

Minutes Board of Town Trustees

STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60. Mundelein, IL 60060 on September 14, 2020 to conduct a Regular Meeting. Public access was available via Zoom virtual platform.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee
	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Clerk McCann, Commissioner Dodd, Assessor Herchenbach

OTHERS PRESENT

Herb Riedel, Nancy Cassell

Moment of Silence for Deceased Trustee Patricia Stejskal

A moment of silence was held in remembrance of Trustee Pat Stejskal who died recently in a tragic accident. Pat’s contributions to the township, her strong leadership of CERT and her volunteerism in the broader community have been greatly appreciated and will be missed by all.

3. PUBLIC COMMENTS

Received via Email: Mundelein resident Karen Ranish inquired if the township will provide leaf vac services for the unincorporated areas. Ranish states that leaf burning bans inside the Village of Mundelein have no impact when unincorporated residents are still burning.

4. APPROVAL OF MINUTES

4.1 Trustee Voss moved, and Trustee Shanahan seconded the motion to approve the minutes of the August 10, 2020 Regular Meeting.

ROLL CALL Aye: Trustee Atleson, Trustee Shanahan, Trustee Voss. All in favor, motion carried.

4.2 Trustee Voss moved, and Trustee Shanahan seconded the motion to approve the minutes of the August 10, 2020 Amended Town Budget Hearing.

ROLL CALL Aye: Trustee Atleson, Trustee Shanahan, Trustee Voss. All in favor, motion carried.

5. CORRESPONDENCE

Received thank you letter from Nancy Cassell for flowers.

6. OLD BUSINESS

None

7. **NEW BUSINESS**

7.1 **Elected Official Compensation & Benefits for 2021-2025 Term**

- Trustee Shanahan moved and Trustee Voss seconded the motion to adopt Fremont Township Ordinance No. 279 - Setting Compensation of Township Officials for the Four-year Term beginning May 17, 2021.

Discussion

Supervisor O’Kelly and Trustee Shanahan reviewed township salary surveys and a variety of job-related factors and Trustee Shanahan presented the following recommendations to the Board:

Supervisor - Salary has been frozen the previous two terms. Recommending a slight increase. Setting Supervisor’s salary at \$74,000.00 for all four years, in line with surrounding townships.

Assessor - Current salary is far below surrounding townships. Recommending an increase. Setting Assessor’s salary at \$75,000.00 for all years.

Highway Commissioner – Recommending a small increase. Setting Hwy. Comm. salary at \$86,000.00 for all four years.

Clerk – Recommending setting Clerk’s salary at current rate of \$28,475.43 for all four years.

Trustees – Recommending setting Trustee salaries at current rate of \$4289.80 for all four years.

ROLL CALL

Aye: Trustee Atleson, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly. All in favor, motion carried.

Ordinance No. 279 will be posted for public inspection at the township and on the township’s website transparency portal.

8. **PARKS REPORT**

Parks Manager Herb Riedel reported the following:

- Found out today that there will be a small Flag Football season starting soon and running into mid Oct. Will work with the Stallions to make sure that we have proper Covid-19 Paperwork
- Lots of irrigation repairs due to the amount of irrigating that we have been doing
- Scoreboard repairs to Ivanhoe Field and small baseball field at Behm. Converted to wireless as well
- Had a meeting today with a company that specializes in surface coatings so that we can get an idea of where our pickle ball coating stands and what an estimated cost will be to redo. Will hopefully have info for the October budget meeting
- Will also meet with a contractor to get a cost for the curtain drain and storm sewer work project that we had planned with the highway department. Will hopefully have info for the Oct. budget meeting.
- Sidewalk repairs are set as well. Lower sidewalks are set for Sept 24th and 25th. Upper sidewalks are set for Oct 1st and 2nd. Weather dependent of course
- New truck (2020 Ford F550/Dump Truck Chassis) that was expected to be delivered sometime in May is now set for early to mid-November this is due to Ford shutting down there production on new chassis so that they could help out with the Covid-19 situation

9. **CERT REPORT**

CERT members will meet soon to discuss the group’s future.

10. **COMMUNITY GARDEN REPORT**

Alicia and Char think it would be a nice idea to honor Pat’s memory by planting an all-white flower bed near the shallow creek in the garden. Everyone agreed that is a very nice and befitting idea.

11. **ELECTED OFFICIALS’ REPORT**

Assessor Joe Herchenbach reported the following:

- Done with 30-day window for assessment appeals
- The public was cooperative about making appointments
- The number of appeals (538) was down from last year (600)
- Anticipate we will get through the Board of Review hearings quickly
- All hearings will be held via Zoom during the Pandemic

- The presence of a full-time Assessor has reduced overtime hours and staff is appreciative

Clerk

Clerk McCann Reported the Following:

- FOIA
Request for information from Assessor – responded
Request for communications between Highway Dept. and Countryside Lake Assoc – Responded
- Amended Town Budget – held hearing and filed with County Clerk
- Attended local election training for April 6, 2021 Consolidated Election
 1. 2021 Candidate’s Guide is available at ISBE website: elections.il.gov
 2. Nominating petitions for township offices can be picked up at my office beginning September 21 and can be circulated on September 22, 2020
 3. Petition packets must be filed with the township clerk between December 14-21, 2020
- Worked with Hwy. Comm. on a couple of Resolutions and an Ordinance – prepared, filed and published
- Still waiting for Impact Technology to schedule network analysis
- Last day to register at township with a Deputy Registrar is October 6th – encouraging online registration
- Early voting at the township begins on October 19 and ends on Nov. 1st

Highway Commissioner

Highway Commissioner Dodd reported the following:

- Thanks everyone for working well together, missed being able to tell Pat that
- Adopted an Ordinance for Overweight Vehicles which includes charges reasonable permit fees
- Adopted a Golf Cart Ordinance for Oak Terrace and will get permits for signage from County
- Acquired two pieces of property for \$250.00 each to be used for stormwater management through the Lake County Delinquent Tax Sale
- Met with TOIRMA lawyer regarding the Erhart Rd., culvert
- Purchased and installed two radar signs. Both are cloud based with auto reports on speeds
- Seeking grant funding for drainage project at Forest and Fairview in West Shore Park
- Ventilation system has been installed in new building
- Purchased road analysis software – all township roads will be analyzed every 5 years with a goal toward developing a realistic and cost-effective maintenance plan
- Repaired basin in North Shore Hills
- Surveyed Chevy Chase bike path for maintenance – appears to be in good shape
- Sylvan Lake Dam
Received IDNR permit for Sylvan Lake Dam. Neither the inspection engineer nor the IDNR are concerned about a catastrophic failure of the dam. The biggest fear would be over-topping the road. Both feel waiting 3-5 years to approach the project is O.K.

Supervisor

Supervisor O’Kelly reported the following:

- Shredding event was obviously needed. The truck filled up earlier than usual and traffic management was an issue
- Attended Housing Authority Meeting – mortgage assistance program was a disappointment because residents are put in a pool
- Met with Darrell Kuntz at Lake County Department of Transportation regarding finalizing property transfer
- Met with Chris Seidner regarding CERT
- Met with Pat’s roommate Nancy Cassell

- Held discussions with Mike Warner at stormwater management
- Met with Nick Dollenmaier regarding vacant trustee position
- Meeting with Chris Kosinski regarding Medicare review appointments
- Expended first funds from Lake County Coronavirus grant
- Delivered food to homebound seniors, diapers to Wauconda diaper bank and donations to the pregnancy center
- Scheduling meeting with Groot regarding fall leaf pick-ups

Trustees – No Reports

12. GA/EA/FOOD PANTRY REPORT

Supervisor O’Kelly reported the following statistics for August 2020:

- No GA Clients
- No EA Clients
- 68 food pantry clients
- 20 Liheap applications
- 5 Benefit Access applications
- 1 IDHS-SNAP & Medicaid applications
- 2 RTA Pass applications
- 13 Diaper bank distributions
- 108 School Supply distributions

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Voss moved and Trustee Shanahan seconded the motion to rescind Audit and Approval amounts for payment of August 10, 2020 Road and Bridge Fund, Permanent Road Fund, General Town Fund and General Assistance Fund due to incorrect amounts.

ROLL CALL

Aye: Trustee Atleson, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly. All in favor, motion carried.

- Trustee Voss moved and Trustee Shanahan seconded the motion to Audit and Approve for payment of the following amounts for August 10, 2020:

Road and Bridge Fund in the amount of **\$4672.63**

Permanent Road Fund in the amount of **\$102,748.87**

General Town Fund in the amount of **\$90,803.48**

General Assistance Fund in the amount of **\$6677.58**

ROLL CALL

Aye: Trustee Atleson, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly. All in favor, motion carried.

- Trustee Shanahan moved and Trustee Voss seconded the motion to Audit and Approve for payment of the following amounts for September 14, 2020:

Road and Bridge Fund in the amount of **\$4119.86**

Permanent Road Fund in the amount of **\$124,246.51**

And General Town Fund in the amount of **\$89,126.72**

ROLL CALL

Aye: Trustee Atleson, Trustee Shanahan, Trustee Voss

- Trustee Shanahan moved and Trustee Voss seconded the motion to Audit and approve for payment of General Assistance Fund in the amount of **\$6929.14**

ROLL CALL

Aye: Trustee Atleson, Trustee Shanahan, Trustee Voss

14. EXECUTIVE SESSION

None

15. ADJOURN

- **Trustee Shanahan moved, and Trustee Voss seconded the motion to adjourn the meeting at 7:05 p.m. All in favor, motion carried.**

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: October 5, 2020