

**Minutes Board of Town Trustees**

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

**The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on May 10, 2021 to conduct a Regular Meeting.**

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

**ELECTED OFFICIALS PRESENT**

Highway Commissioner Dodd, Assessor Herchenbach, Clerk McCann

**OTHERS PRESENT**

Judy Hammel, Rose Marie Domeny

**3. PUBLIC COMMENTS**

- Rose Marie Domeny thanked Supervisor O’Kelly and the Board for their efforts to assist residents and backing of CERT volunteers during the Covid-19 Pandemic. Domeny appreciates Supervisor O’Kelly’s outreach efforts to keep the public informed about testing locations and vaccination opportunities.
- Rose Marie Domeny continues to have concerns about the intersection at Callahan and Old Gilmer Road in Wauconda Township. In her opinion, it is a poorly designed intersection making it extremely difficult to take a right turn off Callahan onto Old Gilmer. Domeny stated the problem would be solved by installing all-way stop signs at the intersection.

**4. APPROVAL OF MINUTES**

- Trustee Voss moved, and Trustee Shanahan seconded the motion to approve the minutes of the April 13, 2021 Regular Meeting. **All in favor, motion carried.**

**5. CORRESPONDENCE**

None

**6. OLD BUSINESS**

None

## 7. **NEW BUSINESS**

### 7.1 **NPDES MS4 Presentation/Gewalt Hamilton**

Dan Strahan from Gewalt Hamilton Associates appeared before the Board of Trustees to present NPDES-MS4 information as required for the Township's annual permit for the National Pollution Discharge Elimination System (NPDES) and Municipal Separate Storm Sewer Systems (MS4). The township's first permit was established in 2003. The last permit revision became effective March 1, 2021. The township submitted a Notice of Intent to IEPA in February and will submit the Annual Report by June 1, 2021.

The three components in the NPDES-MS4 Program are:

1. Develop, implement, and enforce stormwater management program plan
2. Track progress toward implementing the plan
3. Report on the progress annually

Fremont's NPDES-MS4 Plan was last updated in April 2017. Townships in Lake County work with the Stormwater Management Commission who handles many of the duties and requirements for the township MS4 list of discharge and elimination locations.

Fremont's Stormwater Management Plan includes six major components:

1. Public outreach about stormwater events
2. Public participation
3. Create a list of discharge detection and elimination (including a map of outfall locations, inspecting those locations and monitoring water quality)
4. Stormwater runoff control (in coordination with Lake County)
5. Post-construction stormwater management (inspecting all basins, streambanks and shorelines within township every 5 years – 20% are inspected annually)
6. Pollution prevention and good housekeeping for township (highway department monitoring and optimizing salt use on roads to reduce pollutants)

In closing, Strahan stated the township in cooperation with Lake County is doing well regarding monitoring, filing reports and meeting requirements for the annual permit. IEPA makes periodic inspections and has previously visited the township.

### 7.2 **2021 Resolution Authorizing Supervisor O'Kelly to Pay Fremont Township Bills**

- Trustee Shanahan moved and Trustee Atleson seconded the motion to adopt the 2021 Resolution Authorizing Supervisor O'Kelly to Pay Fremont Township Bills.

#### Roll Call

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss

Nay: None

**All in favor, motion carried.**

## 8. **PARKS REPORT**

Trustee Shanahan reported the following:

- Had a Pre- Construction Meeting with Gewalt Hamilton and DK Construction. Waiting on Insurance Bonds and a signed contract to come in so that work can be started.
- Installation of the new gate operator at Behm Park has been completed. As of the time of this report, both automatic gates were operating at a normal state.
- Continue to work with Fresh Energy on LED retrofits for Ivanhoe Field. Parks committee discussed last week at their meeting and decided to not move forward until we can evaluate work at Lake Villa Township. Shipping delays have delayed the start of the Lake Villa job. Fresh Energy has mentioned

that they are willing to meet with Parks Committee to show them the light fixtures and answer any questions.

- Lots of email and phone complaints of dog droppings being left at Behm Park has left the committee considering signs and even possibly banning dogs at the Park
- Busy working on getting a curb repair list and crack sealing list together to possibly join highway department bid.

**9. CERT REPORT**

Interim team leader Chris Seidner submitted the following report:

- The planning for the Township Shred Event at Fremont Intermediate School on May 15th from 9-12 is falling into place.
- Still busy helping with Vaccine distribution sites, from what I understand those that participated will get a confirmation of their hours served in the future from LCHD.
- Quarterly mtg. was held on April 19th via ZOOM. Rebeca Kumar, Emergency Management Specialist at LCEMA was the guest speaker. She discussed the importance of CERT volunteers in the role of COVID-19 pandemic. After Rebeca we discussed starting CERT training classes up again, the main concern seemed to focus on if we will have enough members willing to Teach the classes.
- Lastly, it seems that there will be a Lake County Fair and a Rodeo this year, so we will be called on to help.

**10. COMMUNITY GARDEN REPORT**

Hwy. Commissioner Dodd reported the following:

- Thanks to Terry Voss and her work colleagues for their volunteer work in the garden
- Volunteer group from Northbrook Go Green will be digging up reseeded natives around the building

**11. ELECTED OFFICIAL REPORTS**

**Assessor**

- The tax bills have been mailed, and our office is understandably busy assisting resident questions.
- We also have been very busy at this time of year assisting residents with filing for their Senior Citizen tax freezes, with a daily assistance rate for this feature alone accounting for an additional 5-10 visitors per day.
- We have an upcoming staffing change. The current Chief Deputy Appraiser is moving on to a new opportunity beginning July 1<sup>st</sup>. A new Chief Deputy Appraiser has been hired and will begin training in our office by the end of May. She understands the complete software network and should be a great addition to our team.

**Clerk**

Clerk McCann submitted the following report:

- Local Records Office approved our Records Disposal Request. Documents will be shredded at township shredding event on May 15.
- OMA online training link still unavailable due to network breach at Illinois Attorney General’s office. Will notify when link is available.
- Received abstract from County Clerk with the following official totals for April 6 Consolidated Election:

Diana O’Kelly/Supervisor	3557
Christina McCann/Clerk	3297
Joe Herchenbach/Assessor	3376
Alicia Dodd/ Hwy Comm	3371
Jeri Atleson/Trustee	2594
Nick Dollenmaier/Trustee	2477
Connie Shanahan/Trustee	2743
Keith Voss/Trustee	2643

**Highway Commissioner**

Highway Commissioner Dodd submitted the following Report:

- Met with Lake Co Stormwater several times to finalize plan and watershed development permit for Village Green Project
- Received Watershed Development Permit for Forest Lane Storm sewer—project being bid out this month.
- Cleared buckthorn from Hawthorne Blvd right of way as a cooperative project with Westshoreland and Beckett Crossing.
- Crews completed plow damage clean-up and seeding, ditch work and a driveway culvert in Countryside Oaks, culvert changes for Fremont Ave and Bacon Rd along route 60, excavation project for CLA boat launch parking prior to paving (\$6600), gravel shouldering along main roads.
- Paving in progress for Steeplechase and Hickory Road.
- The Sylvan Lake Dam modification project was chosen by Congresswoman Underwood to be reviewed by Congress for possible funding for infrastructure projects—requesting \$1.3 million. Good relationship with Lake County SMC helped us in the application process.

**Supervisor**

Supervisor O’Kelly submitted the following report:

- Attended Parks Committee Meeting
- Attended Lake County Supervisor’s Luncheon
- Assisting at vaccination clinic to be held at The Chapel on May 20
- Received dividend check from TOIRMA in the amount of \$3646.00
- The May 15 shredding event will be held at Fremont School and will have two trucks available for shredding. Trustee volunteers asked to be at the school by 8:00 a.m.
- Township/SWALCO will sponsor a shredding and electronic recycling event at the township on September 18, 2021

**Trustees**

- Trustee Shanahan complimented the Highway Commissioner for the paving job completed in Steeplechase.

**12. GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for April 2021:

- No GA clients
- 1 EA client
- 36 residents received food pantry assistance.
- 6 LIHEAP applications processed.
- 14 Diaper Bank donations/distributions
- 3 Benefit Access Applications
- 2 RTA Pass Applicants
- No Mother’s Trust Applicants
- 1 IDHS/SNAP & Medicaid Applicant
- 20 taxi coupons were used in March 2021

**13. PUBLIC COMMENTS**

None

**14. APPROVAL OF BILLS**

- Trustee Shanahan moved, and Trustee Voss seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$25,202.03**  
Permanent Road Fund in the amount of **\$49,632.98**  
and General Town Fund in the amount of **\$114,586.39**

ROLL CALL: Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss

**All in favor, motion carried.**

- Trustee Dollenmaier moved, and Trustee Voss seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$7549.69**.

ROLL CALL:

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss

**All in favor, motion carried.**

**15. EXECUTIVE SESSION**

None

**16. ADJOURN**

- Trustee Shanahan moved, and Trustee Atleson seconded the motion to adjourn the meeting at 7:02 p.m.  
**All in favor, motion carried.**

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Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: June 14, 2021