

FREMONT TOWNSHIP BOARD MEETING AGENDA

Regular Board Meeting: May 9, 2022 at 6:30 P.M.

22385 W. Highway 60, Mundelein, IL 60060

Location: Lower-Level Community Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the April 12, 2022 Regular Board Meeting.

5. CORRESPONDENCE

6. OLD BUSINESS

7. NEW BUSINESS

8. PARKS REPORT

9. CERT REPORT

10. COMMUNITY GARDEN REPORT

11. ELECTED OFFICIALS' REPORT

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

12. GA/EA/FOOD PANTRY REPORT

13. PUBLIC COMMENTS

14. APPROVAL OF BILLS

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of **\$23,398.69**
Permanent Road Fund in the amount of **\$35,744.28**
And General Town Fund in the amount of **\$43,066.26**

ROLL CALL

- Motion to Audit and approve for payment of General Assistance Fund in the amount of **\$6016.60**

15. EXECUTIVE SESSION

16. ADJOURN

TIME: _____

Minutes Board of Town Trustees

STATE OF ILLINOIS,
 COUNTY OF LAKE,
 TOWN OF FREMONT

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the April 12, 2022 Regular Meeting to order at 6:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Clerk McCann, Highway Commissioner Dodd, Assessor Herchenbach

OTHERS PRESENT

Judy Hammel, Rose Marie Domeny, Chris Seidner

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

- Trustee Shanahan moved, and Trustee Dollenmaier seconded the motion to approve the minutes of the March 14, 2022 Regular Meeting.

All in favor, motion carried.

5. CORRESPONDENCE

None

6. OLD BUSINESS

None

7. NEW BUSINESS

7.1 Approve Sale of Surplus Parks Equipment at Auction

Motion to approve sale of Fremont Township Parks equipment at auction including:

Subaru gas powered pressure washer

Honda gas powered air compressor

“Ram” truck computer mount

John Deere Bunk Rake

Echo Backpack Blower

Utility Locator

5/16” Chains and binders

- Trustee Shanahan moved and Trustee Voss seconded the motion to Approve Sale of Surplus Parks Equipment at Auction.

All in favor, motion carried.

- Trustee Shanahan moved and Trustee Dollenmaier seconded to amend the previous motion to include surplus equipment from the Assessor's office including a desk, server, and camera.

All in favor, motion carried

7.2 Sidewalk and Handicap Ramp Designs

Discussion

Supervisor O'Kelly updated Trustees on the status of improvements to the front entryway sidewalk and handicap ramp. The Village of Mundelein will provide \$25,000.00 to assist with expenses for the improvements. O'Kelly and staff have design suggestions they're confident would help us to better serve township residents, including our growing senior population. O'Kelly sought Board approval to hire Gewalt Hamilton engineers to begin conceptual work for the project. Board consensus is to proceed with required engineering.

8. PARKS REPORT

Trustee Shanahan reported parks and pickleball courts are open.

9. CERT REPORT

No Report

10. COMMUNITY GARDEN REPORT

No Report

11. ELECTED OFFICIAL REPORTS

Assessor

Assessor Herchenbach reported the following:

- Attended the IPAI (Illinois Property Assessment Institute) annual convention to gather insight affecting various assessor's from throughout the state.
- Our office has been busy assisting seniors final for their senior freeze. This is an annual surge that will subside once the federal tax filing deadline passes.
- Market prices remain "red hot" with virtually no active listings. Many homes are routinely being offered with limited showing access, followed up by a specified offer review date within the week.

Clerk

No Report

Highway Commissioner

Highway Commissioner Dodd submitted the following Report:

- Peter Baker & Son was low bid for this year's paving of West Shoreland and half of West Shore Park at \$497,691.50
- Maneval Construction was low bid for Sylvan S. Culvert Replacement at \$69,335.70 (Culvert located near intersection of Gilmer). Initial bid was higher but approximately \$17,000.00 will be saved by having Highway crew do work inhouse.
- Met with several homeowners about flooding concerns
- Met with Westshorland HOA president to discuss upcoming paving
- Crew did tree trimming, coldpatching, plow damage cleanup, breakroom remodeling, truck disassembly, safety lane inspections, mailbox repairs, trash cleanup, planning for upcoming drainage work.
- Plow driving crew was given a \$3000.00 bonus this month due to fewer overtime hours this winter and increased cost of living. An additional \$1000.00 merit based/employee may be offered later this year. (Breakdown of past salaries/COLA/plowing costs used for determining amounts included for background to board).
- Department attended Electrical Hazard Safety Training and two attended flagger training
- Met with Bleck Engineering about list of remaining items prior to bid letting for Sylvan Lake dam construction. Hoping for late fall-early winter letting.

- Our highway department is allocated a grant of \$378,900.00 (from Rebuild Illinois-DCEO) thanks to Rep. Dan Didech from roadway improvements in the Diamond Lake Area.
- Met with Lake County Workforce Development to learn about options for help with training costs for new CDL driving training required as of February 2022.

Supervisor

Supervisor O’Kelly submitted the following Report:

- Shredding event on May 7 begins at 8:30 a.m. CERT and trustee volunteers will be on hand to assist.

Trustees

No Reports

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for March 2022:

- 1 EA client
- No GA clients
- 92 residents received food pantry assistance.
- 9 LIHEAP applications processed.
- 16 Diaper Bank donations/distributions.
- 8 Benefit Access
- 3 Nicor Gas Sharing
- 4 RTA Passes
- 1 IDHS/SNAP/Medicaid
- 2 License plate stickers
- No report for taxi coupons

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Voss moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$16,360.18**
Permanent Road Fund in the amount of **\$63,430.17**
and General Town Fund in the amount of **\$82,213.99**
ROLL CALL: Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss
All in favor, motion carried.
- Trustee Voss moved, and Trustee Atleson seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$5346.27**
All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Shanahan moved, and Trustee Voss seconded the motion to adjourn the meeting at 6:51 p.m.
All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: May 9, 2022

Assessor Report (May 2022)

- Tax bills are out, with most people seeing very little difference between last year & this year.
- Our office remains busy assisting seniors final for their senior freeze (but does appear to be tapering).
- The auction ended with our office successfully selling our old server for \$27 and receiving an offer of \$15 for miscellaneous monitors & keyboards (but the buyer never showed up to pick up or pay for those items). We also had an old retro metal desk that I had placed a reserve amount on which wasn't met, so that item remains.
- We continue to work on adding all new construction features & values in preparation of closing our books for the 2022 year in anticipation of meeting our summer publishing deadline. We usually close our books in the middle of June so that our blue assessment notices can be mailed in July.

Friday, May 6, 2022

May 2022 Highway Notes

- Maneval Construction completed installation of a replacement concrete culvert under Sylvan S near Gilmer intersection.
- Crew has been doing prep work along Sylvan S, converting trucks for summer use, finishing break room remodel, servicing equipment, tree removal, cold patching, plow damage repair, prescribed burns on township property and Countryside Oaks drainage ditch, catch basin repair in North Hills,
- Ordered a new 14' trailer in replace aging one - anticipated delivery time 9 mos.
- Sold 1997 International Lo Pro \$11,500 and 1991 20 ton 25' Tag trailer for \$4075
- Helped Countryside Oaks find drainage block in their detention pond drainage, which was causing extremely high levels in one of their ponds.
- Interviewed 6 applicants for highway position
- Met with Dan Didech to learn more about DCEO funding - possibly 2 years from now. Reimbursement grant.
- Assisted with Woods of Ivanhoe flooding complaint
- Senator Johnson was able to secure \$1.5 million for drainage and road improvements in Diamond Lake Area.

FREMONT TOWNSHIP BOARD MEETING AUDIT
4/13/22-5/9/22

Certification to examine and audit ALL FUNDS invoices for the 5/9/22 meeting.

This instrument, when signed by a majority of the Fremont Township Board, will act as authorization to the Fremont Township Supervisor/Treasurer for the payment of the invoices presented for examination and audit for the period outlined and include this written instrument.

Signed and Approved May 9, 2022.

Supervisor

Clerk

Trustee

Trustee

Trustee

Trustee

Highway Commissioner

CLERK'S ATTEST TO ALL PAYOUTS LISTED ABOVE:

Fremont Township Clerk

Date

FUND SUMMARY ON BOARD AUDIT REPORT

GENERAL TOWN \$23,531.15
GENERAL ASSISTANCE \$2,410.00
ROAD & BRIDGE \$23,398.69
PERMANENT ROAD \$15,094.72
TOTAL \$64,434.56

FUND SUMMARY ON PAYROLL REPORT

	<u>TOTAL</u>	<u>TOWN</u>	<u>GA</u>	<u>PERM ROAD</u>
PAYROLL 4/22/22	\$16,144.48	\$4,016.40	\$1,803.30	\$10,324.78
PAYROLL 4/30/22	\$11,957.50	\$11,957.50		
PAYROLL 5/6/22	\$15,689.29	\$3,561.21	\$1,803.30	\$10,324.78
TOTAL	\$43,791.27	\$19,535.11	\$3,606.60	\$20,649.56

TOTAL FUND SUMMARY

GENERAL TOWN \$43,066.26
GENERAL ASSISTANCE \$6,016.60
ROAD & BRIDGE \$23,398.69
PERMANENT ROAD \$35,744.28
GRAND TOTAL \$108,225.83

FIRST MIDWEST

GENERAL TOWN \$298.24
FOOD PANTRY \$248.26

TOTAL GENERAL TOWN FUND

\$43,364.50