

FREMONT TOWNSHIP BOARD MEETING AGENDA
Regular Board Meeting: May 10, 2021 at 6:30 P.M.
22385 W. Highway 60, Mundelein, IL 60060
Location: Lower-Level Community Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the April 13, 2021 Regular Board Meeting.

5. CORRESPONDENCE

6. OLD BUSINESS

7. NEW BUSINESS

7.1 NPDES MS4 Presentation/Gewalt Hamilton

7.2 2021 Resolution Authorizing Supervisor O'Kelly to Pay Fremont Township Bills

- Motion to adopt 2021 Resolution Authorizing Supervisor O'Kelly to Pay Fremont Township Bills.

8. PARKS REPORT

9. CERT REPORT

10. COMMUNITY GARDEN REPORT

11. ELECTED OFFICIALS' REPORT

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

12. GA/EA/FOOD PANTRY REPORT

13. PUBLIC COMMENTS

14. APPROVAL OF BILLS

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of **\$25,202.03**
Permanent Road Fund in the amount of **\$49,632.98**
And General Town Fund in the amount of **\$114,586.39**

ROLL CALL

- Motion to Audit and approve for payment of General Assistance Fund in the amount of **\$7,549.69**

15. EXECUTIVE SESSION

16. ADJOURN

TIME: _____

Minutes Board of Town Trustees

STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on April 13, 2021 to conduct a Regular Meeting.

<u>Diana O’Kelly</u>	Supervisor
<u>Christina McCann</u>	Town Clerk
<u>Alicia Dodd</u>	Highway Commissioner
<u>Joe Herchenbach</u>	Assessor
<u>Jeri Atleson</u>	Town Trustee
<u>Nick Dollenmaier</u>	Town Trustee
<u>Connie Shanahan</u>	Town Trustee
<u>Keith Voss</u>	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Highway Commissioner Dodd, Assessor Herchenbach, Clerk McCann

OTHERS PRESENT

Christine Seidner, Mike Nelson, Dan Prezell

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

- Trustee Shanahan moved, and Trustee Dollenmaier seconded the motion to approve the minutes of the March 8, 2021 Regular Meeting. **All in favor, motion carried.**

5. CORRESPONDENCE

None

6. OLD BUSINESS

None

7. NEW BUSINESS

7.1 2021 Behm Park Improvements

Trustee Shanahan moved and Trustee Voss seconded the motion to approve the bid from DK Contractors in the amount of \$80,786.00 for the 2021 Behm Park Improvements.

Discussion

During bid review it was determined Item No. 13 - landscape restoration could be done in-house by the park’s crew to reduce project costs by \$5175.00.

Trustee Dollenmaier moved to amend the motion, and Trustee Shanahan seconded the amendment to approve the bid from DK Contractors, excluding Item No. 13 - landscape restoration, for a total bid of \$75,611.00.

Roll Call

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss
All in favor, motion carried.

7.2 Behm Park Electronic Gate Replacement

Trustee Voss moved and Trustee Atleson seconded the motion to approve bid in the amount of \$8892.00 from Gate Options to replace electronic gate at Behm Park entrance. All in favor, motion carried.

Discussion

The current gate needs to be replaced versus repaired because parts are now obsolete.

8. PARKS REPORT

Trustee Shanahan reported the following:

- With a very mild March, the Parks were opened earlier than normal. Baseball, Lacrosse and Soccer have already begun.
- Restrooms are also open. Water was tested by the Health Dept and was found to be satisfactory. Drinking fountains are still closed due to Covid regulations. Not sure when this will be overturned.
- Playground and exercise stations are open as well. Playgrounds can be used if we do not fall back any phases of the Restore Illinois plan. Toirma was notified and asked their opinion and they concur.
- Parks staff has taken advantage of the warmer weather and have already started season operations. Will start mowing grass next week believe it or not.
- Busy working with a company called Fresh Energy on LED retrofits for Ivanhoe Field. Parks committee will discuss in May.

9. CERT REPORT

Interim team leader Chris Seidner submitted the following report:

- Still logging many hours helping the LCHD with Vaccines distribution and testing.
- Quarterly meeting coming up in a couple of weeks.
- Working on plans to help with Township Shredding Event on May 15th.

10. COMMUNITY GARDEN REPORT

Hwy. Commissioner Dodd reported the following:

- Planted three beds and have plants under the lights
- Already hearing from volunteers interested in helping this season

11. ELECTED OFFICIAL REPORTS**Assessor**

Assessor Herchenbach will report at the Annual Town Meeting.

Clerk

Clerk McCann submitted the following report:

- Proposed FY 2021/2022 Town & Road Budgets have been posted on website and bulletin boards and copies put in elected official mailboxes.
- FY 2021/2022 Budget Hearings will be held on May 10, 2021 with Town at 6:15 p.m. and at 6:25 p.m. As required, public notice has been published in Daily Herald.
- Officials must take Oath of Office for new terms prior to May 17. Tentatively planning on May 10, 2021 prior to budget hearings. Will notify officials when date is confirmed.

Highway Commissioner

Highway Commissioner Dodd submitted the following Report:

- Met with Congresswoman Lauren Underwood's district director about application for Community Project Funding Initiative for Sylvan Lake Dam—Lake County SMC is submitting application for FTTHD.
- Applied for No Parking sign permit along Park Avenue.
- Crews completed plow damage cleanup, bucket truck work, trash cleanup, cold patching
- Highway crew completed prescribed burns on Admin property and Behm Park.

- Met with LCFPD about new maintenance facility on Ivanhoe and the storm sewer and ROW changes involved.
- Met with Village Green golf course managers and SMC regarding Village Green/Harvard Ave stormwater grant project.
- Met with homeowners and Gewalt Hamilton engineering regarding Forest Lane Drainpipe (SIRF project)
- Cleared trees/shrubs from Sylvan Dam embankment and seeded with fescue grass (met with Sylvan Lake residents prior to coordinate cleanup efforts)
- Cleared buckthorn from Hawthorne Blvd ROW (coordinated effort with West Shoreland).
- Met with CLA president about CLA paving area and Maple Rd. They would like to consider vacating the ROW of Maple Rd so they can restrict parking.

Supervisor

Supervisor O’Kelly submitted the following report:

- Saddlebrook and Del Webb completed the second round of vaccine at Fremont School. Thank you to Dr. Robertson and the Fremont staff for hosting this event for our residents.
- The Mundelein Park District vaccine clinic went extremely well. Thank you to their staff for such a well-run event.
- Thank you to Wauconda Township and Lake Villa Township for loaning us 12 wheelchairs for the events.
- Many residents heard of the vaccine events after they had transpired due to not having access to a computer. Every resident who contacted our office regarding vaccine access has been scheduled at Fremont School, Big Hollow, Mundelein Park District, Sullivan Center in Vernon Hills, The Chapel, Walgreen’s or Allvax. Those needing access to a second vaccine who were scheduled elsewhere were able to get their vaccine through the Health Department.
- Any new people calling the office will be put on a list for the Wauconda Township event on April 29th at the Chapel if we are unable to find other options for them. We have been working with Cuba Township also.
- The homebound seniors are made aware of the county program and are advised to call the Health Department at 847 377-8130 if they need the vaccine.
- Early voting ended Saturday, April 3.
- The auditor was here this month.
- Fremont Seniors on Medicare who had Indy Health as their insurer were notified that Indy Health is no longer in business. Our SHIP counselor is meeting with those who need help starting the week of April 28.

Trustees

- Trustees thanked Supervisor O’Kelly and CERT for their work on vaccine events.
- Trustee Atleson did her annual ride with the Hwy. Commissioner to get a clear picture of what is going on with township roads and highway projects.
- Trustee Atleson worked with Supervisor O’Kelly on lighting project for Ivanhoe Park.

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for March 2021:

- No GA or EA clients
- 67 residents received food pantry assistance.
- 2 LIHEAP applications processed.
- 14 Diaper Bank donations/distributions
- No Benefit Access Applications
- No RTA Pass Applicants
- No Mother’s Trust Applicants
- No IDHS/SNAP & Medicaid Applicants

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Voss moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$19,637.81**
Permanent Road Fund in the amount of **\$89,528.41**
and General Town Fund in the amount of **\$114,392.61**

ROLL CALL: Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss

All in favor, motion carried.

- Trustee Dollenmaier moved, and Trustee Voss seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$11,655.35.**

ROLL CALL:

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss

All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Shanahan moved, and Trustee Voss seconded the motion to adjourn the meeting at 6:58 p.m.
All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: May 10, 2021



Resolution Authorizing Supervisor to Pay Fremont Township Bills

WHEREAS, Diana O’Kelly was re-elected Township Supervisor on April 6, 2021 and will duly begin serving a new 4-year term on May 17, 2021; and

WHEREAS, the Township Supervisor has legal responsibility to pay all bills presented before the Township; and

WHEREAS, State statute requires that after audit, approved bills should be paid by the Township Supervisor within 20 days after the Township Clerk certifies the amount, to whom it should be paid and the account to be charged; and

THEREFORE, BE IT RESOLVED, the Fremont Township Board of Trustees authorizes Supervisor O’Kelly to pay all bills presented to the Township, after they are certified by the Town Clerk, and audited and approved by the Board of Trustees; and

THEREFORE, BE IT FUTHER RESOLVED, the Fremont Township Board of Trustees also authorizes Supervisor O’Kelly to pay routine bills related to office operations in a timely manner prior to audit in order to avoid late fees related to such bills.

Jeri Atleson, Trustee

Nicholas Dollenmaier, Trustee

Connie Shanahan, Trustee

Keith Voss, Trustee

Approval Date: _____

Date Certified by Town Clerk: _____

Christina McCann, Fremont Township Clerk

Parks Report – May 10, 2021

Had a Pre- Construction Meeting with Gewalt Hamilton and DK Construction. Waiting on Insurance Bonds and a signed contract to come in so that work can be started.

Installation of the new gate operator at Behm Park has been completed. As of the time of this report, both automatic gates were operating at a normal state.

Continue to work with Fresh Energy on LED retrofits for Ivanhoe Field. Parks committee discussed last week at their meeting and decided to not move forward until we can evaluate work at Lake Villa Township. Shipping delays have delayed the start of the Lake Villa job. Fresh Energy has mentioned that they are willing to meet with Parks Committee to show them the light fixtures and answer any questions.

Lots of email and phone complaints of dog droppings being left at Behm Park has left the committee considering signs and even possibly banning dogs at the Park

Busy working on getting a curb repair list and crack sealing list together to possibly join highway department bid.

CERT Report – May 10, 2021

The planning for the Township Shred Event at Fremont Intermediate School on May 15th from 9-12 is falling into place.

Still busy helping with Vaccine distribution sites, from what I understand those that participated will get a confirmation of their hours served in the future from LCHD.

Quarterly mtg. was held on April 19th via ZOOM. Rebeca Kumar, Emergency Management Specialist at LCEMA was the guest speaker. She discussed the importance of CERT volunteers in the role of COVID-19 pandemic. After Rebeca we discussed starting CERT training classes up again, the main concern seemed to focus on if we will have enough members willing to Teach the classes.

Lastly, it seems that there will be a Lake County Fair and a Rodeo this year, so we will be called on to help.

Assessor Report (May 2021)

- The tax bills have been mailed, and our office is understandably busy assisting resident questions.
- We also have been very busy at this time of year assisting residents with filing for their Senior Citizen tax freezes, with a daily assistance rate for this feature alone accounting for an additional 5-10 visitors per day.
- Finally there is a significant staffing change that I would be happy to discuss privately in an Executive Session.

Clerk Report – May 10, 2021

- Local Records Office approved our Records Disposal Request. Documents will be shredded at township shredding event on May 15.
- OMA online training link still unavailable due to network breach at Illinois Attorney General's office. Will notify when link is available.
- Received abstract from County Clerk with the following official totals for April 6 Consolidated Election:

Diana O'Kelly/Supervisor	3557
Christina McCann/Clerk	3297
Joe Herchenbach/Assessor	3376
Alicia Dodd/ Hwy Comm	3371
Jeri Atleson/Trustee	2594
Nick Dollenmaier/Trustee	2477
Connie Shanahan/Trustee	2743
Keith Voss/Trustee	2643

May 2021 Highway Notes

- Met with Lake Co Stormwater several times to finalize plan and watershed development permit for Village Green Project
- Received Watershed Development Permit for Forest Lane Stormsewer—project being bid out this month.
- Cleared buckthorn from Hawthorne Blvd right of way as a cooperative project with Westshoreland and Beckett Crossing.
- Crews completed plow damage clean-up and seeding, ditchwork and a driveway culvert in Countryside Oaks, culvert changes for Fremont Ave and Bacon Rd along route 60, excavation project for CLA boat launch parking prior to paving (\$6600), gravel shouldering along main roads.
- Paving in progress for Steeplechase and Hickory Road.
- The Sylvan Lake Dam modification project was chosen by Congresswoman Underwood to be reviewed by Congress for possible funding for infrastructure projects—requesting \$1.3 million.

FUND SUMMARY ON BOARD AUDIT REPORT

GENERAL TOWN	\$97,340.05
GENERAL ASSISTANCE	\$4,054.21
ROAD & BRIDGE	\$25,202.03
PERMANENT ROAD	\$25,434.58
TOTAL	\$152,030.87

FUND SUMMARY ON PAYROLL REPORT

PAYROLL 4/23/21			
PAYROLL 4/30/21			
PAYROLL 5/7/21			
TOTAL	\$44,940.22	\$17,246.34	\$3,495.48

TOTAL FUND SUMMARY

GENERAL TOWN	\$114,586.39
GENERAL ASSISTANCE	\$7,549.69
ROAD & BRIDGE	\$25,202.03
PERMANENT ROAD	\$49,632.98
GRAND TOTAL	\$196,971.09

FOOD PANTRY

\$353.74