

FREMONT TOWNSHIP BOARD MEETING AGENDA

Regular Board Meeting: May 8, 2023 at 6:30 P.M.

22385 W. Highway 60, Mundelein, IL 60060

Location: Community Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the April 11, 2023, Regular Board Meeting.

5. CORRESPONDENCE

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Administration Center Entryway Remodel

- Motion to accept a bid from MAC Construction in the amount of \$ 72,751.00 to remodel Administration Center entranceway.

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7.2 Approval to purchase rail system for Administration Center

- Motion to approve expenditure of up to \$30,000 to purchase railing system for Administration Center entranceway remodel project.

7.3 Resolution - Adoption of the 2022 Lake County All-Natural Hazards Mitigation Plan

- Motion to adopt the 2022 Lake County All Natural Hazards Mitigation Plan Resolution.

8. PARKS REPORT

9. CERT REPORT

10. COMMUNITY GARDEN REPORT

11. ELECTED OFFICIALS' REPORT

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

12. GA/EA/FOOD PANTRY REPORT

13. PUBLIC COMMENTS

14. APPROVAL OF BILLS

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of **\$28,531.97**
Permanent Road Fund in the amount of **\$65,703.93**
And General Town Fund in the amount of **\$124,487.30**

ROLL CALL

- Motion to Audit and approve for payment of General Assistance Fund in the amount of **\$8,865.83**

15. EXECUTIVE SESSION

16. ADJOURN

TIME: _____



MINUTES OF THE BOARD OF TRUSTEES

STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on April 11, 2023 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. **CALL TO ORDER AND PLEDGE**
Supervisor O’Kelly called the meeting to order at 6:30 P.M.
2. **ROLL CALL**
BOARD MEMBERS PRESENT
Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly
ELECTED OFFICIALS PRESENT
Clerk McCann, Assessor Herchenbach, Highway Commissioner Dodd
OTHERS PRESENT
Lou Bruno, Karolina Cho, Gewalt Hamilton Associates
3. **PUBLIC COMMENTS**
None
4. **APPROVAL OF MINUTES**
 - Trustee Shanahan moved, and Trustee Voss seconded the motion to approve the minutes of the March 13, 2023 Regular Meeting.
All in favor, motion carried.
5. **CORRESPONDENCE**
None
6. **OLD BUSINESS**
None
7. **NEW BUSINESS**
 - 7.1 MS4 Presentation

- Karolina Cho from Gewalt Hamilton Associates gave the 2023 MS4 Presentation, and explained how the program works to monitor water drainage outfalls as well as other outcomes of the monitoring program.

8. PARKS REPORT

Parks Manager Herb Riedel reported the following:

- Parks opened on April 3rd. Restroom was also opened for the season. Health Department tested water at Behm, and all is good.
- User groups are trying to utilize fields for their practices, but weather has been a limiting factor.
- Have started to maintain the stairways on the (2) Football buildings at Behm. Will make sure that both stairways are safe and secure in the upcoming weeks ahead. Also weather dependent. Will also plan to paint soffit areas of both buildings as they are showing signs of weather. Plan to do an inside inspection with a representative from the Stallions in the weeks ahead. Will report back with that info.
- Parks staff will try and install pickle ball nets and windscreens ASAP. Many people have been asking for them. Staff is currently busy maintaining equipment for the upcoming season. (2) new recycling centers were installed at Ivanhoe Club Park and also (1) unit was installed at Behm.
- A partial control burn was done at Behm Park by the highway department but was limited due to wetness.

9. CERT REPORT

Team Leader Lou Bruno reported the following?

- The Team had a general meeting in March and received instruction from the Stop the Bleed instructors from the Medical Reserve Corp. This was an excellent course and pictures are attached below. Members additionally took part in the State Cert Association online meeting on March 28 and received a presentation from the FEMA Director of Area 5 which includes the State of Illinois.
- Our spring training dates are scheduled to start on April 21, however at this time commitments to take the course are few and even between our Team and the Round Lake Area Team we are uncertain if the classes will be held.
- We had a Saturday session on April 1 working on new equipment and trailer organization. The trailer is in an improved condition, and we view it as ready for deployment. It is our intention to have a regular monthly trailer organization event to keep everything up to date. The battery on the trailer needs replacement after our testing. We have been able to operate the lighting and electric system for the trailer via an electrical connection.
- Preparations for the Team's assistance on the Recycling event continue and Jill Hughes is coordinating our efforts. We will further plan our activity at our Team meeting on April 25.
- We will provide an Outreach information table at the Grayslake Farmers Market on May 20 to meet the public and we would like to have the trailer with us to show the public.

10. COMMUNITY GARDEN REPORT

- Continuing to work on volunteer recruitment

11. ELECTED OFFICIAL REPORTS

Assessor

No Report

Clerk

Clerk McCann reported the following:

- FOIA request from SmartProcure, Inc. Response emailed
- Met with records retention specialist from Illinois Local Records Office

Highway Commissioner

Highway Commissioner Dodd submitted the following report:

- Met with Sylvan Lake homeowners on two separate possible WMB grant locations for next year. Had Preapplication meeting with Lake SMC.

- Submitted application for ComEd Green Regions Grant to do restoration on highway’s Acorn Properties.
- Attended Highway Commissioner’s meeting.
- Met with Gewalt Hamilton to review proposed storm sewer plans for Circle/Oakdale/West Shore drive for this summer.
- Met with LCFP about proposed Lakewood FP changes.
- Completed on IEPA facility and MS4 inspection on March 31.
- Met with Manitou Creek Watershed Alliance to learn about work they are doing and possible collaboration.
- Crew did plow damage cleanup, delineator removal, sign straightening, equipment servicing, removed snow equipment, did Safety Lane truck inspections, storm damage cleanup, catch basin inspections and factoring, sign inventory, roadside cleanup, painted truck frames.
- Scheduled community roadside cleanup for April 22 in Diamond Lake Area
- Attempted a prescribed burn at admin and Behm, but most areas were too wet. Very few days with appropriate weather conditions for burning this year.
- Sylvan Lake Dam grant is released, pending hiring of historian.
- Received Notice of State Award for Diamond Lake Improvement grant.
- Created GIS web maps for Asset Inventory, Administrative Documents, and Crew maintenance work orders

Supervisor

Supervisor O’Kelly submitted the following report:

- Received the permit for the front entranceway and the bid opening will be April 27 at 3 p.m.
- Hosted ballot pickup for 7 precincts
- Early voting and election day voting held here at township
- Met with records retention representative from State of Illinois

Trustees

No Reports.

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for March 2023:

- No GA clients
- 2 EA clients
- 81 residents received food pantry assistance
- 8 LIHEAP applications
- 2 Benefit Access application
- 2 RTA Passes
- 1 IDHA/SNAP
- 15 Diaper Bank donations/distributions
- 4 License Plate stickers

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Voss moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$17,296.76**
Permanent Road Fund in the amount of **\$90,297.19**
and General Town Fund in the amount of **\$79,734.82**

ROLL CALL:

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss.

All in favor, motion carried.

- Trustee Voss moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$5,474.81**

All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Shanahan moved, and Trustee Voss seconded the motion to adjourn the meeting at 6:48 p.m.
All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: May 8, 2023

FREMONT TOWNSHIP
RESOLUTION

Adoption of the 2022 Lake County
All-Natural Hazards Mitigation Plan

WHEREAS, Lake County is subject to flooding, tornadoes, severe summer and winter storms, and other natural hazards that can damage property, close businesses, disrupt traffic, and present a public health and safety hazard; and

WHEREAS, the Lake County Hazard Mitigation Planning Committee has prepared and recommended the 2022 update of Lake County All Natural Hazards Mitigation Plan that reviews the County's options to protect people and reduce damage from hazards; and

WHEREAS, the Lake County and Lake County municipalities prepared and adopted the 2017 Lake County All Natural Hazards Mitigation Plan and the 2022 Lake County All Natural Hazards Mitigation Plan is an update required by the Federal Emergency Management Agency; and

WHEREAS, the 2022 Lake County All Natural Hazards Mitigation Plan was developed as a multi-jurisdictional plan and has been submitted and approved by Illinois Emergency Management Agency and the Federal Emergency Management Agency; and

WHEREAS, the recommended 2022 Lake County All Natural Hazards Mitigation Plan has been widely circulated for review by residents and federal, state, and regional agencies and has been supported by those reviewers; and

WHEREAS, the preparation and adoption of a community mitigation plan is a requirement of the Federal Emergency Management Agency in order for Lake County to be eligible for federal mitigation funds under Section 104 of the Disaster Mitigation Act of 2000 (42 USC 5165), and under 44 CFR (Code of Federal Regulations) Part 201.

NOW, THEREFORE BE IT RESOLVED, that the 2022 Lake County All Natural Hazards Mitigation Plan, is hereby adopted as an official plan of the Township of Fremont and;

BE IT FURTHER RESOLVED, that Fremont Township Highway Commissioner Alicia Dodd is hereby appointed as the Fremont Township representative on the Lake County Hazard Mitigation Planning Committee and will keep Fremont Township apprised of the mitigation action items undertaken by or reported to the Lake County Hazard Mitigation Planning Committee, and

BE IT FURTHER RESOLVED, that the Fremont Township Clerk is hereby requested to distribute a certified copy of this Resolution to the Lake County Stormwater Management Commission.

DATED at Fremont Township, Illinois on the 8th day of May, 2023.

Christina McCann

Fremont Township Clerk

Diana O'Kelly

Fremont Township Supervisor

Parks Report for May 2023

Both Parks are open and being used by our User Groups to the best of their ability. Weather has not cooperated so far this spring.

Pickle ball courts are open and are getting plenty of use.

Parks staff has started to install removable dugout roofs for the season.

Investigating the purchaser of (4) concrete "BYOB" boards for Behm Park. Waiting on response from Toirma in regard to liability.

Wednesday, May 3, 2023

May 2023 Highway Notes

- Oak Terrace Paving Bid Opening is May 11th. This includes approx 29,000 sq yards of resurfacing and a section of concrete curb along Acorn Rd.
- Sylvan Dam project is scheduled to go out to bid May 11th with a May 26th bid opening. Projected construction date would be July 1st.
- Crew worked on plow damage repair, converting trucks for summer use, sign replacement, shouldering, brush chipping, cold patching
- Alicia attended WSP Board meeting to discuss potential upcoming storm sewer projects and need for creating compensatory storage along lakefront.
- Alicia attend Lake CO SMC hosted DECI Field Training to learn differences of erosion/sediment control options and proper installation.
- Alicia met with two CLA board members from the lake committee regarding stormwater management.
- Highway staff and a park employee did more thorough prescribed burns at park and admin property.
- Completed Earth Day Trash Cleanup on April 22, in coordination with Oak Terrace, West Shore Park, and West Shoreland.

April 2023 Supervisor's Report

Went to Milwaukee with the Assessor to look at railings for front entranceway.

Attended Supervisor's luncheon

Attended Park District open house at Steeplechase Golf Course

Bid Opening for front Entranceway

Met with winning bidder of front entranceway

Diaper bank pick up

Met with Tom Copenhaver from the Lake County Health Department regarding the septic system

FUND SUMMARY ON BOARD AUDIT REPORT

GENERAL TOWN \$106,704.67
GENERAL ASSISTANCE \$5,147.17
ROAD & BRIDGE \$28,531.97
PERMANENT ROAD \$38,380.76
TOTAL \$178,764.57

FUND SUMMARY ON PAYROLL REPORT

PAYROLL 4/21/23
PAYROLL 4/30/23
PAYROLL 5/5/23
TOTAL

	<u>TOTAL</u>	<u>TOWN</u>	<u>GA</u>	<u>PERM ROAD</u>
	\$18,730.59	\$3,221.24	\$1,859.33	\$13,650.02
	\$10,979.99	\$10,979.99		
	\$19,113.88	\$3,581.40	\$1,859.33	\$13,673.15
	\$48,824.46	\$17,782.63	\$3,718.66	\$27,323.17

TOTAL FUND SUMMARY

GENERAL TOWN \$124,487.30
GENERAL ASSISTANCE \$8,865.83
ROAD & BRIDGE \$28,531.97
PERMANENT ROAD \$65,703.93
GRAND TOTAL \$227,589.03

FIRST MIDWEST

FOOD PANTRY \$0.00
GARDEN DONATIONS EXPENSES \$0.00