

Minutes Board of Town Trustees

STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

Due to the Coronavirus Pandemic, the Fremont Township Board of Trustees met on November 9, 2020 to conduct a virtual meeting via Zoom. A public access link was published on the township website.

<u>Diana O’Kelly</u>	Supervisor
<u>Christina McCann</u>	Town Clerk
<u>Alicia Dodd</u>	Highway Commissioner
<u>Joe Herchenbach</u>	Assessor
<u>Jeri Atleson</u>	Town Trustee
<u>Nick Dollenmaier</u>	Town Trustee
<u>Connie Shanahan</u>	Town Trustee
<u>Keith Voss</u>	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Clerk McCann, Highway Commissioner Dodd, Assessor Herchenbach

OTHERS PRESENT

Herb Riedel, Chris Seidner, Lou Bruno

3. APPROVAL OF MINUTES

- Trustee Voss moved, and Trustee Shanahan seconded the motion to approve the minutes of the October 5, 2020 Regular Meeting.

Discussion

Trustee Voss requested corrections to the minutes.

- Trustee Voss moved and Trustee Shanahan seconded the motion to amend the minutes of the October 5, 2020 Regular Meeting to reflect the following:

1. Agenda item numbers be amended on Page 3 (items 14, 15 & 16)

2. Item number 14 “Approval of Bills” be amended to reflect Trustee Voss moved and Trustee Shanahan seconded the motion to audit and approve for payment bills.

Roll Call

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss

All in favor, motion carried.

4. CORRESPONDENCE

None

5. OLD BUSINESS

None

6. NEW BUSINESS

7.1 Ride Lake County Transportation Agreement

- Trustee Voss moved and Trustee Atleson seconded the motion to adopt the Agreement between the County of Lake and the Township of Fremont for the provision of paratransit transportation

services funding in the amount of \$4000.00 for Ride Lake County West and \$150.00 for Ride Lake County Central for the year 2021.

Roll Call

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss

All in favor, motion carried.

7.2 Road District Attorney

- Trustee Atleson moved, and Trustee Voss seconded the motion to approve the Highway Commissioner's request to seek legal counsel from an attorney who specializes in the Illinois Highway Code – Road and Bridges.

Roll Call

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss

All in favor, motion carried.

7.3 2020 Town and Road District Levy Discussion

- Trustee Voss moved and Trustee Shanahan seconded the motion to freeze the 2020 Town Levy and maximize funding for the 2020 Road District Levy.

Discussion

The Town and Road Levy must be adopted at the December 14, 2020 Regular Meeting and filed with the County Clerk no later than December 21, 2020.

Roll Call

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss

All in Favor, motion carried.

7.4 2021 Board Meeting Schedule

Trustee Voss moved and Trustee Atleson seconded the motion to adopt the 2021 Board Meeting Schedule as presented.

Roll Call

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss

All in Favor, motion carried.

7. PARKS REPORT

Parks Manager Herb Riedel submitted the Following Report:

- Parks staff replaced the yellow safety cap on top of the chain link fencing on the small baseball field at Behm and Ivanhoe field and the large baseball field at Behm still need to be done
- Parks staff winterized irrigation systems at both Ivanhoe and Behm Parks on October 16th
- Parks staff replaced the deteriorated skirt boards on the irrigation shed at Ivanhoe Park
- Parks staff did what I believe will be the final mowing of the season
- Behm Park will be closed for the season between November 16 and November 23, weather dependent. The Ivanhoe Ballfield gate has already been shut down
- Parks and highway staff completed the pickleball drainage project. Completion of this project should eliminate water issues under the pickle ball courts and also gives a head start for working on the dugouts for the multi-purpose field next season
- We are continuing renovation work on the large baseball field at Behm. Expecting contractor to finish their portion of the project on Saturday (Nov. 7). Parks staff will finish the project on the following Monday

8. CERT REPORT

Interim team leader Chris Seidner submitted the following Report:

- August - Helped with traffic control for township shredding event – would like to develop a better plan
- Attended team leader Pat Stejskal’s memorial along with neighboring CERT’s from Mundelein, Round Lake Beach, Wauconda.
- Ordered 75 CERT masks for team members
- Executive Committee appointed Chris Seidner Interim Team Leader and Lou Bruno Interim Deputy Team Leader. Committee will invite nominations from team members and select a permanent team leader when the majority of team is able to gather
- Two team members recertified their CPR/AED thanks to Countryside Fire @ VHHS.
- Helped with traffic control for 3 hours at LCHD drive thru Flu Vaccination Clinic for County employees
- September - Updated team roster and reaching out to retired members to learn if they are interested in reactivating team membership
- October- Confirmed 6 out of 7 trainees from our last training session plan to join the team
- Three team members participated in a 4 hour CERT Prairie State Challenge on October 24
- Tracking down location of trailer keys, barn keys, who administers the CERT Facebook page and budget allocation for CERT
- Team will Join Merit.com, software that keeps track of each team member’s achievements
- On December 5, the team will join other CERTs along with EMA and LCHD to help at an event for Feed My Starving Children (pending CV19 restrictions)
- Goal is to find safe activities to keep team engaged during the Pandemic
- Training committee hopeful new training sessions can begin in January 2021, if not in person, virtually
- The following information is an excerpt from the October 28, 2020 Citizens Corps Council Lake County (CCCLC) meeting minutes pertaining to:

Preliminary Roll Out Plans for Covid-19 Vaccines:

1. Thanks to the many people who helped at the mobile flu clinics. These events were also used as mini exercises for future vaccination events.
 2. Lake County’s current vaccination deployment plan includes a series of drive through vaccination sites supported by several indoor sites. Sites currently being investigated include Six Flags, College of Lake County, Highland Park Aquatic Center for outdoor locations and potentially municipality or school locations for indoor sites. Additional sites under consideration include Metra stations (Prairie Crossing, Mundelein, Buffalo Grove).
 3. Based on population, Lake County is projected to receive 7.8% of each set of doses that the State of Illinois receives. Lake County Health Dept will have to share those doses with the ICARES program (currently administered at CVC and Walgreens drive-through lanes).
 4. The first round of vaccinations could occur just after the first of the year. The vaccine front runners are 2-dose vaccinations. The second dose is around day 21 or 22. Some vaccinations must be stored at -70 degrees F.
 5. Health care providers likely to receive first round of vaccinations then first responders (1st responders only - not entire families). General public may start receiving vaccines around April (just a guesstimate).
 6. Vaccines are on a fast pace due to front end funding. All the steps are occurring with no stalling waiting for funding to keep moving forward
- Discussion was held regarding who is qualified to pull the CERT trailer for community events and emergency callouts

- Discussion held regarding team member's personal participation in local rally's and/or protests: Board consensus is that township CERTs should not wear CERT apparel or present themselves as representing the township if they chose to attend either events

9. COMMUNITY GARDEN REPORT

Alicia Dodd reported the garden is shut down for the season

10. ELECTED OFFICIALS' REPORT

Assessor

Assessor Joe Herchenbach submitted the following Report:

- All hearings resolved except for two scheduled on November 12
- Anticipate being given access to the 2021 valuation year by the end of this week which allows us to start valuing new construction and factual changes for next year's blue sheets
- I have been investigating the possibility of rearranging the waiting area for our office to create a more permanent separation between the public & staff, with the hopes of being able to possibly make those changes during the winter season. The ideal alteration would include modifying the HVAC system to create a separate zone for the assessor's side of the building.

Clerk

Clerk McCann submitted the following report:

- Board must adopt the Town and Road District Levy's at the December meeting
- Thanked Supervisor O'Kelly for stepping in to handle distribution of election ballots in my absence
- Signature sheet for board audit report will be emailed to all after tonight's meeting

Highway Commissioner

Highway Commissioner Dodd submitted the following Report:

- Completed restoration of Westshore Creek at Trinity Drive in West Shoreland.
- Fall Chipping service for West Shoreland, West Shore Park, Oak Terrace, S Sylvan, and Countryside
- Servicing and assembling trucks for plowing
- Employees attending Winter Deicing Training, a program hosted by Lake Co and required for our MS4 program to educate on the environmental damages of salt and suggestions for minimizing its use.
- Installed underdrain under section of Chardon Rd where water is coming through asphalt
- \$19k of asphalt patches by Superior—over in-house culvert changes and deteriorated asphalt sections throughout township.
- Installed drainage around Pickleball courts at Behm Park
- Ordered a F-250 to replace the F150 which will be traded in
- Interviewed 7 applicants for road maintenance position
- Met with engineer Karen Kabbes of Kabbes Engineering onsite at the Sylvan Lake Dam to review areas of concern and go over inspection/maintenance items.
- Borrowed bucket truck from Vernon for tree trimming throughout township
- Completed employee reviews

Supervisor

Supervisor O'Kelly submitted the following Report:

- We were incredibly busy with the election. Thank you to the Assessor's Office for helping with phone calls. Well over 5000 people voted at our facility with many more dropping off their ballots. Our phones were extremely busy.
- Our leaf vacuum program started, and we are now in week 4 of 6 collections.
- The Medicare SHIP counselor began assisting local seniors with Medicare Part D on October 19th. In October our combined seniors received a savings of \$20,947.91 and so far this month savings equal \$22,829.51. SHIP counseling is done over the phone and it is working out well. Sessions are on Mondays and Wednesdays. I have received numerous compliments regarding this program.

- Our office is preparing for Adopt a Family and Thanksgiving Dinner programs
- Jewel is collecting donations at the register and so far can provide 175 meals for our residents in need
- Attended the Lake County Housing Authority Meeting
- To date we have had 8 claims for the Covid-19 Grant funds
- We are closed Wednesday in observance of Veteran's Day
- Bought hand sanitizing stations for administration center
- Thank you to Herb Riedel for initiating the placement of social distancing signs during early voting and election day

Trustees

- Trustee Atleson said residents are very happy to have the township as their local polling place.

11. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for October 2020

- Zero (0) residents received emergency assistance
- Seventy-two (72) residents received food pantry assistance
- Twenty-five (25) LIHEAP applications processed
- Two (2) residents received assistance with RTA pass applications
- Eleven (11) Diaper Bank donations for residents
- Three (3) residents received assistance from Covid-19 grant funds
- Eighteen (18) residents used taxi coupons

12. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of \$16,461.04
Permanent Road Fund in the amount of \$141,387.24
and General Town Fund in the amount of \$94,597.84
ROLL CALL: Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss
All in favor, motion carried.
- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of \$14,227.01
ROLL CALL:
Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss
All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Dollenmaier moved, and Trustee Atleson seconded the motion to adjourn the meeting at 7:29 p.m. All in favor, motion carried.