

**Minutes Board of Town Trustees**

STATE OF ILLINOIS,  
 COUNTY OF LAKE,  
 TOWN OF FREMONT

**The Fremont Township Board of Trustees met for at 22385 W. Highway 60, Mundelein, IL 60060 on October 5, 2020 to conduct a Regular Meeting.**

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

**ELECTED OFFICIALS PRESENT**

Clerk McCann, Highway Commissioner Dodd, Assessor Herchenbach

**OTHERS PRESENT**

Herb Riedel, Nick Dollenmaier, Kim Dayton, Nancy Lech

**3. PUBLIC COMMENTS**

**4. APPROVAL OF MINUTES**

- Trustee Voss moved, and Trustee Shanahan seconded the motion to approve the minutes of the September 14, 2020 Regular Meeting.

Roll Call

Aye: Trustee Voss, Trustee Shanahan, Supervisor O’Kelly

Absent: Trustee Atleson

**All in favor, motion carried.**

**5. CORRESPONDENCE**

None

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7.1 Board Appointment to Fill Trustee Vacancy – Oath of Office**

- Trustee Shanahan moved and Trustee Voss seconded the motion to appoint Fremont Township resident Nicholas (Nick) Dollenmaier to serve the remainder of the vacant trustee term

Roll Call

Aye: Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

Absent: Trustee Atleson

**All in favor, motion carried.**

Mr. Dollenmaier was sworn-in by Clerk McCann and joined the Board of Trustees.

**7.2 2021 Compensation Ordinance No. 279**

- Trustee Voss moved and Trustee Shanahan seconded the motion to amend the 2021 Compensation Ordinance No. 279 to include health, dental, vision and life insurance.

Roll Call

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly  
All in favor, motion carried.

**7.3 Health Dental and Vision Insurance Renewal**

- Trustee Voss moved and Trustee Shanahan seconded the motion to renew health insurance plan with Blue Cross/blue Shield and dental and vision insurance plans with designated partners.

Roll Call

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly  
All in Favor, motion carried.

**7.4 FY 2020/2021 Levy/Budget Planning Discussion**

**Parks and Facilities Report**

Operations and Parks Manager Herb Riedel reported the following evaluation of township facilities:

**Admin Facility**

	<b><u>Grade</u></b>
• Parking Lot (Re Paved in 2019)	A
• Sidewalks (Epoxy Coated in 2019-2020)	D
• Doors & Windows	C
• Roof (2017)	A
• HVAC	ok
• Landscaping	C
• Well (Chlorinated in 2019)	ok
• Septic (Tank Pumped in 2019)	ok

**Original Highway Facility**

	<b><u>Grade</u></b>
• Parking Lot (Re Paved in 2018)	B
• Doors & Windows	C
• Roof	B
• HVAC	ok
• Well (New Pump in 2020)	A
• Septic (Tank Pumped in 2020)	ok
• Actual Building Structure	D

**Behm Park Facility**

	<b><u>Grade</u></b>
• Pole Barn (Cold Storage)	A
• Pole Barn (Maintenance Area & Heated Storage)	A
• Parking Lot (Last crack filled & seal coated in 2019)	B
• Paved Walking Paths (Installed in 2009)	B
• Paved Walking Paths (Installed in 2019)	A
• Playing Fields	B
• Playground	A
• Pickle Ball Courts	B

- Chain Link Fencing B
- Irrigation System B
- Entrance Gate A
- Scoreboards A
- Restroom B
- Septic (Tank Pumped in 2019) ok

**Ivanhoe Community Club Park**

**Grade**

- Parking Lot A
- Playing Field C
- Chain Link Fencing D
- Irrigation System B
- Entrance Gate B
- Scoreboard A

**Parks Equipment**

**Grade**

- 1995 Bunk Rake C
- 2009 Mower C
- 2010 Tractor A
- 2010 Fertilizer Spreader D
- 2011 Enclosed Trailer C
- 2013 Gator B
- 2014 Mower B
- 2014 Topdresser A
- 2014 Trailer B
- 2015 Ford Truck B
- 2018 Cat Track Machine A
- 2019 Aerovator A
- 2020 Roll Off Body A
- 2020 Pro Gator A
- 2020 Mower A

**2021 Projects**

- Dugout Areas for Multi-Purpose Field
- Fencing Repair/Replacement at Ivanhoe Field

**Highway Commissioner Budget Report**

Highway Commissioner Alicia Dodd reported the following projects are planned for FY 2021/2022:

- \$400,000 Steeplechase/hickory Paving
- \$150,000 Next truck replacement circa fall 2021-spring 2022
- \$150,000 Saving for Sylvan Dam Replacement
- \$60,000 Directional boring on Forest Lane
- \$2-300,000 for Paving work TBD early 2021

## 8. **PARKS REPORT**

Parks Manager Herb Riedel Submitted the Following Report:

- Had the Irrigation Well at Behm Park tested since it is now 12 years old. The inspection was performed by MCR Well & Pump. Results showed that the well is starting to show some deterioration. GPM was fine but pressure was down approx. 25p.s.i. Will most likely have the well inspected again at this time next year to monitor.
- Lower sidewalks were completely repaired by TSR coating. The upper sidewalks are scheduled for repair on 10/2 & 10/3. There is no guarantee that the cracks will not return.
- Met with Joe from Canyon Contracting to discuss the drainage project for the pickle ball court area and the proposed dug out area of the multi-purpose field. Pending board approval, this job will be slated to be started and completed in mid- late Oct.
- Met with Brent from Advanced Turf to discuss the addition of material and grading on the large baseball field at Behm. Pending Board approval, this job is also slated for mid - late Oct.
- User group use at Ivanhoe Field is done for the season. Parks staff has begun fall operations to prep park for winter.
- Baseball at Behm goes until Oct 18th, while soccer and football have scheduled plans until the beginning of Nov.
- Pickle ball nets, windscreens and restroom will remain open if weather allows.
- The "Crossings of Mundelein" development is well underway to the north of Ivanhoe Club Park. I have been in contact with the Planning manager to follow up that our ditch line will be repaired to allow better drainage. He assures me that it will be.

### 8.1 **Behm Park Baseball Field Renovation**

- Trustee Shanahan moved and Trustee Voss seconded the motion to accept a quote from Advanced Turf Solutions for \$19,311.12 to completely renovate the clay area of the large baseball field at Behm Park.

#### Discussion

Riedel reported the field has not undergone any repairs since 2009. Advanced Turf will deliver the materials, laser grade the infield and provide 6 truckloads of Red Hop infield mix for rough grading by township parks crew. ATS will assist Fremont Township crews in placing preliminary grade stakes to assist in placement and rough grading of Red Hop. ATS will then laser grade and roll infield surface to create positive surface drainage (Roller provided by township) and provide Pro Choice Red Top dressing for township to apply. Riedel added that all the fields need to be analyzed because they are all close to needing repairs or rebuilt.

#### Roll Call

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O'Kelly  
All in favor, motion carried.

### 8.2 **Pickleball Court Drainage Quote**

- Trustee Shanahan moved and Trustee Voss seconded the motion to accept a quote from Canyon Contracting in the amount of \$9,400.00 to install drainage pipe and alleviate water issues under the pickleball courts and to provide drainage for the multi-purpose field dugouts.

#### Discussion

Riedel said the quote is a safeguard in case the park's crew cannot do the work due to weather issues on October 22<sup>nd</sup>, 23<sup>rd</sup> and 26<sup>th</sup>.

Roll Call

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly  
All in favor, motion carried.

**9. CERT REPORT**

Supervisor O’Kelly reported CERT Committee Chairs will meet this week to discuss the team’s direction.

**10. COMMUNITY GARDEN REPORT**

Hwy. Commissioner Alicia Dodd submitted the following Report:

- Hosted a gathering for Gardeners of Lake County – wonderful day - 20+ visitors attended
- Will be harvesting from the garden for another month

**11. ELECTED OFFICIALS’ REPORT****Assessor**

Assessor Joe Herchenbach submitted the following report:

- We are solidly through most of this year’s assessment appeals
- Certain assessment reductions have been justified
- Office staff is healthy and assisting residents by appointment only

**Clerk**

Clerk McCann Reported the Following:

FOIA

- Request from Groot for electronic copy of each sealed proposal that was received from each waste hauler for the solid waste and recycling services RFP issued in October of 2019.

2020 General Election

- October 6 is the last day to register with a Deputy Registrar at the township
- Early Voting begins at Twp. on October 19 and ends Nov. 1
- Hours for Early Voting and Election Day voting are posted on both doors as required
- Election officials will pick up Ballot on Thursday and Friday prior to the election

2021 Consolidated Election

- Nominating petition packets for township offices are available for candidates at my office

**Highway Commissioner**

Highway Commissioner Dodd reported the following:

- Applied for SIRF grant for \$50, 000.00 for drainage improvements on Forest/Fairview
- Applied for WMB grant for \$4,000,00 to create drainage swale for stormwater mitigation between Harvard And Village Green
- Working on repairing concrete curb ribbon in Steeplechase sub in prep for paving
- Started work on an additional section of Westshore Creek along Trinity Rd
- Attended West Shoreland HOA meeting
- Looking into getting quotes for a new F150 using the F250 as a trade in
- Interviewing potential attorneys to work with as some of the issues arising are very specific and may require counsel from an attorney well versed in township law

**Supervisor**

Supervisor O’Kelly reported the following:

- Met with Chris Kocinski regarding SHIP Program beginning October 19 and how best to administer it
- Attended Lake County Housing Authority meeting
- Attended Supervisor’s meeting regarding PADS
- The paper newsletter is at the printer and will be mailed to residents soon

- Met with Hwy. Commissioner and Groot regarding leaf vac and have communicated the program to residents in the unincorporated areas
- Sidewalks and porch area have been repaired
- The office has been inundated with calls from voters with concerns about how to vote, many from residents concerned about receiving mail in ballots they did not request

**Trustees**

- Trustee Atleson has heard from residents who are happy to have speed trackers in their neighborhoods
- Atleson added that she would like to see a plan in place to better handle onslaught of early voting inquiries at the township

**12. GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for March 2020

- Zero (0) residents received emergency assistance
- Seventy-Five (75) residents received food pantry assistance
- Twenty-four (24) LIHEAP applications processed
- Zero (0) residents received assistance with RTA pass applications
- Twelve (12) Diaper Bank donations for residents
- Seven (7) residents received school donations
- Three (3) residents received assistance from Covid-19 grant funds

**13. PUBLIC COMMENTS**

None

**14. APPROVAL OF BILLS**

- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$20,466.00, Permanent Road Fund in the amount of \$83,371.31 and General Town Fund in the amount of \$88,005.46  
ROLL CALL: Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly Nay: All in favor, motion carried.
- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$3,187.43  
ROLL CALL:  
Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly  
All in favor, motion carried.

**15. EXECUTIVE SESSION**

None

**16. ADJOURN**

- Trustee Shanahan moved, and Trustee Voss seconded the motion to adjourn the meeting at 8:05 p.m. All in favor, motion carried.