

# **FREMONT TOWNSHIP BOARD MEETING AGENDA**

**Regular Board Meeting: November 8, 2021 at 6:30 P.M.**

**22385 W. Highway 60, Mundelein, IL 60060**

**Location: Lower-Level Community Room**

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

**4. APPROVAL OF MINUTES**

- Motion to approve the minutes of the October 11, 2021 Regular Meeting.

**5. CORRESPONDENCE**

**6. OLD BUSINESS**

**7. NEW BUSINESS**

**7.1 Parks Equipment Purchase (ABI Force Field Maintainer)**

- Motion to go to bid for purchase of ABI Force Field Maintainer.

**7.2 Determine amounts for Town and Road District Levy's  
(Discussion Only)**

**8. PARKS REPORT**

**9. CERT REPORT**

**10. COMMUNITY GARDEN REPORT**

**11. ELECTED OFFICIALS' REPORT**

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

**12. GA/EA/FOOD PANTRY REPORT**

**13. PUBLIC COMMENTS**

**14. APPROVAL OF BILLS**

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of **\$18,952.19**  
Permanent Road Fund in the amount of **\$53,117.00**  
And General Town Fund in the amount of **\$88,788.57**

**Roll Call**

- Motion to Audit and approve for payment of General Assistance Fund in the amount of **\$4,597.23**

**15. EXECUTIVE SESSION**

**16. ADJOURN**

**TIME: \_\_\_\_\_**

# MINUTES - BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on October 11, 2021, to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Atleson, Trustee Dollenmaier, Trustee Voss, Supervisor O’Kelly

**ELECTED OFFICIALS PRESENT**

Clerk McCann

**OTHERS PRESENT**

None

**3. PUBLIC COMMENTS**

None

**4. APPROVAL OF MINUTES**

- Trustee Voss moved, and Trustee Atleson seconded the motion to approve the minutes of the September 13, 2021, Regular Meeting, as amended.

**All in favor, motion carried.**

**5. CORRESPONDENCE**

Commissioner Dodd and Highway staff received a thank you letter from township residents on Harvard Avenue. They are extremely happy that long-standing drainage issues have been resolved after years of flooding issues.

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7.1 Paratransit Transportation Services**

- Trustee Dollenmaier moved, and Trustee Voss seconded the motion to approve the 2022 Paratransit Agreement between Lake County and Fremont Township.

**All in favor, motion carried.**

**7.2 Health Insurance**

- Trustee Voss moved and Trustee Dollenmaier seconded the motion to renew employee health insurance plan with Blue Cross/Blue Shield and dental/vision insurance plans with designated partners.

**All in favor, motion carried.**

**7.3 FY 2021-2022 Levy/Budget Planning Discussion**

Board will meet at 5:30 p.m. on November 8, 2021 to discuss Levy and Budget.

**8. PARKS REPORT**

Committee Chair Shanahan and Parks Manger Riedel submitted the following report:

- Parks staff helped with setup of Annual Recycle O Rama. Parks and highway crews hauled (20) pallets of electronic recycling to Grant Township after the event.
- Parks staff completed re painting of Restroom facility at Behm Park
- Ivanhoe fall baseball programs are wrapping up. Football practices are held at Ivanhoe field so they can take advantage of the field lights. Ivanhoe Field gates will remain open until football season has ended. Normally sometime into early November.
- Parks staff picked up and delivered (4) new file cabinets for the Assessor’s office.
- Irrigation systems will be winterized by Parks staff on Oct. 15th.
- The Lake County Lightning Baseball Group will be closing down their baseball fields at Behm Park on Oct. 23rd. Parks staff are scheduled to prep baseball clay areas for winter the following week.
- Parks staff season will most likely end Oct. 29th.

**9. CERT REPORT**

Interim team leader Christine Seidner submitted the following report:

- Fremont CERT will hold an informational Open House at the township on October 18<sup>th</sup>.

**10. COMMUNITY GARDEN REPORT**

None

**11. ELECTED OFFICIAL REPORTS**

**Assessor**

Assessor Herchenbach submitted the following report:

- Final hearings have been held and all filed appeals resolved at this point. The county anticipates completing their final round of hearings this month for all townships.
- Work continues with reorganizing all areas of the assessor office (long overdue). Some new filing cabinets have been acquired thanks to connections with SWALCO, and we may be able to eliminate some of the older less functional cabinets.
- As a result of this re-organizing, we were made aware that the large server unit was primarily a backup system for our prior software system. The conversion to the county service has alleviated our need for a stand-alone system (like we were using) makes this duplicitous unit obsolete. Our IT service will confirm if we can fully remove that server and I’ll keep you posted.

**Clerk**

Clerk McCann submitted the following report:

- Consulted with Highway Commissioner and attorney for the preparation of Ivanhoe Road Ordinance
- FOIA request from Smart Procure Inc. for vendor data

**Highway Commissioner**

Highway Commissioner Dodd submitted the following Report:

- Completed Village Green Stormwater Swale (WMB grant)
- Curb installed at 19251 Forest Lane

- Forest Lane Extension opened to traffic starting September.
- Crew attended annual De-icing training (required by MS4, hosted by Lake Co DOT, focused on reducing road salt usage)
- Expanded info on Highway webpage, outlining culvert replacements, snow removal operation, brush chipping policies, road bonds and right of way maintenance.
- Attended pre-construction meeting for Gilmer / Midlothian intersection widening. Phase one to start this fall—moving utilities, installing storm sewer at S Sylvan and Gilmer, and temporary asphalt at S Sylvan & Gilmer intersection. S Sylvan at Gilmer will be closed for 2 weeks. Lake
- County will have website and email list to keep residents updated.
- Removed deteriorating railroad ties in right of way along Oakdale curve and installed Ballards around fire hydrant.
- Large oak tree along Oakdale (on private property) fell into roadway, snapping two utility poles.
- Highway removed brush and logs along right of way and roadside after ComEd cleared area.
- Completed work for Forest/Fairview SIRF with the exception of permeable parking areas along Fairview planned for 2022.
- Oak Terrace brush chipping completed Oct 4
- Highway lawyer drafted ordinance for vacating and dedicating ROW re-alignment for Ivanhoe Rd (correcting for changes from 50 years).
- Reviewing inventory of streetlights on our ComEd account
- Upgrading to LED lighting in the main bay of old building. ComEd rebate covering 60% of total cost.
- In-Depth inspection of Lakeview Parkway Bridge in Oak Terrace was completed. Some settling has occurred, and minor concrete work needed within next year.
- Met with Kerston Russell and Tim Wilson from Village of Mundelein to see how we can work together with Mundelein to serve residents better and reduce expenses.

### **Supervisor**

Supervisor O’Kelly submitted the following report:

- Attended Lake County Supervisor’s Luncheon
- Over 300 residents attended the recycling event
- Paper newsletter mailed
- SHIP appointments are open
- Confirmed with Jewel we will get the meals for Thanksgiving
- Please RSVP to Kathleen O’Connor regarding Lake County TOI Dinner Wednesday, October 27.
- Herb is looking at our well for Administration building. There are issues.

### **Trustees**

No Reports.

### **12. GA/EA/FOOD PANTRY REPORT**

September 2021 Resident Assistance:

- No EA clients
- No GA clients
- 46 Food pantry clients
- 25 LIHEAP applications
- 1 Benefit Access applications
- 1 Salvation Army Applicant
- 2 IDHS/SNAP/Medicaid applications
- 1 RTA Pass applicant

- 18 Diaper Bank donations/distributions
- Assisting many seniors with online license plate sticker renewal so they don't have to visit DMV facilities.

**13. PUBLIC COMMENTS**

None

**14. APPROVAL OF BILLS**

- Trustee Voss moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of:

Road and Bridge Fund in the amount of **\$7319.49**

Permanent Road Fund in the amount of **\$156,625.80**

and General Town Fund in the amount of **\$ 88,546.22**

ROLL CALL:

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Voss.

Absent: Trustee Shanahan

**All in favor, motion carried.**

- Trustee Voss moved, and Trustee Atleson seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$7711.41**

**All in favor, motion carried.**

**15. EXECUTIVE SESSION**

None

**16. ADJOURN**

Trustee Dollenmaier moved, and Trustee Voss seconded the motion to adjourn the meeting at 6:40 p.m.

**All in favor, motion carried.**

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Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: November 8, 2021

## Traqnology North America

510 N Main Ave  
Ladd, IL 61329  
traqnology-na.com



## Estimate

## ADDRESS

Fremont Township  
22385 W Route 60  
Mundelein, IL 60060

## SHIP TO

Fremont Township  
22385 W Route 60  
Mundelein, IL 60060

ESTIMATE # 1025

DATE 08/31/2021

DATE	SKU	PRODUCT	QTY	RATE	AMOUNT
	10-99144	ABI Force z23slt "Laser Ready" w/Tweels	1	25,499.00	25,499.00
	10-10424	10-10424 Dual Slope Transmitter for Laser System	1	2,299.00	2,299.00
	10-90403	10-90403 Laser Electronics & Pole - Machine Side (For z23sl / z23slt)	1	3,199.00	3,199.00
	10-10425	10-10425 13' Fiberglass Grade Rod for Laser System	1	129.00	129.00
	10-10422	10-10422 XD Tripod for Laser Transmitter (33" - 119")	1	599.00	599.00
	10-90165	Vibraflex 3800	1	649.00	649.00
	10-99029	10-99029 Mini-Box Blade for ABI Force (Solid Edge)	1	449.00	449.00
	10-99149	10-99149 Stealth Blades for ABI Force (Set of 7, complete)	1	449.00	449.00
	10-99140	10-99140 7' Pro Finisher (For z23s)	1	849.00	849.00
	10-99136	Infield Lip Edger System	1	1,199.00	1,199.00
	10-90449	10-90449 200lb Saddle-Mount Weight Kit - (Qty 4 50lb) ABI Force z23	1	699.00	699.00
		Misc	1	500.00	500.00

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SUBTOTAL	36,519.00
TAX	0.00
<b>TOTAL</b>	<b>\$36,519.00</b>

Accepted By

Accepted Date

Highest capped extension from previous 3 yrs:	1,198,327.44
CPI:	1.4%
PTELL Numerator:	1,215,104.02
Total EAV:	1,279,080,909
New Construction:	18,713,475
Dissolved TIF Increment:	
Annexations:	
Disconnections:	
PTELL Denominator:	1,260,367,434
PTELL Limiting Rate:	0.096409%
Maximum Extension of Capped Funds:	1,233,149.12



Highest capped extension from previous 3 yrs:	1,688,113.42
CPI:	1.4%
PTELL Numerator:	1,711,747.01
Total EAV:	1,279,080,909
New Construction:	18,713,475
Dissolved TIF Increment:	
Annexations:	
Disconnections:	
PTELL Denominator:	1,260,367,434
PTELL Limiting Rate:	0.135814%
Maximum Extension of Capped Funds:	1,737,170.95

FREMONT TOWNSHIP BOARD MEETING AUDIT  
10/12/21-11/8/21

Certification to examine and audit ALL FUNDS invoices for the 11/8/2021 meeting.

This instrument, when signed by a majority of the Fremont Township Board, will act as authorization to the Fremont Township Supervisor/Treasurer for the payment of the invoices presented for examination and audit for the period outlined and include this written instrument.

Signed and Approved November 8, 2021.

Supervisor

*Christina Polcemo*  
Clerk

Trustee

Trustee

Trustee

Trustee

Highway Commissioner

CLERK'S ATTEST TO ALL PAYOUTS LISTED ABOVE:

*Christina Polcemo*  
Fremont Township Clerk

11/8/21  
Date

**FUND SUMMARY ON BOARD AUDIT REPORT**

GENERAL TOWN \$74,585.40  
GENERAL ASSISTANCE \$1,101.75  
ROAD & BRIDGE \$18,952.19  
PERMANENT ROAD \$26,863.65  
**TOTAL \$121,502.99**

**FUND SUMMARY ON PAYROLL REPORT**

	<u>TOTAL</u>	<u>TOWN</u>	<u>GA</u>	<u>PERM ROAD</u>
PAYROLL 10/22/21	\$16,472.35	\$2,131.35	\$1,747.74	\$12,593.26
PAYROLL 10/31/21	\$11,224.78	\$11,224.78		
PAYROLL 11/5/21	\$16,254.87	\$847.04	\$1,747.74	\$13,660.09
<b>TOTAL</b>	<b>\$43,952.00</b>	<b>\$14,203.17</b>	<b>\$3,495.48</b>	<b>\$26,253.35</b>

**TOTAL FUND SUMMARY**

GENERAL TOWN \$88,788.57  
GENERAL ASSISTANCE \$4,597.23  
ROAD & BRIDGE \$18,952.19  
PERMANENT ROAD \$53,117.00  
**GRAND TOTAL \$165,454.99**

FOOD PANTRY

\$5,000.00