

# **FREMONT TOWNSHIP BOARD MEETING AGENDA**

Regular Board Meeting: April 12, 2022, at 6:30 P.M.

22385 W. Highway 60, Mundelein, IL 60060

Location: Community Room

## **1. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

## **2. ROLL CALL**

## **3. PUBLIC COMMENTS**

## **4. APPROVAL OF MINUTES**

- Motion to approve the minutes of the March 14, 2022, Regular Board Meeting.

## **5. CORRESPONDENCE**

## **6. OLD BUSINESS**

## **7. NEW BUSINESS**

### **7.1 Approve Sale of Surplus Parks Equipment at Auction**

Motion to approve sale of Fremont Township Parks equipment at auction including:

Subaru gas powered pressure washer

Honda gas powered air compressor

“Ram” truck computer mount

John Deere Bunk Rake

Echo Backpack Blower

Utility Locator

5/16” Chains and binders

### **7.2 Sidewalk and Handicap Ramp Designs**

## **8. PARKS REPORT**

## **9. CERT REPORT**

## **10. COMMUNITY GARDEN REPORT**

## **11. ELECTED OFFICIALS’ REPORT**

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

## **12. GA/EA/FOOD PANTRY REPORT**

## **13. PUBLIC COMMENTS**

## **14. APPROVAL OF BILLS**

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of **\$16,360.18**  
Permanent Road Fund in the amount of **\$63,430.17**  
And General Town Fund in the amount of **\$82,213.99**

## **ROLL CALL**

Cont.

- Motion to Audit and approve for payment of General Assistance Fund in the amount of **\$5346.27**

**15. EXECUTIVE SESSION**

**16. ADJOURN**

**TIME:** \_\_\_\_\_

**Minutes Board of Town Trustees**

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O’Kelly called the March 14, 2022 Regular Meeting to order at 6:30 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

**ELECTED OFFICIALS PRESENT**

Assessor Herchenbach

**OTHERS PRESENT**

None

**3. PUBLIC COMMENTS**

None

**4. APPROVAL OF MINUTES**

- Trustee Voss moved, and Trustee Shanahan seconded the motion to approve the minutes of the February 14, 2022 Regular Meeting.

**All in favor, motion carried.**

**5. CORRESPONDENCE**

None

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7.1 2022 Annual Town Meeting Agenda**

- Trustee Shanahan moved and Trustee Dollenmaier seconded the motion to adopt the 2022 Fremont Township Annual Town Meeting Agenda.

**All in favor, motion carried.**

**8. PARKS REPORT**

- New Pickleball nets have arrived but not installed

**9. CERT REPORT**

None

**10. COMMUNITY GARDEN REPORT**

None

**11. ELECTED OFFICIAL REPORTS**

**Assessor**

- Computers have been installed and fully updated for all assessor workstations and well worth the wait.
- The county has finalized all sales recorded through 2021 which in turn has enabled us to do our sales ratio studies. They have also provided a revised tentative factor for our township which I have attached as part of this report. These numbers are driven by sales activity within the township that has undeniably been strong in our township. Even with this heightened sales activity, 10 of the 18 townships are facing higher factors than here in Fremont.
- The main office space for the assessor's office has been painted and reorganized slightly to complete the brunt of the changes as a result of our office remodel providing safer environment between our residents & staff, making for a slightly lighter & fresher atmosphere.

**Clerk**

None

**Highway Commissioner**

Commissioner Dodd submitted the following report:

- Plowing Events: Feb 11, 17, 18, 23, 25, March 7
- Attended Designated Erosion Control Inspector (DECI) training
- Crew worked on breakroom remodel, cold patching, oak tree trimming, jetted 3 blocked culverts, roadside trash cleanup
- S Sylvan culvert replacement going out to bid this week.
- Met with Rep Dan Didech and Senator Ariane Johnson about possibly funding opportunities for the Diamond Lake area.
- Prepared Bid Packet for 2022 Paving—Bid opening is March 25.

**Supervisor**

Supervisor O’Kelly submitted the following Report:

- Grant funding for the Sylvan Lake Dam Project approved
- Shredding event scheduled for Saturday May 7, 2022
- Secretary of State Rules of the Road and DMV events scheduled for May, 2022

**Trustees**

None

**12. GA/EA/FOOD PANTRY REPORT**

The following statistics reported for February 2022:

- No EA/GA clients
- 36 residents received food pantry assistance.
- 11 LIHEAP applications processed.
- 16 Diaper Bank donations/distributions.
- 9 Benefit Access
- 1 IDHS/SNAP/MED
- 1 RTA Passes
- No report for taxi coupons

**13. PUBLIC COMMENTS**

None

**13. APPROVAL OF BILLS**

- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$16,757.23**  
Permanent Road Fund in the amount of **\$205,548.74**  
and General Town Fund in the amount of **\$106,972.23**  
ROLL CALL: Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss  
**All in favor, motion carried.**
- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$4745.98**  
**All in favor, motion carried.**

**14. EXECUTIVE SESSION**

None

**15. ADJOURN**

- Trustee Shanahan moved, and Trustee Atleson seconded the motion to adjourn the meeting at 6:43 p.m.  
**All in favor, motion carried.**

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Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: April 12, 2022

## Chris McCann

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**From:** Diana O'Kelly  
**Sent:** Thursday, April 7, 2022 9:04 AM  
**To:** Chris McCann  
**Subject:** Fwd: Fremont TC entry Design options

This is for ramp. Can you put on agenda?  
Sent from my iPhone

Begin forwarded message:

**From:** Diana O'Kelly <Diana@fremonttownship.com>  
**Date:** April 7, 2022 at 9:03:20 AM CDT  
**To:** Connie Shanahan <shanahancm@aol.com>  
**Subject:** Fwd: Fremont TC entry Design options

Sent from my iPhone

Begin forwarded message:

**From:** Highway <highway@fremonttownship.com>  
**Date:** April 7, 2022 at 7:59:01 AM CDT  
**To:** Dan Strahan <dstrahan@gha-engineers.com>  
**Cc:** Diana O'Kelly <Diana@fremonttownship.com>  
**Subject:** Fwd: Fremont TC entry Design options

Thank you Dan! We will let you know when we are ready for that. Appreciate your help, as always :)

Alicia

Get [Outlook for iOS](#)

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**From:** Dan Strahan <dstrahan@gha-engineers.com>  
**Sent:** Thursday, April 7, 2022 7:51:17 AM  
**To:** Highway <highway@fremonttownship.com>  
**Subject:** Re: Fremont TC entry Design options

Alicia,  
For these two options, we could complete an initial conceptual EOPC for around \$800.

If one of the options moves forward, we could prepare design plans and bid documents for around \$6,000, which would not include any additional architectural design details that may be needed.

Dan Strahan, PE, CFM  
Senior Engineer



An Employee Owned Company

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Direct: (847)-821-6233 | Email: [dstrahan@gha-engineers.com](mailto:dstrahan@gha-engineers.com)

[www.gha-engineers.com](http://www.gha-engineers.com)

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**From:** Highway <[highway@fremonttownship.com](mailto:highway@fremonttownship.com)>

**Sent:** Wednesday, March 30, 2022 10:17 AM

**To:** Dan Strahan <[dstrahan@gha-engineers.com](mailto:dstrahan@gha-engineers.com)>

**Subject:** Fremont TC entry Design options

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**From:** Diana O'Kelly <[Diana@fremonttownship.com](mailto:Diana@fremonttownship.com)>

**Date:** Wednesday, March 30, 2022 at 9:55 AM

**To:** Highway <[highway@fremonttownship.com](mailto:highway@fremonttownship.com)>

**Subject:** Fwd: Fremont TC entry Design options

Sent from my iPhone

Begin forwarded message:

**From:** Diana O'Kelly <[Diana@fremonttownship.com](mailto:Diana@fremonttownship.com)>

**Date:** March 23, 2022 at 10:38:52 AM CDT

**To:** Nancy Lech <[caseworker@fremonttownship.com](mailto:caseworker@fremonttownship.com)>, Joe Herchenbach <[joe@fremonttownship.com](mailto:joe@fremonttownship.com)>, Herb Riedel <[HerbRiedel@fremonttownship.com](mailto:HerbRiedel@fremonttownship.com)>

**Subject:** Fwd: Fremont TC entry Design options

Sent from my iPhone

Begin forwarded message:

**From:** Kevin Anderson <[kadd159@hotmail.com](mailto:kadd159@hotmail.com)>

**Date:** March 23, 2022 at 10:00:03 AM CDT

**To:** Diana O'Kelly <[Diana@fremonttownship.com](mailto:Diana@fremonttownship.com)>

**Subject:** Fremont TC entry Design options

Diana,

Hi, I hope you all are well.

Here attached (PDF), are two design preliminary options for the replacement of the entry Walks & Ramps

Option 1) Is a combination of a standard straight concrete walkway stair & a ramp to the west with the sidewalk route lowered to the paved parking level, new ramp, new level upper area, and a new portion of walk from the east stair down to new sidewalk.

Option 2) Is a ramp only solution using the building angle and enlarging a portion of the upper area to make the required widths happen. The east portions that are new & the sidewalk are as in the above option (sidewalk lowered to paved parking), This is more towards the requested design option - its tight but, works. It is less concrete overall - without the new std. stairs.

Please let me know your thoughts & if you would like to schedule another meeting to talk.

Thanks,

Nhylg#Dqghwrq#

NDgg#Dvvr fldwhv# 7:0:40785:

ODD#Dufk lhfwr### 48066:09335



## Assessor Report (April 2022)

- Just attended the IPAI (Illinois Property Assessment Institute) annual convention to gather insight affecting various assessor's from throughout the state.
- Our office has been busy assisting seniors final for their senior freeze. This is an annual surge that will subside once the federal tax filing deadline passes.
- Market prices remain "red hot" with virtually no active listings. Many homes are routinely being offered with limited showing access, followed up by a specified offer review date within the week.

**FUND SUMMARY ON BOARD AUDIT REPORT**

GENERAL TOWN \$74,402.29  
 GENERAL ASSISTANCE \$1,739.67  
 ROAD & BRIDGE \$16,360.18  
 PERMANENT ROAD \$22,267.81  
**TOTAL \$114,769.95**

**FUND SUMMARY ON PAYROLL REPORT**

	<u>TOTAL</u>	<u>TOWN</u>	<u>GA</u>	<u>PERM ROAD</u>
PAYROLL 3/25/22	\$14,474.54	\$67.26	\$1,803.30	\$12,603.98
PAYROLL 3/31/22	\$11,957.50	\$11,957.50		
PAYROLL 4/8/22	\$26,148.62	-\$4,213.06	\$1,803.30	\$28,558.38
<b>TOTAL</b>	<b>\$52,580.66</b>	<b>\$7,811.70</b>	<b>\$3,606.60</b>	<b>\$41,162.36</b>

**TOTAL FUND SUMMARY**

GENERAL TOWN \$82,213.99  
 GENERAL ASSISTANCE \$5,346.27  
 ROAD & BRIDGE \$16,360.18  
 PERMANENT ROAD \$63,430.17  
**GRAND TOTAL \$167,350.61**

**FIRST MIDWEST**

GENERAL TOWN \$298.24  
 FOOD PANTRY \$248.26

**TOTAL GENERAL TOWN FUND**

**\$82,512.23**