

## Minutes Board of Town Trustees

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

**The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on September 13, 2021, to conduct a Regular Meeting.**

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O'Kelly called the meeting to order at 6:30 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O'Kelly

**ELECTED OFFICIALS PRESENT**

Highway Commissioner Dodd, Assessor Herchenbach, Clerk McCann

**OTHERS PRESENT**

Christine Seidner, Rose Marie Domeny, Judy Hammel

**3. PUBLIC COMMENTS**

None

**4. APPROVAL OF MINUTES**

- Trustee Shanahan moved, and Trustee Atleson seconded the motion to amend and approve the minutes of the August 9, 2021, Regular Meeting. (Amendment payment approval in the amount of \$2968.34 for the General Assistance Fund).

**All in favor, motion carried.**

**5. CORRESPONDENCE**

None

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7.1 Fall Auction Items**

- Trustee Voss moved and Trustee Shanahan seconded the motion to approve for sale at Auction the following General Town Equipment items: Land Leveler, Ram Computer Mount for Ford Pickup, Snow Bucket for Case Skid Steer, 2021 Ford 550 Center Counsel, Troy-Bilt Baby Tiller, Little Wonder Walk Behind blower.

**All in favor, motion carried.**

**8. PARKS REPORT**

Committee Chair Shanahan and Parks Manger Riedel submitted the following report:

- Pickle Ball windscreens were installed on August 18<sup>th</sup>. Herb was unhappy with the windscreens sections that cover the entrance gates, so Action Fence has agreed to replace them free of charge. They are currently on order and expected to be replaced this week.
- On the morning of Aug. 23<sup>rd</sup>, parks staff noticed that the automatic gate at Ivanhoe Field was hit by a vehicle. Minor damage was done to the gate but one of the gate rollers was severely damaged. Gate Options repaired the gate on Aug. 24<sup>th</sup>.
- Pavement Solutions crack filled Behm park on Aug. 31<sup>st</sup>. Approx. 3300 linear feet of cracks were filled on the parking lot area.
- Tackle football is in full swing, along with fall baseball seasons at Behm and Ivanhoe Field. Lots of aerating and seeding going on at parks getting ready for fall.

**9. CERT REPORT**

Interim team leader Christine Seidner submitted the following report:

- We're working on the Township Recycling and Shredding Event on September 18<sup>th</sup>
- Organizing our inventory
- Holding an Open House/Bring A Friend Event at the township on October 18, 2021

**10. COMMUNITY GARDEN REPORT**

None

**11. ELECTED OFFICIAL REPORTS****Assessor**

Assessor Herchenbach submitted the following report:

- We officially ended this publication season with 406 parcels under appeal, with this number being slightly inflated due to some of the appeals including multiple PIN's. While this number is substantially higher than my initial projections, it still represents approximately 80% of last year's final tally and is only about 2/3's of the number of appeals from the start of the quadrennial.
- Nearly all (more than 95%) of the appeals filed have been scheduled and defended, but not all of those have had a formal final decision from the Board. It appears that they initially overscheduled the number of files they could address in one day and created a situation where we were essentially forced to "hurry up and wait".
- We completed the first (and largest) phase of a project (by utilizing my access to the MLS) where we were double-checking properties that have publicly been rented and were still receiving their General Homestead Exemption. The result is a mailing to 26 residences (3 of which were also receiving a Senior Exemption) and could result in recouping \$513,000 of market value assessed.

**Clerk – No Report**

**Highway Commissioner**

Highway Commissioner Dodd submitted the following Report:

- Installed 150' of new storm sewer along Fairview and 70' along Forest (part of SIRF project)
- Painted intersection stripping, crosswalks, and speed hump markings
- Driveway culvert changes and ditch work on Crescent, Longmeadow Drive, Countryside Lake Drive, Chevy Chase
- 7 days of storm damage cleanup from Aug 10<sup>th</sup> storm
- Roadside trimming along Owens, Chevy Chase, Forest, Horizon Spur, Lake Fairfield Estates, Barnswallow, Schwerman, Oakdale. Boom mowing along Lakeview, Chevy Chase, Wiech, Acorn, Kenmore, Behm Park, Ivanhoe Park
- Started excavating on Village Green Stormwater Swale (WMB Project)

**Contractor work:**

- Behm Excavating installed water quality inlet structure along Forest (part of SIRF/WMB project)
- Crack-filling by Pavement Solutions on Baker, Russell, Walnut and Elmwood
- Asphalt Patching work by Chicagoland completed—approx. 2100sq yds of milling and 350 sq yards of full depth patching in West Shore Park, West Shoreland, Oak Terrace, Schwerman, Milton.
- Arbor Care Solutions removed large, hollow Cottonwood at Oak and 60 and dead oak on S Sylvan.

**Additional Notes:**

- Developed Brush Chipping Policy for future chipping
- Met with Summerhill HOA president about Park Dept discontinuing mowing along Fairfield Rd.
- Met with GHA regarding MS4 requirements—an updated Stormwater Management Plan is due
- Alicia and 3 employees attended tree care training by Chicago Tree initiative

**Supervisor**

Supervisor O’Kelly submitted the following report:

- Attended the Del Webb Car Show
- Met with Summerhill Estates President
- Met with Groot regarding Leaf Pickup
- Met with Merleanne regarding Recycling Event

**Trustees**

- Trustees Atleson, Shanahan and Voss attended the Del Webb Car Show. The happy event was well-attended.

**12. GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for August 2021:

- 2 EA clients
- No GA clients
- 74 Food pantry clients
- 5 Benefit Access applications
- 4 RTA Pass applicants
- 17 Diaper Bank donations/distributions
- 1 Mother’s Trust Found
- 49 School supplies distributed

**13. PUBLIC COMMENTS**

- Trustee Shanahan complimented Nancy Lech on her professionalism while assisting residents and clients.

**14. APPROVAL OF BILLS**

- Trustee Dollenmaier moved, and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$8501.46**  
Permanent Road Fund in the amount of **\$53,670.06**  
and General Town Fund in the amount of **\$97,793.67**

**ROLL CALL:**

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan Trustee Voss.

**All in favor, motion carried.**

- Trustee Shanahan moved, and Trustee Atleson seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$2968.34**

**All in favor, motion carried.**

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Voss moved, and Trustee Shanahan seconded the motion to adjourn the meeting at 7:09 p.m.  
**All in favor, motion carried.**

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Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: October 11, 2021