

FREMONT TOWNSHIP BOARD MEETING AGENDA

Regular Board Meeting: June 13, 2022, 6:30 P.M.

22385 W. Highway 60, Mundelein, IL 60060

Location: Upstairs Boardroom

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the May 9, 2022, Regular Board Meeting.

5. CORRESPONDENCE

6. OLD BUSINESS

7. NEW BUSINESS

8. PARKS REPORT

9. CERT REPORT

10. COMMUNITY GARDEN REPORT

11. ELECTED OFFICIALS' REPORT

- Assessor
- Clerk – TOI Conference Attendance?
- Highway Commissioner
- Supervisor
- Trustees

12. GA/EA/FOOD PANTRY REPORT

13. PUBLIC COMMENTS

14. APPROVAL OF BILLS

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of **\$6917.55**
Permanent Road Fund in the amount of **\$96,824.49**
And General Town Fund in the amount of **\$89,029.15**

ROLL CALL

- Motion to Audit and approve for payment of General Assistance Fund in the amount of **\$4828.58**

15. EXECUTIVE SESSION

16. ADJOURN

TIME: _____

Minutes Board of Town Trustees

STATE OF ILLINOIS,
 COUNTY OF LAKE,
 TOWN OF FREMONT

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the May 9, 2022 Regular Meeting to order at 6:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Clerk McCann, Highway Commissioner Dodd, Assessor Herchenbach

OTHERS PRESENT

Judy Hammel, Rose Marie Domeny

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

- Trustee Shanahan moved, and Trustee Voss seconded the motion to approve the minutes of the May 9, 2022 Regular Meeting.

All in favor, motion carried.

5. CORRESPONDENCE

Email from Gerry Fox requesting that the multi-purpose field at Behm Park be changed to a woman’s field. It’s estimated the cost for materials alone would exceed \$30,000. In addition, the multi-purpose field is heavily used.

6. OLD BUSINESS

None

7. NEW BUSINESS

None

8. PARKS REPORT

Trustee Shanahan reported the following:

- An incredibly wet spring has put the Parks Staff and the User Groups way behind schedule. Many games, practices and field usages have been cancelled due to the weather. This will force the extension of seasonal play for User Groups
- Restrooms at Behm Park were opened on April 4th, after receiving “Passing” results on our water test. Porta Potties were opened at Ivanhoe Field on April 26th.

- McCloud Aquatics has been monitoring condition of irrigation pond already this season. Due to the amount of rain that we have received, no action has been required this season.
- Pickle Ball courts were opened on April 12th. New pickle ball nets were installed along with the seasonal wind screens.
- Parks Department auction of six out of seven items totaling \$2,752.03. One item was not paid for so it will remain in Parks inventory until the next auction. Parks Department will request approval from board to auction off additional items when new equipment on order arrives.
- Annual "Playground" inspection is underway. This is a lengthy inspection that keeps us in compliance with TOIRMA. Replacement parts will need to be ordered due to being worn. Also need to investigate getting some more rubber mulch. The last time mulch was added was in 2016.
- Parks staff waiting for more stable weather to install dugout roofs and shade structure

9. CERT REPORT

No Report

10. COMMUNITY GARDEN REPORT

- Recently held a workday for corporate volunteers.

11. ELECTED OFFICIAL REPORTS

Assessor

Assessor Herchenbach reported the following:

- Tax bills are out with most people seeing very little difference last year and this year
- Our office remains bus assisting seniors filing for their senior freeze and activity does not appear to be tapering off as usual
- The auction ended with our office successfully selling our old server for \$27 and receiving an offer of \$15 for miscellaneous monitors and keyboards, however the buyer did show up to pay for the items. We also had an old retro metal desk that I had placed a reserve amount on which wasn't met, so that item remains in our inventory.
- We continue to work on adding all new construction features and values in preparation of closing our books for the 2022 year in anticipation of meeting our summer publishing deadline. We usually close our books in the middle of June so that our blue assessment notices can be mailed in July,

Clerk

No Report

Highway Commissioner

Highway Commissioner Dodd submitted the following Report:

- Maneval Construction completed installation of a replacement concrete culvert under Sylvan S near Gilmer intersection.
- Crew has been doing prep work along Sylvan S, converting trucks for summer use, finishing break room remodel, servicing equipment, tree removal, cold patching, plow damage repair, prescribed burns on township property and Countryside Oaks drainage ditch, catch basin repair in North Hills,
- Ordered a new 14' trailer in replace aging one - anticipated delivery time 9 mos.
- Sold 1997 International Lo Pro \$11,500 and 1991 20 ton 25' Tag trailer for \$4075
- Helped Countryside Oaks find drainage block in their detention pond drainage, which was causing extremely high levels in one of their ponds.
- Interviewed 6 applicants for highway position
- Met with Dan Didech to learn more about DCEO funding - possibly 2 years from now. Reimbursement grant.
- Assisted with Woods of Ivanhoe flooding complaint
- Senator Johnson was able to secure \$1.5 million for drainage and road improvements in Diamond Lake Area.

Supervisor

Supervisor O’Kelly submitted the following Report:

- Shredding event was a success
- Attended the May 6 GATI training in Rockford
- Attended Supervisor’s meeting
- Scheduled Passport Event for August 13, 2022
- Ride Lake County is open to all 60 and over and those with disabilities effective May1st.
- Attorney is having difficulty getting wetland bank to meet I suggested he schedule a meeting with Army Corps of Engineer.
- Auditor has reviewed financials and is preparing Annual Financial statement
- Met with staff including Nancy, Herb and Joe to discuss front walk and entrance ramp. Send suggestions to architect.
- Post Office food drive is next Saturday.

Trustees

No Report

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for April 2022:

- No EA/GA clients
- 53 residents received food pantry assistance.
- 9 LIHEAP applications processed.
- 17 Diaper Bank donations/distributions.
- 2 Benefit Access
- 1 RTA Passes
- No report for taxi coupons

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$23,398.69**
Permanent Road Fund in the amount of **\$35,744.28**
and General Town Fund in the amount of **\$43,066.26**
ROLL CALL: Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss
All in favor, motion carried.
- Trustee Dollenmaier moved, and Trustee Shanahan seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$6016.60**
All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Shanahan moved, and Trustee Voss seconded the motion to adjourn the meeting at 6:52 p.m.
All in favor, motion carried.

Parks Report for June 2022

Parks crew has been incredibly busy just trying to keep up with the grass so far this season.

All (6) dugout roofs have been installed at Behm. Shade structures at Behm and dugout roofs at Ivanhoe will hopefully be installed the week of June 13th.

A strong windstorm sometime on during the evening hours of May 22nd or the very early hours of May 23rd caused damage to the 1st base dugout of the Multi-Purpose field. Parks crew was able to repair fencing and also temporarily repaired the dugout roof. A new roof may need to be purchased after this season. Will determine that during off season.

Pickle ball courts are getting lots of use. Really good to see. Still need to find time to make some small tweaks to fencing to prevent balls from creeping under fence in some areas. Not a major deal by any means.

The Lake County Stallions held their Annual Lacrosse Tournament at Behm Park on June 4th & 5th. (38) communities participated in the tournament.

Clerk Report – June 2022

- Please let Nancy know if you'll be attending the 2022 TOI Conference
- FOIA from Chicago Laborer's Council for 2021 Forest Lane Drainage Improvements – Alicia responded.
- 41 acres located at 22662 W. IL Route 176 and 27901 N. Gilmer Road to be annexed into the Village of Hawthorn Woods
- Assisted Director of Fremont Library in locating vote totals from 1955 found in the archival records on our website. They were required to verify the year they were incorporated and couldn't find the information anywhere other than our website in historical minutes.

Wednesday, June 8, 2022

June 2022 Highway Notes

- Crew completed brush chipping events for Oak Terrace, Sylvan, sections of Fremont roads without HOA's, Summerhill, Countryside
- 4 Culvert changes completed along Milton Rd
- Attended Utility Permit training, ComEd Digging Safety class, Sexual Harrassment training,
- Water main install underway in Oak Terrace - this is a Lake Co Public Works project
- Hired replacement highway employee
- Cloudpoint GEOspatial is working on developing GIS app for inspections and work orders
- Alicia met with Rep Chris Bos, regarding annexation law challenges for townships/villages
- Emergency call on Memorial Day weekend to remove large oak from Acorn Lane.
- Storm sewer install starting along Fairview
- Worked with Lake County SMC to complete application for FEMA Pre-Disaster Mitigation Grant for Sylvan Dam
- Met with Village of Wauconda about mowing duties along Russell Rd.

FUND SUMMARY ON BOARD AUDIT REPORT

GENERAL TOWN	\$69,866.45
GENERAL ASSISTANCE	\$1,221.98
ROAD & BRIDGE	\$6,917.55
PERMANENT ROAD	\$74,055.12
TOTAL	\$152,061.10

FUND SUMMARY ON PAYROLL REPORT

PAYROLL 5/20/22		<u>TOWN</u>	<u>GA</u>	<u>PERM ROAD</u>
	\$16,041.22	\$3,913.14	\$1,803.30	\$10,324.78
PAYROLL 5/31/22	\$11,957.50	\$11,957.50		
PAYROLL 6/3/22	\$17,539.95	\$3,292.06	\$1,803.30	\$12,444.59
TOTAL	\$45,538.67	\$19,162.70	\$3,606.60	\$22,769.37

TOTAL FUND SUMMARY

GENERAL TOWN	\$89,029.15
GENERAL ASSISTANCE	\$4,828.58
ROAD & BRIDGE	\$6,917.55
PERMANENT ROAD	\$96,824.49
GRAND TOTAL	\$197,599.77

FIRST MIDWEST

FOOD PANTRY	\$1,002.97
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