



**MINUTES OF THE BOARD OF TRUSTEES**

STATE OF ILLINOIS,  
 COUNTY OF LAKE,  
 TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on November 28, 2022, to conduct a Special Meeting for the purpose of budget planning.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Supervisor O’Kelly called the meeting to order at 3:30 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Atleson, Trustee Dollenmaier, Trustee Voss, Supervisor O’Kelly

**ELECTED OFFICIALS PRESENT**

Assessor Herchenbach, Clerk McCann, Highway Commissioner Dodd

**OTHERS PRESENT**

Nancy Lech, Herb Riedel

**3. BUDGET DISCUSSION**

**Town Discussion Notes**

Supervisor O’Kelly reviewed the status of the FY 2022/2023 budget and discussed anticipated revenues and expenses for the next budget cycle. The following projects are prioritized for FY 2023/2024:

- Front entrance and ramp redesign
- Remodeling of Community Bathrooms

**Assessor Discussion Notes**

Assessor Herchenbach noted that there may be a need to hire an additional staff member in the Assessor’s office to monitor assessments due to a large-scale housing, commercial and light industrial development (Wirtz property) across from the township seeking annexation into the Village of Mundelein. The build out will take several years. Its progress will be monitored, and staffing will be adjusted if needed.

**Parks Discussion Notes**

Parks and Facilities Manager Herb Riedel reviewed status of facilities and recommended the following maintenance projects be prioritized for the FY 2023/24 budget cycle:

- Crack seal & seal coat paths and parking lots at Behm and Ivanhoe
- Chain link fence repairs at Behm and at Ivanhoe
- Repair a couple sections of black pvc fence at Ivanhoe
- Add “Rubberific” mulch to playground area
- Repair/Replace stairs and railings of both football buildings at Behm
- Fix siding on Ivanhoe shed and repaint entire exterior.
- Fix siding & door on irrigation shed at Ivanhoe
- Add ball-mix to small baseball field at Behm
- Pickle ball court repair
- Evaluate solutions for garbage containers at Ivanhoe

Riedel recommended purchases for parks upkeep and maintenance including:

- Replace F-250 pickup bed with utility box body
- Replace Honda push mower with new Scag mower
- Purchase new garbage cans for Ivanhoe
- Wireless Security Cameras at both parks

**Discussion**

Board consensus is to proceed with the maintenance projects other than refilling Rubberific playground mulch which is currently sufficient and can be monitored for refilling as required. The projects are dependent on supply chain issues and the potential of raising costs due to the same. Use of wireless cameras will be evaluated as there may be better options available. Purchases are reviewed by the Parks Committee and Board per usual. Board discussed requiring park user groups to contribute more towards cost to maintain ballfield facilities.

**Highway Discussion Notes**

Commissioner Dodd reviewed grants awarded and the following prioritized projects for FY 2023/2024:

- Sylvan Lake Dam Restoration – Anticipate going to bid in early 2023 at which time current cost for the project will be known. Received \$1.3 million in grant funds for use towards this project, however the Road District is responsible for 25% of any costs over this amount.
- Oak Terrace – Seawall and bridge repairs
- Westshore Park - Sewer and storm drainage restoration for Westshore Park Block 1 and the remainder of Westshore Drive
- Oak Terrace and Westshore Park improvements will be funded through a \$1.5 million DCEO grant required to be used for improvements in the Diamond Lake area.
- Ongoing paving projects
- Dependent on FY 2023/2024 expenses, Highway may purchase a road Rejuvenator which penetrates the asphalt below the surface to chemically revitalize and protect the asphalt binders

**4. PUBLIC COMMENTS**

None

**5. ADJOURN**

Trustee Voss moved, and Trustee Dollenmaier seconded the motion to adjourn the meeting at 5:31 p.m.

**All in favor, motion carried.**