

FREMONT TOWNSHIP BOARD MEETING AGENDA

Regular Board Meeting: June 12, 2023 at 6:30 P.M.

22385 W. Highway 60, Mundelein, IL 60060

Location: Community Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the May 8, 2023, Regular Board Meeting.
- Motion to approve the minutes of the May 8, 2023, Fremont Township and Fremont Township Road District Budget Hearings for Ordinances No. 290 and No. 287.

5. CORRESPONDENCE

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Septic System Required Repairs

- Motion to approve acceptance of proposal from Lake Cook Trenching to repair septic system in the amount of \$7,677.23

8. PARKS REPORT

9. CERT REPORT

10. COMMUNITY GARDEN REPORT

11. ELECTED OFFICIALS' REPORT

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

12. GA/EA/FOOD PANTRY REPORT

13. PUBLIC COMMENTS

14. APPROVAL OF BILLS

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of **\$8,497.53**
Permanent Road Fund in the amount of **\$107,995.01**
And General Town Fund in the amount of **\$103,764.75**

ROLL CALL

- Motion to Audit and approve for payment of General Assistance Fund in the amount of **\$5,269.61**

15. EXECUTIVE SESSION

16. ADJOURN

TIME: _____



MINUTES OF THE BOARD OF TRUSTEES

STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on May 8, 2023 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Clerk McCann, Assessor Herchenbach, Highway Commissioner Dodd

OTHERS PRESENT

Christine Seidner

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

- Trustee Voss moved, and Trustee Shanahan seconded the motion to approve the minutes of the April 11, 2023 Regular Meeting.
All in favor, motion carried.

5. CORRESPONDENCE

None

6. OLD BUSINESS

None

7. NEW BUSINESS

- 7.1 Administration Center Entryway Remodel**

- Trustee Voss Moved and Trustee Dollenmaier seconded the motion to accept the bid from MAC Construction in the amount of \$72,751.00 to remodel the Administration Center Entranceway.
All in favor, motion carried.

7.2 Approval to Purchase Rail System for Administration Center

- Trustee Voss moved and Trustee Atleson seconded the motion to approve expenditure of up to \$30,000 to purchase railing system for Administration Center Entranceway.
All in favor, motion carried.

7.3 Resolution – Adoption of the 2022 Lake County All Natural Hazards Mitigation Plan

- Trustee Voss moved and Trustee Atleson seconded the motion to adopt the 2022 Lake County All Natural Hazards Mitigation Plan Resolution.
All in favor, motion carried.

8. PARKS REPORT

Parks Manager Herb Riedel reported the following:

- Both Parks are open and being used by our User Groups to the best of their ability. The weather has not cooperated so far this spring.
- Pickle ball courts are open and are getting plenty of use.
- Parks staff have started to install removable dugout roofs for the season.
- Investigating the purchaser of (4) concrete “BYOB” boards for Behm Park. Waiting on response from Toirma regarding liability

9. CERT REPORT

No Report

10. COMMUNITY GARDEN REPORT

- Volunteers from Grainger and Bamboo Health worked in the garden this month as well as a local scout group.

11. ELECTED OFFICIAL REPORTS

Assessor

No Report

Clerk

Clerk McCann reported the following:

- Anonymous FOIA request seeking credit card records, etc. Responded with requested information.

Highway Commissioner

Highway Commissioner Dodd submitted the following report:

- Oak Terrace Paving Bid Opening is May 11th. This includes approx. 29,000 sq yards of resurfacing and a section of concrete curb along Acorn Rd.
- Sylvan Dam project is scheduled to go out to bid May 11th with a May 26th bid opening. Projected construction date would be July 1st.
- Crew worked on plow damage repair, converting trucks for summer use, sign replacement, shouldering, brush chipping, cold patching
- Alicia attended the WSP Board meeting to discuss potential upcoming storm sewer projects and need for creating compensatory storage along the lakefront.
- Alicia attends Lake CO SMC hosted DECI Field Training to learn differences of erosion/sediment control options and proper installation.
- Alicia met with two CLA board members from the lake committee regarding stormwater management.

- Highway staff and park employees did more thorough prescribed burns at park and admin property.
- Completed Earth Day Trash Cleanup on April 22, in coordination with Oak Terrace, West Shore Park, and West Shoreland.

Supervisor

Supervisor O’Kelly submitted the following report:

- Went to Milwaukee with the Assessor to look at railings for the front entranceway.
- Attended Supervisor’s luncheon
- Attended Park District open house at Steeplechase Golf Course
- Bid Opening for front Entranceway
- Met with winning bidder of front entranceway
- Diaper bank pick up
- Met with Tom Copenhaver from the Lake County Health Department regarding the septic system

Trustees

No Reports.

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for April 2023:

- No GA clients
- No EA clients
- 84 residents received food pantry assistance
- 5 LIHEAP applications
- 6 Benefit Access application
- 1 NiCor Sharing
- 1 RTA Passes
- 1 IDHA/SNAP
- 2 License Plate stickers

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$28,531.97**
Permanent Road Fund in the amount of **\$65,703.93**
and General Town Fund in the amount of **\$124,487.30**

ROLL CALL:

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss.

All in favor, motion carried.

- Trustee Dollenmaier moved, and Trustee Shanahan seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$8,865.83**

All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Shanahan moved, and Trustee Voss seconded the motion to adjourn the meeting at 6:50 p.m.

All in favor, motion carried.

Minutes Board of Town Trustees

STATE OF ILLINOIS,
COUNTY OF LAKE
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Hwy. 60, Mundelein, IL on May 8, 2023 to conduct a **Budget Hearing**.

ELECTED OFFICIALS:

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeralyn Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

FY 2023/2024 PUBLIC HEARING **FREMONT TOWNSHIP ROAD DISTRICT** **BUDGET & APPROPRIATIONS ORDINANCE NO. 287**

After notice was given in the Daily Herald; and after the **Fremont Township Budget & Appropriations Ordinance No. 287** was available for public inspection for at least 30 days; a Public Hearing was called to order at 6:25 P.M. on May 8, 2023

1. **Call to Order**
Supervisor O'Kelly called the meeting to order at 6:15 p.m.
Board Present: Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O'Kelly
Officials Present: Clerk McCann, Highway Commissioner Dodd, Assessor Herchenbach
Public Present: None
2. **Highway Commissioner's FY 2021-2022 Budget Report**
Commissioner Dodd presented Budget & Appropriations Ordinance No. 287 for board approval.
There were no questions.
3. **Public Comments**
None
4. **Budget Adoption**
 - Trustee Shanahan moved, and Trustee Dollenmaier seconded the motion to adopt the FY 2023-2024 Fremont Township Budget & Appropriations Ordinance No. 287 in the amount of \$4,997,750.00.**Discussion:**
None
Roll Call:
Aye: Trustee Dollenmaier, Trustee Shanahan, Trustee Voss.
Nay: None.
All in favor, motion carried.
5. **Adjourn**
 - As there was no further business, Supervisor O'Kelly adjourned the hearing for Fremont Township Road District Budget & Appropriations Ordinance No. 287 at 6:27 P.M.

Minutes Board of Town Trustees

STATE OF ILLINOIS,
COUNTY OF LAKE
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Hwy. 60, Mundelein, IL on May 8, 2023 to conduct a **Budget Hearing.**

ELECTED OFFICIALS:

Diana O'Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeralyn Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

FY 2023/2024 PUBLIC HEARING **FREMONT TOWNSHIP** **BUDGET & APPROPRIATIONS ORDINANCE NO. 290**

After notice was given in the Daily Herald; and after the **Fremont Township Budget & Appropriations Ordinance No. 282** was available for public inspection for at least 30 days; a Public Hearing was called to order at 6:15 P.M. on May 8, 2023

1. **Call to Order**
Supervisor O'Kelly called the meeting to order at 6:15 p.m.
Board Present: Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O'Kelly
Officials Present: Clerk McCann, Highway Commissioner Dodd, Assessor Herchenbach
Public Present: None
2. **Supervisor's FY 2021-2022 Budget Report**
Supervisor O'Kelly presented Budget & Appropriations Ordinance No. 290 for board approval.
There were no questions.
3. **Public Comments**
None
4. **Budget Adoption**
 - Trustee Shanahan moved, and Trustee Voss seconded the motion to adopt the FY 2023-2024 Fremont Township Budget & Appropriations Ordinance No. 290 in the amount of \$2,974,411.88.
Discussion:
None
Roll Call:
Aye: Trustee Dollenmaier, Trustee Shanahan, Trustee Voss.
Nay: None.
All in favor, motion carried.
5. **Adjourn**
 - As there was no further business, Supervisor O'Kelly adjourned the hearing for Fremont Township Budget & Appropriations Ordinance No. 290 at 6:18 P.M.

LAKE COOK TRENCHING
1510 N. Old Rand Road, Wauconda Illinois 60084
E-Mail LakeCookTrenching@yahoo.com
Office 847-526-0799
PROPOSAL

CUSTOMER: Herb Riedel Fremont TWP
ADDRESS: 22376 W Erhart Road; Mundelein, IL 60060
PHONE NUMBER: 224-475-7131 herbriedel@fremonttownship.com
JOB LOCATION: 22376 W Erhart Road; Mundelein, IL

LAKE COOK TRENCHING will install the following at your job location:
Approximately 100' of header line, drop boxes, and hydrojet septic field.
Backfilled with excavated material and rough graded.

Other: (By others, not included in proposal)

- Owner to provide suitable access to job site for trucks & equipment necessary to do job.
- Settling in backfilled areas around septic tank may in time leave voids or depressions, not responsible for providing additional fill or labor, should this occur.
- Not responsible for any damage to driveway by equipment/trucks necessary to do job.
- Not responsible for any damage to in-ground sprinkler systems, invisible pet fencing, or any underground wiring not able to be marked by J.U.L.I.E.
- Installation subject to weather conditions must be done when soil conditions are reasonably dry.
- All restoration work to disturbed areas due to construction activity including final grading, any topsoil, seeding, and landscaping by others.

Please initial

AMOUNT: Seven Thousand Six Hundred Seventy-Seven Dollars & 73/100. (\$7,677.73)
(Prevailing wage)

TERMS OF PAYMENT: Payment in full upon completion of installation. Late payment charges of 1.5% per month and all collection charges, including reasonable legal fees & costs to be paid by undersigned for all balances not paid within 30 days of invoice date. All materials to remain property of Lake Cook Trenching until payment is made in full. A 3% convenience fee will be added to all credit card payments.

DATE OF PROPOSAL: June 1, 2023

PROPOSAL APPROVED BY: *Rob Nelson* of Lake Cook Trenching.

PROPOSAL ACCEPTED BY:
DATE PROPOSAL ACCEPTED:

Please sign & date

NOTE: Proposal may be withdrawn if not accepted within 30 days.
Job cannot be scheduled without signed proposal.

Parks Report for June 2023

Severe drought has caused most of the grass areas to go dormant in the last couple weeks. Playing fields are being irrigated so they are surviving.

Busiest pickle ball season that we have ever seen. Constant groups throughout the morning hours. Still getting complaints about "Dead Spot" in middle court

All removable dugout roofs have been installed as well as both shade structures. Shade structures were a big request with the hot temperatures.

A weekend lacrosse tournament brought hundreds of people to Behm Park on Saturday June 3rd, and most likely over 1,000 people on Sunday.

Lacrosse season is now pretty much over, and flag football starts. Lake County Stallions reported a huge turnout for flag football this year. Flag football runs roughly until middle of July and then tackle football will start.

FUND SUMMARY ON BOARD AUDIT REPORT

GENERAL TOWN \$82,351.75
 GENERAL ASSISTANCE \$3,782.13 (\$562.44+\$3219.69)
 ROAD & BRIDGE \$8,497.53
 PERMANENT ROAD \$80,694.97
TOTAL \$175,326.38

FUND SUMMARY ON PAYROLL REPORT

	<u>TOTAL</u>	<u>TOWN</u>	<u>GA</u>	<u>PERM ROAD</u>
PAYROLL 5/19/23	\$19,629.96	\$5,979.94	\$0.00	\$13,650.02
PAYROLL 5/31/23	\$10,979.99	\$10,979.99		
PAYROLL 6/2/23	\$19,590.57	\$4,453.07	\$1,487.48	\$13,650.02
TOTAL	\$50,200.52	\$21,413.00	\$1,487.48	\$27,300.04

TOTAL FUND SUMMARY

GENERAL TOWN \$103,764.75
 GENERAL ASSISTANCE \$5,269.61
 ROAD & BRIDGE \$8,497.53
 PERMANENT ROAD \$107,995.01
GRAND TOTAL \$225,526.90

FIRST MIDWEST - FOOD PANTRY ACCOUNT \$1,807.74
 FOOD PANTRY
 GARDEN DONATIONS EXPENSES \$249.90