIALS’ REPORT**

### **Assessor**

Assessor Joe Herchenbach reported the following:

- Office is busy dealing with senior freezes and miscellaneous exemptions
- Previously expected Blue Cards to go out early but there have been some delays at the County

### **Clerk**

Clerk McCann Reported the Following:

- McCann encouraged community members to support local school districts as they undertake the challenging process of implementing plans to reopen schools in the fall amidst the Covid-19 Pandemic.
- FOIA - SmartProcure Inc. requesting vendor data and expenses for previous quarter
- Gathering information about current network environment to have IT specialist evaluate

- August 10 meetings include Budget Hearing at 6:25 p.m., Regular Meeting at 6:30 p.m. and Annual Town at 7:00 p.m. All three meetings will be held in the Highway Barn to accommodate Covid-19 health restrictions.

### **Highway Commissioner**

Commissioner Dodd reported the following:

- Jobs Completed
  - Ditchwork on Chardon
  - Replaced two culverts on Owens
  - Sinkhole and culvert on Hafer
  - Three driveway culverts
  - Chipping in West Shore Park, West Shoreland and Oak Terrace
  - Several storm cleanups
  - Numerous Catch basin repairs
  - Ditch work in Countryside Lake
- Met with North Hills resident about ongoing issues with Village Green stormwater
- Chardon Rd/JAWA repairs are still in progress
- Roads were restriped thru County program and repainted speed humps on Oak Terrace
- Zoom meeting with Lake County PBD about Countryside drainage responsibilities
- Met with TOIRMA appointed attorney about 24000 Erhart Road culvert. Had onsite visit to review all the facts. TOIRMA is working with all parties.

### **Supervisor**

Supervisor O’Kelly reported the following:

- August 15 shredding event will be held at township from 9:00 A.M. to noon. Developing a plan with Groot to keep people in their cars
- Girl Scout Sheila Taylor is working toward earning a Gold Badge and will build a weatherproof library for the community garden
- Holding Public Hearing to amend FY 2020/2021 Town Budget to reflect additional Covid-19 grant revenue from Lake County. Funds must be spent on rent and utilities related to the Covid-19 Pandemic.
- O’Kelly was recently elected Vice Chair of the Lake County Housing Authority
- Long-time friend to Fremont Township, gardener Jerry Scheutz, recently died. His wife plans to continue donating produce. We offer our deepest condolences to his friends and family.

### **Trustees**

- Trustee Stejskal reported the summer lunch program has increased to feeding 400 breakfast’s and lunches per day. Families are now allowed to take the meals home which had helped to resolve social distancing concerns about the program.

## **12. GA/EA/FOOD PANTRY REPORT**

Supervisor O’Kelly noted food pantry use in April was up 400%, but in May it dropped back down to 51 users

The following statistics were reported for May 2020:

- No EA or GA Clients
- 64 food pantry clients
- 3 Liheap applications processed
- 9 Benefit Access applications processed
- 1 LIHEAP application processed
- 1 NICOR Gas Sharing application processed
- 1 RTA Pass application processed
- 15 Diaper bank distributions

## **13. PUBLIC COMMENTS**

None

**13. APPROVAL OF BILLS**

- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$6479.31 Permanent Road Fund in the amount of \$172,197.00 and General Town Fund in the amount of \$84,808.68.

**ROLL CALL:** Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss. Nay: None. All in favor, motion carried.

- Trustee Stejskal moved, and Trustee Voss seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$4696.99.

**ROLL CALL:** Aye: Trustee Atleson, Trustee Shanahan, Trustee Stejskal, Trustee Voss. Nay: None. All in favor, motion carried.

**14. EXECUTIVE SESSION**

None

**15. ADJOURN**

- Trustee Shanahan moved, and Trustee Stejskal seconded the motion to adjourn the meeting at 7:27 p.m. All in favor, motion carried.

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Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: August 10, 2020

## FREMONT TOWNSHIP RESOLUTION NO. 8-10-20

### A Resolution Authorizing the Sale of Surplus Property

**WHEREAS**, 60 ILCS 1/30-50 (a) and (d) provide that the Town Electors may delegate the power to purchase, sell, or lease property to the Township Board for a period of up to twelve (12) months.

**WHEREAS**, The Electorate of Fremont Township at the 2020 Annual Town Meeting, County of Lake, passed Resolution No. 8-10-20 authorizing the township board to purchase, sell, or lease surplus property.

**WHEREAS**, The Fremont Township Board has determined that two parcels of property are surplus real estate and are no longer necessary, appropriate, useful to, or in the best interest of Fremont Township to retain ownership of the parcels; and

**WHEREAS**, The Lake County Division of Transportation proposes to improve Illinois Route 60 at Fremont Center Road in Lake County, IL. This improvement requires acquisition and/or dedicated easement for two parcels owned by Fremont Township, described as follows:

#### Parcel #1

Route: 29913 & 29837 N. Fremont Center Rd.  
 Section: 12-00138-02-CH  
 Lake County Job No. R-91-017-18  
 PIN: 10-16-200-003 & 10-16-200-004  
 Parcel: 1MW0002 & PE & TE (A+B)

- 0.796 / 34674 acres/square feet of land as fee simple
- 0.002 / 96 acres square feet of land as permanent easement
- 0.024 / 1050 acres/square feet of land as a temporary construction easement for Five (5) years

#### Parcel #2

Route: 22385 W. IL 60  
 Section: 12-00138-02-CH  
 Lake County Job No. R-91-017-18  
 PIN: 10-16-200-007  
 Parcel: 1MW0009 TE

- 0.015 / 653 acres/square feet of land as a temporary construction easement for Five (5) years

**WHEREAS**, The Township has obtained an appraisal, which is available for public inspection, prepared by state certified appraiser Keith T. Tadrowski, dated August 22, 2019.

**NOW, THEREFORE, BE IT RESOLVED**, The Fremont Township Board approves the sale of Parcel No.1 and Parcel No. 2, as described above, to the Lake County Division of Transportation and authorizes Supervisor O'Kelly to execute all documents related to the sale.

**BE IT FURTHER RESOLVED**, Fremont Township Resolution No. 8-10-20 shall be in full force and effect from and after its passage, adoption or approval and will be officially entered into the Record.

**FREMONT TOWNSHIP RESOLUTION NO. 8-10-20 – Page 2**  
**A Resolution Authorizing the Sale of Surplus Real Estate**

**DATE ADOPTED:** \_\_\_\_\_

\_\_\_\_\_  
Diana O’Kelly, Supervisor

\_\_\_\_\_  
Christina McCann, Clerk

**Seal:**