

## **FREMONT TOWNSHIP BOARD MEETING AGENDA**

**Regular Board Meeting: December 13, 2021, at 6:30 P.M.**

**22385 W. Highway 60, Mundelein, IL 60060**

**Location: Lower-Level Community Room**

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

**4. APPROVAL OF MINUTES**

- Motion to approve the minutes of the November 8, 2021, Regular Meeting.
- Motion to approve the minutes of the November 8, 2021, Special Meeting.

**5. CORRESPONDENCE**

**6. OLD BUSINESS**

**7. NEW BUSINESS**

**7.1 2021 Town Levy Ordinance No. 284**

- Motion to adopt Fremont Township Ordinance No. 284 levying taxes for the purposes of the General Town and General Assistance funds in the amount of \$1,198,320.00.

**7.2 2021 Road District Levy Ordinance No. 285**

- Motion to adopt Fremont Township Ordinance No. 285 levying taxes for the purposes of the Road and Bridge and Permanent Road funds in the amount of \$1,768,813.00.

**7.3 Parks Equipment Purchase (*Kabuto Zero-turn ZD1211L-3-72*)**

- Motion to approve purchase of Kabuto Zero-turn ZD1211L-3-72) to be paid for in the 2022/2023 budget cycle.

**7.4 2022 Board Meeting Schedule**

- Motion to adopt the 2022 Board Meeting Schedule.

**7.5 2022 Parks Committee Meeting Schedule**

- Motion to adopt the 2022 Parks Committee Meeting Schedule.

**8. PARKS REPORT**

**9. CERT REPORT**

**10. COMMUNITY GARDEN REPORT**

**11. ELECTED OFFICIALS' REPORT**

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

**12. GA/EA/FOOD PANTRY REPORT**

**13. PUBLIC COMMENTS**

**14. APPROVAL OF BILLS**

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of **\$15,971.09**  
Permanent Road Fund in the amount of **\$43,394.90**  
And General Town Fund in the amount of **\$68,827.77**  
**Roll Call**
- Motion to Audit and approve for payment of General Assistance Fund in the amount of **\$4686.80**

**15. EXECUTIVE SESSION**

**16. ADJOURN**

**TIME: \_\_\_\_\_ t**

**MINUTES - BOARD OF TOWN TRUSTEES**

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on November 8, 2021, to conduct a Regular Meeting.

<u>Diana O’Kelly</u>	Supervisor
<u>Christina McCann</u>	Town Clerk
<u>Alicia Dodd</u>	Highway Commissioner
<u>Joe Herchenbach</u>	Assessor
<u>Jeri Atleson</u>	Town Trustee
<u>Nick Dollenmaier</u>	Town Trustee
<u>Connie Shanahan</u>	Town Trustee
<u>Keith Voss</u>	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Atleson, Trustee Dollenmaier, Trustee Voss, Supervisor O’Kelly

**ELECTED OFFICIALS PRESENT**

Clerk McCann, Assessor Herchenbach, Commissioner Dodd

**OTHERS PRESENT**

Christine Siedner, Rose Marie Domeny, Judy Hammel

**3. PUBLIC COMMENTS**

None

**4. APPROVAL OF MINUTES**

- Trustee Dollenmaier moved, and Trustee Voss seconded the motion to approve the minutes of the November 8, 2021, Regular Meeting.

**All in favor, motion carried.**

**5. CORRESPONDENCE**

None

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7.1 Parks Equipment Purchase (ABI Force Field Maintainer)**

- Trustee Voss moved and Trustee Atleson seconded the motion to go to bid to purchase an ABI Force Field Maintainer.

**All in favor, motion carried.**

## 7.2 Determine amounts for Town and Road District Levy's

- Both Town and Road District Levy's amounts have been determined and must be adopted by the board at the December 13, 2021, Regular Board Meeting. The Town Levy will remain frozen at \$1,198,320.00. The Road District Levy will be maximized \$1,768,813.00 to capture much needed revenue for road maintenance. The Town and Road District Levy's are posted on the website and available upon request.

## 8. PARKS REPORT

Parks Manger Riedel submitted the following report:

- Parks Department Auctioned off (5) items totaling \$2,273.71. One remaining item will be auctioned at a later date. The Parks Department looks to have another auction in the spring.
- Only "User Group" remaining using fields are the Lake County Lightning (Football) and should wrap up here by Thanksgiving. Pickle Ball courts and restrooms remain open at Behm as well.
- Septic Tanks at Behm, Admin and Highway pumped on Oct. 28th as part of our 2-year cycle.

## 9. CERT REPORT

Interim Team Leader Christine Seidner submitted the following report:

- Open house went well with good speakers
- Team membership has dropped due to the pandemic
- It has become harder to attract new members
- Remaining core members of the Team think combining with Mundelein CERT will better meet the needs of the community
- Supervisor O'Kelly agreed with the plan to work more closely with Mundelein CERT
- Clerk McCann thanked Chris Siedner and the training team for their efforts to keep the Team active during the pandemic

## 10. COMMUNITY GARDEN REPORT

Commissioner Dodd reported:

- Activity in the garden is over for the year
- Had volunteers for four hours who prepared the garden for winter

## 11. ELECTED OFFICIAL REPORTS

### Assessor

No report

### Clerk

No report

### Highway Commissioner

Highway Commissioner Dodd submitted the following Report:

- Highway Dept completed road projects intended for 2021 and started truck conversion for winter plowing
- Superior Paving completed asphalt patch at 19263 Forest (part of SIRF grant) and patch on Maple at IL 60/83
- Hired Arbor Care for tree removals on Chevy Chase near power lines.
- Brush chipping completed for entire township.
- Tree trimming and removal of dead trees in right of way
- Attended Oak Disease training (Morton Arboretum), Chainsaw Safety, Tree Felling Techniques, Bucket Truck safety and Rigging training by Illinois Arborist Assoc instructor.
- Met with Lake County GIS dept about GIS changes.
- Spoke at Oak Terrace HOA meeting on November 3

**Supervisor**

Supervisor O’Kelly submitted the following report:

- Effective October 1, 2021, the general assistance payment level for one person is \$322.00 per the township Supervisor’s division at TOI.
- Attended the Saddlebrook Golf Dinner
- Attended Cert Meeting
- Met with the Veteran’s Assistance Commission
- Attended the Supervisor’s Luncheon
- Received a \$2500 donation from the Del Webb car show
- Attended the Township Official’s Dinner at Warren Township
- Attended the Oak Terrace HOA Meeting
- Ship Medicare meetings have been popular. We have less than 2 days of appointments available. This service is very popular with our seniors.
- We are updating the personnel policy.
- Currently scheduling interviews for the shared Town/Highway position.

**Trustees**

No Reports

**12. GA/EA/FOOD PANTRY REPORT**

October 2021 Resident Assistance:

- No EA clients
- No GA clients
- 89 Food pantry clients
- 38 LIHEAP applications
- 6 Benefit Access applications
- No Salvation Army Applicants
- 1 IDHS/SNAP/Medicaid applications
- 6 RTA Pass applicant
- 17 Diaper Bank donations/distributions

**13. PUBLIC COMMENTS**

- Rose Marie Domeny invited everyone to attend the Lake Forest Civic Orchestra concert this Sunday at the Gorton Civic Center in Lake Forest.

**14. APPROVAL OF BILLS**

- Trustee Voss moved, and Trustee Atleson seconded the motion to audit and approve for payment of:  
Road and Bridge Fund in the amount of **\$18,952.19**  
Permanent Road Fund in the amount of **\$53,117.00**  
and General Town Fund in the amount of **\$88,788.57**

**ROLL CALL:**

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Voss.

Absent: Trustee Shanahan

**All in favor, motion carried.**

- Trustee Dollenmaier moved, and Trustee Atleson seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$4597.23**

**All in favor, motion carried.**

**15. EXECUTIVE SESSION**

None

**16. ADJOURN**

Trustee Voss moved, and Trustee Dollenmaier seconded the motion to adjourn the meeting at 7:03 p.m.  
**All in favor, motion carried.**

---

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: December 13, 2021

Quote Provided By  
 Burris Equipment Co.  
 Ken Polheber  
 2216 N. Green Bay Rd.  
 Waukegan , IL 60087  
 email:  
 ken.polheber@burrisequipment.com  
 phone: 8474172940

-- Standard Features --

-- Custom Options --



ZD1200 Series      ZD1211L-3-72  
 \*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

**DIESEL ENGINE**

3 Cylinder, Kubota Model #  
 D1105  
 24.8 Gross HP @ 3000 rpm  
 68.5 cu. in. Displacement  
 12v 430 Amp Hr. Battery  
 14 Amps Charging Output

**SAFETY EQUIPMENT**

Electric Key Shut Off  
 Control Lever Safety Switch  
 Parking Brake Safety Switch  
 Foldable ROPS  
 Seat Safty Switch

**TRANSMISSION**

Hydrostatic Drive  
 (2) HST w/Gear Reduction  
 Brake - Wet Multi Disks  
 Forward Speeds 0 - 10.6 mph  
 Reverse Speeds 0 - 5.3 mph

**DIMENSIONS**

Height 78.7"  
 Length 93.7"  
 Width Overall 85.8"  
 Wheelbase 61.4"

**OPERATING FEATURES**

Zero Turn Radius  
 Adj. Front Axle: Rigid/Oscillating  
 Dual Element Air Filter  
 Deluxe Suspension Seat w/  
 Kubota Exclusive Seat Design  
 Hands-free Hydraulic Deck Lift  
 Hands-free Parking Brake  
 Cup Holder

**STEERING / MOTION CONTROL**

(2) Hand Levers, Adjustable  
 Hydraulically Damped,  
 Adjustable

**POWER TAKE OFF**

Hydraulic Independent PTO  
 Shaft Drive Mower Deck  
 Wet Disk Clutch

**SIDE DISCHARGE MOWER**

60" and 72" Kubota PRO Deck  
 w/ACS  
 8 Gauge, 6" Deep Deck  
 1-5" Cut Height, Adjustable  
 1/4" Increments  
 Flexible Discharge Cover  
 3 Blades

**FLUID CAPACITY**

Fuel Tank 13.1 gal  
 Engine Coolant w/ Recovery  
 tank 3.96 qts  
 Crankcase w/ Filter 4.1 qts  
 Transmission Case and Axle  
 Gear 12.8 qts

+ Manufacturer Estimate

**TIRES AND WHEELS**

Front 15 x 6.0 - 6 Flat-free  
 Rear 26 x 12.0 - 16 Turf, Low Profile

ZD1211L-3-72 Base Price: \$18,099.00  
Configured Price:            **\$18,099.00**  
 Sourcewell Discount:        (\$3,981.78)  
SUBTOTAL:                        **\$14,117.22**  
 Dealer Assembly:                \$0.00  
 Freight Cost:                     \$210.00  
 PDI:                                 \$250.00

Total Unit Price: \$14,577.22  
 Quantity Ordered:            1  
 Final Sales Price: \$14,577.22

**Purchase Order Must Reflect  
 the Final Sales Price**

**To order, place your Purchase Order directly with the quoting dealer**

\*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

**TAX LEVY ORDINANCE**

**FREMONT TOWNSHIP**

**ORDINANCE NO. 284**

An ordinance levying taxes for all town purposes for **Fremont Township**, Lake County, Illinois, for the tax year 2021, collectable in 2022.

**BE IT ORDAINED** by the Board of Trustees of Fremont Township, Lake County, Illinois as follows:

**SECTION 1:** That the sum of **One Million One Hundred Ninety Eight Thousand Three Hundred Twenty Dollars (\$1,198,320.00)** are hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

**General Town  
General Assistance**

for the year 2021.



**SECTION 2:** That the amount levied for each object and purpose shall be as follows:

	<b><u>Amount Levied</u></b>	
<b><u>GENERAL TOWN FUND</u></b>		
<b><u>ADMINISTRATION</u></b>		
Personnel	506,000	
Contractual Services	126,500	
Commodities	76,500	
Capital Outlay	145,500	
Other Expenditures	40,820	
<b>TOTAL ADMINISTRATION:</b>		895,320
<b><u>ASSESSOR</u></b>		
Personnel	174,500	
Contractual Services	39,000	
Commodities	4,280	
Capital Outlay	3,220	
Other Expenditures	32,000	
<b>TOTAL ASSESSOR:</b>		253,000
<b>TOTAL GENERAL TOWN FUND:</b>		1,148,320
REF: General Corporate Tax 60 ILCS 1/235-10		

	<b><u>Amount Levied</u></b>	
<b><u>GENERAL ASSISTANCE FUND</u></b>		
<b><u>ADMINISTRATION</u></b>		
Personnel	10,200	
Contractual Services	100	
Commodities	150	
Capital Outlay	25	
Other Expenditures	100	
<b>TOTAL ADMINISTRATION:</b>		10,575
<b><u>HOME RELIEF</u></b>		
Contractual Services	14,950	
Commodities	12,150	
Other Expenditures	12,325	
<b>TOTAL HOME RELIEF:</b>		39,425
<b>TOTAL GENERAL ASSISTANCE FUND:</b>		50,000
REF: Public Assistance Tax 60 ILCS 1/235-20		

**TAX LEVY SUMMARY**

General Corporate Tax	1,148,320
Public Assistance Tax	50,000

**TOTAL TAXES LEVIED:** 1,198,320

---

**SECTION 3:** That the Town Clerk shall make and file with the County Clerk of said County of Lake, on or before the last Tuesday of December, a duly certified copy of this ordinance.

**SECTION 4:** That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not effect the validity of the remaining portion of this ordinance.

**SECTION 5:** That this Ordinance shall be in full force and effect after its adoption, as provided by law.

**ADOPTED** this 13th day of December 2021 pursuant to a roll call vote by the Board of Trustees of Fremont Township, Lake County, Illinois.

<b><u>BOARD OF TRUSTEES</u></b>	<b><u>AYE</u></b>	<b><u>NAY</u></b>	<b><u>ABSENT</u></b>
Jeralyn Atleson - Trustee	_____	_____	_____
Nicholas Dollenmaier - Trustee	_____	_____	_____
Connie Shanahan - Trustee	_____	_____	_____
Keith Voss - Trustee	_____	_____	_____
_____	_____	_____	_____

\_\_\_\_\_  
Town Clerk  
Christina McCann

\_\_\_\_\_  
Chairman - Board of Trustees  
Diana O'Kelly

**CERTIFICATION OF TAX LEVY ORDINANCE**

**TOWNSHIP**

The undersigned, duly elected, qualified and acting Clerk of Fremont Township, Lake County, Illinois, does hereby certify that the attached hereto is a true and correct copy of the Tax Levy Ordinance, of said Township for the year 2021, as adopted this 13th day of December, 2021.

This certification is made and filed pursuant to the requirements of (60 ILCS 1/75-20) and on behalf of Fremont Township, Lake County, Illinois. This Certification must be filed the last Tuesday in December.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

\_\_\_\_\_  
Town Clerk

Filed this \_\_\_\_\_ day of \_\_\_\_\_ 2021

\_\_\_\_\_  
County Clerk

**TAX LEVY ORDINANCE**

**FREMONT ROAD DISTRICT**

**ORDINANCE NO. 285**

An ordinance levying taxes for all road purposes for **Fremont Township Road District**, Lake County, Illinois, for the tax year 2021, collectable in 2022.

**BE IT ORDAINED** by the Board of Trustees of Fremont Township, Lake County, Illinois as follows:

**SECTION 1:** That the Highway Commissioner of Fremont Township Road District on December 13, 2021 does hereby determine and declare that the sum of **One Million Seven Hundred Sixty Eight Thousand Eight Hundred Thirteen Dollars (\$1,768,813.00)** are hereby levied upon all property subject to taxation within the Road District as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the Fremont Township Road District as required by statute or voted by the people in accordance with the law, for such purposes as:

**Road & Bridge Fund**  
**Permanent Road Fund**

for the year 2021.

**SECTION 2:** That the amount levied for each object and purpose shall be as follows:

	<b><u>Amount Levied</u></b>
<b><u>GENERAL ROAD FUND</u></b>	
<b><u>ADMINISTRATION</u></b>	
Personnel	1,500
Contractual Services	24,000
Commodities	3,000
Capital Outlay	1,000
Other Expenditures	1,300
<b>TOTAL ADMINISTRATION:</b>	<b>30,800</b>
<b><u>MAINTENANCE</u></b>	
Personnel	9,000
Contractual Services	97,000
Commodities	126,000
Capital Outlay	24,000
Other Expenditures	2,387
<b>TOTAL MAINTENANCE:</b>	<b>258,387</b>
<b>TOTAL GENERAL ROAD FUND:</b>	<b>289,187</b>
REF: General Road & Bridge Tax (605 ILCS 5/6-501 & 5/6-504)	
<b><u>PERMANENT ROAD FUND</u></b>	
Personnel	397,934
Contractual Services	281,858
Commodities	208,903
Other Expenditures	590,931
<b>TOTAL PERMANENT ROAD FUND:</b>	<b>1,479,626</b>
REF: Permanent Road Tax (605 ILCS 5/6-601)	
<b><u>TAX LEVY SUMMARY</u></b>	
Road & Bridge Tax	289,187
Permanent Road Tax	1,479,626
<b>TOTAL TAXES LEVIED:</b>	<b>1,768,813</b>

Amount To Be Levied was determined by the Highway Commissioner of Fremont Township Road District.

\_\_\_\_\_  
Alicia Dodd, Highway Commissioner

**SECTION 3:** That the Town Clerk shall file with the County Clerk of said County of Lake, on or before the last Tuesday of December, a duly certified copy of this ordinance.

**SECTION 4:** That the Board of Trustees does hereby certify that the amount levied herein is necessary to be raised by taxation for road purposes for the Fremont Township Road District.

**SECTION 5:** That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not effect the validity of the remaining portion of this ordinance.

**SECTION 6:** That this Ordinance shall be in full force and effect after its adoption, as provided by law.

**ADOPTED** this 13th day of December 2021 pursuant to a roll call vote by the Board of Trustees of Fremont Township, Lake County, Illinois.

**BOARD OF TRUSTEES**

**AYE**

**NAY**

**ABSENT**

Jeralyn Atleson - Trustee

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Nicholas Dollenmaier - Trustee

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Connie Shanahan - Trustee

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Keith Voss - Trustee

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Town Clerk  
Christina McCann

\_\_\_\_\_  
Chairman - Board of Trustees  
Diana O'Kelly

**CERTIFICATION OF TAX LEVY ORDINANCE**

**FREMONT TOWNSHIP ROAD DISTRICT**

The undersigned, duly elected, Chairman, Board of Trustees, Fremont Township, Lake County, Illinois, does hereby certify that the attached hereto is a true and correct copy of the Tax Levy Ordinance of said Road District for the year 2021, as adopted this 13th day of December 2021.

This certification is made and filed pursuant to the requirements of (IRS, Ch 121, Par 6-501) (605 ILCS 5/6-501) and on behalf of Fremont Township Road District, Lake County Illinois. This certification must be filed by the last Tuesday in December.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

\_\_\_\_\_  
Chairman - Board of Trustees

Filed this \_\_\_\_\_ day of \_\_\_\_\_ 2021

\_\_\_\_\_  
County Clerk



## 2022 Fremont Township Board Meeting Schedule

January 10	Regular Meeting	6:30
February 14	Regular Meeting	6:30
March 14	Regular Meeting	6:30
April 12*	Regular Meeting	5:30
April 12*	Annual Town	7:00
May 9	Regular Meeting	6:30
June 13	Regular Meeting	6:30
July 11	Regular Meeting	6:30
August 8	Regular Meeting	6:30
September 12	Regular Meeting	6:30
October 10	Regular Meeting	6:30
November 14	Regular Meeting	6:30
December 12	Regular Meeting	6:30

**NOTES:**

Town and Road District Budget Hearings will be held May 9, 2022 at 6:15 and 6:25 p.m.

Town and Road Levy amounts determined at November 14, 2022 Board Meeting

Town and Road Levy's adopted at December 14, 2022 Board Meeting

\*Other than 2<sup>nd</sup> Monday of the month

**2022 Fremont Township  
Parks Committee Meeting Schedule**

March 7    2:00 p.m.

September 5    2:00 p.m.

\*Meetings held in the lower-level community room.

**FUND SUMMARY ON BOARD AUDIT REPORT**

GENERAL TOWN \$59,665.45  
GENERAL ASSISTANCE \$1,191.32  
ROAD & BRIDGE \$15,971.09  
PERMANENT ROAD \$13,569.98  
**TOTAL \$90,397.84**

**FUND SUMMARY ON PAYROLL REPORT**

PAYROLL 11/19/21  
PAYROLL 11/30/21  
PAYROLL 12/3/21  
**TOTAL**

	<u>TOTAL</u>	<u>TOWN</u>	<u>GA</u>	<u>PERM ROAD</u>
	\$16,083.36	-\$576.84	\$1,747.74	\$14,912.46
	\$11,224.78	\$11,224.78		
	\$15,174.58	-\$1,485.62	\$1,747.74	\$14,912.46
	<b>\$42,482.72</b>	<b>\$9,162.32</b>	<b>\$3,495.48</b>	<b>\$29,824.92</b>

**TOTAL FUND SUMMARY**

GENERAL TOWN \$68,827.77  
GENERAL ASSISTANCE \$4,686.80  
ROAD & BRIDGE \$15,971.09  
PERMANENT ROAD \$43,394.90  
**GRAND TOTAL \$132,880.56**

**FOOD PANTRY**

**\$3,750.00**