

Minutes Board of Town Trustees

STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on June 14, 2021 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Dollenmaier, Trustee Voss, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Highway Commissioner Dodd, Clerk McCann

OTHERS PRESENT

Christine Seidner, Rose Marie Domeny

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

4.1 Trustee Voss moved, and Trustee Atleson seconded the motion to approve the minutes of the May 10, 2021 Regular Meeting. **All in favor, motion carried.**

4.2 Trustee Dollenmaier moved, and Trustee Voss seconded the motion to approve the minutes of the May 10, 2021 Public Hearing to adopt the Fremont Township Budget & Appropriations Ordinance No. 282.

Roll Call

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Voss. Absent: Trustee Shanahan.

All in favor, motion carried.

4.3 Trustee Dollenmaier moved, and Trustee Voss seconded the motion to approve the minutes of the May 10, 2021 Public Hearing to adopt the Fremont Township Road District Budget & Appropriations Ordinance No. 283.

Roll Call

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Voss. Absent: Trustee Shanahan.

All in favor, motion carried.

5. CORRESPONDENCE

None

6. OLD BUSINESS

None

7. NEW BUSINESS**7.1 Fremont Township 2021 Loss Control Policy**

- Trustee Voss moved and Trustee Dollenmaier seconded the motion to adopt the Fremont Township 2021 Loss Control Policy.
All in favor, motion carried.

7.2 2021 Resolution Authorizing Supervisor O’Kelly to Make Purchases and/or Contract for Services Without Prior Board Approval.

- Trustee Atleson moved, and Trustee Voss seconded the motion to adopt the 2021 Resolution Authorizing Supervisor O’Kelly to make purchases and/or contract for services up to \$5000.00 without prior board approval

Roll Call

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Voss. Absent: Trustee Shanahan.

All in favor, motion carried.**7.3 Caterpillar SR321 Snow Blower**

- Trustee Voss moved and Trustee Dollenmaier seconded the motion to approve the purchase of a Caterpillar SR321 snow blower attachment for the Parks Department.

All in favor, motion carried.**7.4 Behm Park 2021 Improvements**

- Trustee Dollenmaier moved, and Trustee Atleson seconded the motion to approve additional expenses in the amount of \$12,275.00 to complete Behm Park pickleball court improvements

Discussion

Trustees reviewed email communications between the engineer and Parks Manager Herb Riedel explaining problems with the original fence posts and subsequent damage to the courts. Upon review, the engineer determined the fence posts must be reinstalled properly for the fence to sustain frequent high winds at the park. A partial refund was negotiated from the company who installed original fencing.

Roll Call

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Voss. Absent: Trustee Shanahan.

All in favor, motion carried.**8. PARKS REPORT**

Parks Manger Herb Riedel submitted the following report:

- Work on the Pickle ball court project started during the week of May 17th. Old fence was completely removed, and new poles have been installed. Dugouts on multi-purpose field are finished. Parks crew will landscape around dugouts hopefully this week.
- Met with Fresh Energy at the Lake Villa complex to view the new LED lights that were installed on Lake Villas baseball/practice football field. Light output from the new LED lights was remarkable. These are the exact lights that were quoted for Ivanhoe Ball field. These lights will operate on 1/3 of the power that our current lights operate at. Should be a huge cost savings.
- Extreme drought has caused the grass areas in the common areas of the parks to die off and go dormant. The playing fields are currently being watered 3 times a week to keep the playing fields alive. Expect high electric bills at Behm and Ivanhoe for this feature.

- Parks crew is overwhelmed with trying to get dugout roofs installed, shade structures installed, mulch beds at all facilities taken care of, irrigation issues, ball field maintenance, mosquito/ tick issues, etc. Thank goodness for drought which has slowed the mowing down.

9. CERT REPORT

Interim team leader Chris Seidner submitted the following report:

- The Lake County Fairground Coronavirus vaccination site was closed today. Extra face masks and hand wipes are being distributed to other locations in Lake County.
- WRLR will cover the Mundelein July 4 parade. Unknown if CERT will participate this year.

10. COMMUNITY GARDEN REPORT

Hwy. Commissioner Dodd reported the following:

- Drip irrigation being used this year
- There have not been a lot of volunteer groups so far however school groups and summer camps will be volunteering soon.

11. ELECTED OFFICIAL REPORTS

Assessor

- My office would like to announce the addition of Cheryl Plencner as our new Deputy Assessor. She brings 7 years of experience from the County to our office and has been fitting in well in our small environment. She is enthusiastic and has an inherent core work ethic. Please feel free to stop in and say hello.
- Attended a Zoom meeting for the Del Webb community on May 5th along with approximately 50 residents along with Bob Glueckert (Chief County Assessor of Lake County).
- Attended the live annual meeting of the Steeplechase Homeowner Association on May 20th with approximately 15 residents in attendance.
- Attended a Zoom meeting on Saturday May 22nd along with Holly Kim (Treasurer) & Jessica Vealitzek (Lake County Board Member) to promote a general understanding of the tax process.

Clerk

Clerk McCann submitted the following report:

- Responded to two FOIA requests related to current Road District projects
- Filed FY 2021/2022 Budget with County Clerk

Highway Commissioner

Highway Commissioner Dodd submitted the following Report:

- Completed paving in Steeplechase and Hickory Rd
- Other highway work: shouldering, roadside mowing, 4 driveway culvert changes
- Chipping events for Steeplechase, Countryside, and Sylvan.
- Installed new storm sewer across Fairview and Lake Terrace down to Forest (part of SIRF grant)
- Installed lakeside portion of new storm sewer at 19251 Forest (part of SIRF grant). Bid for boring portion near Forest was awarded to Behm Enterprises for \$49,630.
- Removed shrubs and widened shoulder at 19196 Fairview (curve near park) to create room for pedestrians.
- Attended preconstruction meeting for a test well at West Oak School (summer 2021) to connect with new main system (planned for 2022).
- Will be on WRLR radio tomorrow to talk about the township garden and highway activities.

Supervisor

Supervisor O'Kelly submitted the following report:

- Attended the opening of Park Street
- Visited the Mundelein Tool Library
- We recycled 8480 pounds of paper at our shredding event. Thank you all for working it!
- Attended the pre-construction meeting via zoom for Fremont Center/60 construction project.

- The Mundelein Lunch Program has started. We will be working to supply school supplies to the low-income children they serve in Fremont Township.
- Thank you to Chris Seidner for securing supplies from the Fairground Vaccine Clinic.
- Bridge is starting June 21.
- We scheduled a Mobile DMV event on August 4 and a Driver's Test refresher course for October.
- We scheduled an AARP class.
- Bill Reckert, Store Manager from Jewel is retiring. We appreciate all the support we have received from him.
- Looking into rules for Mundelein's July 4th parade and will contact trustees if the township participates this year.

Trustees

No reports.

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for May 2021:

- No GA clients
- 2 EA clients
- 72 residents received food pantry assistance.
- 5 LIHEAP applications processed.
- 17 Diaper Bank donations/distributions
- 10 Benefit Access Applications
- 2 RTA Pass Applicants
- 2 IDHS/SNAP & Medicaid Applicant

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Dollenmaier moved, and Trustee Voss seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$5,073.60**
Permanent Road Fund in the amount of **\$546,978.78**
and General Town Fund in the amount of **\$91,667.44**

ROLL CALL:

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Voss. Absent: Trustee Shanahan.

All in favor, motion carried.

- Trustee Voss moved, and Trustee Atleson seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$5,275.22**.

All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Atleson moved, and Trustee Voss seconded the motion to adjourn the meeting at 7:09 p.m.
All in favor, motion carried.