

FREMONT TOWNSHIP BOARD MEETING AGENDA

Regular Board Meeting: October 9, 2023 at 6:30 P.M.

22385 W. Highway 60, Mundelein, IL 60060

Location: Community Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the September 11, 2023, Regular Board Meeting.

5. CORRESPONDENCE

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Health Insurance Renewal

- Motion to approve renewal of Blue Cross/Blue Shield health insurance plan at an increase of 9.32%.

7.2 Entranceway Remodel Landscaping

- Motion to approve \$18,255.00 for landscaping improvements for the front entranceway including plantings, sign, retaining wall, labor, etc.

8. PARKS REPORT

9. CERT REPORT

10. COMMUNITY GARDEN REPORT

11. ELECTED OFFICIALS' REPORT

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

12. GA/EA/FOOD PANTRY REPORT

13. PUBLIC COMMENTS

14. APPROVAL OF BILLS

- Motion to Audit and approve for payment of Road and Bridge Fund in the amount of **\$16,034.81**
Permanent Road Fund in the amount of **\$409,903.40**
And General Town Fund in the amount of **\$125,192.95**

ROLL CALL

- Motion to Audit and approve for payment of General Assistance Fund in the amount of **\$5,222.38**

15. EXECUTIVE SESSION

- Approve Minutes from 9-11-23 Session
- Land Acquisition
- Litigation

16. ADJOURN

TIME: _____



MINUTES OF THE BOARD OF TRUSTEES

STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on September 11, 2023, to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Clerk McCann, Highway Commissioner Dodd, Assessor Herchenbach

OTHERS PRESENT

Rose Marie Domeny, John Ryan

3. PUBLIC COMMENTS

John Ryan of Wetland Mitigations Illinois addressed the board regarding his concerns about the slow pace for the township to take over maintenance of designated Squaw Creek Wetlands. He indicated that he would like to avoid legal action related to the transfer. Supervisor O’Kelly requested documentation pertaining to maintenance and will refer the matter to the township attorney for review.

Rose Marie Domeny was referred to the County Representative to address concerns she has about the intersection of Fairfield and Gilmer Rds.

4. APPROVAL OF MINUTES

- Trustee Shanahan moved, and Trustee Dollenmaier seconded the motion to approve the minutes of the August 14, 2023, Regular Meeting.
All in favor, motion carried.

5. CORRESPONDENCE

None

6. OLD BUSINESS

None

7. NEW BUSINESS**7.1 Recycling Tuff Shed**

- Trustee Dollenmaier moved, and Trustee Shanahan seconded the motion to approve the purchase of a Tuff Shed at a cost not exceeding \$7500.00 for the recycling program.
All in favor, motion carried.

7.2 Entranceway Railing System

- Trustee Atleson moved, and Trustee Shanahan seconded the motion to approve installation of a railing system at a cost of \$7440.00 for the front entranceway remodel project.
All in favor, motion carried.

7.3 Entranceway Automatic Door Systems

- Trustee Shanahan moved and Trustee Atleson seconded the motion to approve purchase of automatic door systems at a cost of \$16,656.00 for Administration Center.
All in favor, motion carried.

8. PARKS REPORT

Parks Manager Herb Riedel reported the following:

- Parks staff picked up processed pigs for Food Pantry on Aug. 17th.
- Ivanhoe Ballfield Parking lot was crack sealed, seal coated and restriped on August 24th.
- Parks Staff helped with the new Admin flagpole installation.
- New concrete "Bring Your Own Bag Boards" were installed at Behm Park on August 29th.
- All trees were trimmed at Behm Park due to low lying branches interfering with people visiting the park.
- Continue to get complaints about the middle pickle ball court. Some large cracks have also appeared recently throughout the entire court surface.
- Parks staff worked hard to get Admin Front Entry ready for temporary opening.
- Behm's small baseball field renovation is scheduled to be completed on Sept. 7th by Greensource Sod Company.
- Lake County Stallions have had some big tackle football weekends already at Behm Park. Tackle football has really picked up the last 2 years. The Lake County Stallions are planning another "Family Day" at Behm like they did last year. Last year over 1,000 people were at Behm Park during the all-day event. This event is expected to be as big if they have good weather. Parks Staff will play an active role in park setup the day before and the day of the event as well.

9. CERT REPORT

Cert leader Lou Bruno Submitted the following:

- The team held its fall meeting on September 5. We had a quiet summer with no incidents that required deployment of the team within the Township or the Lake County area. No major weather incidents, man-made emergency incidents, or acts of nature occurred that has kept us busy over the last few years occurred. We did take part in the Mundelein July 4th parade and provided some assistance to other teams for local planned events.

For the fall our activities include:

- September 23, 2023 assistance for the Township Recycling event, Countryside Fire Department Open House on October 8,
- Joint Training Session with Round Lake Area Cert on October 13-15 and then a final examination to be held at the Township on October 21.
- We are working on a Library Information Session this fall or early winter on a date to be determined with Fremont Township Library.

- Planning with Citizen Corps Council of Lake County for County wide joint training in early 2024.

10. COMMUNITY GARDEN REPORT

- The garden was featured on the front cover of Township Perspective magazine.

11. ELECTED OFFICIAL REPORTS

Assessor

Assessor Herchenbach reported the following:

- So far there have been 59 appeals but expect that number to increase in the coming weeks.

Clerk

Clerk McCann reported the following:

- Two FOIA’s, one requesting staff hiring procedures and FOIA procedures and the other requesting board policy for replacing vacant elected offices.

Highway Commissioner

Highway Commissioner Dodd reported the following:

- WSP storm sewer work continues
- Due to asphalt loss during storm sewer work, an paving bid out for letting. Bid opening is Sept 20th.
- Paving to begin in Oak Terrace this month.
- In house work includes ditch work, tree trimming and removal, sign work, mortar repair on storm sewers in Oak Terrace, WSP, Sylvan Lake and North Hills, culvert changes, cattail removal,
- Crack sealing was completed by Pavement Solutions for Meadow Ln, Barnswallow, Schwerman, and Chardon Rd.
- Small crew helped Manitou Creek Watershed Alliance with buckthorn removal along Manitou Creek and Behm Lane.

Supervisor

Supervisor O’Kelly reported the following:

- Attended the Dell Webb appreciation dinner and received a check from the community for \$8000.00 to support the township food pantry.

Trustees

No Reports

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for August 2023:

- No GA clients
- 1 EA client
- 102 residents received food pantry assistance.
- 2 Benefit Access applications
- 37 Farmers Market Coupons
- 1 NiCor Sharing
- 1 RTA Pass
- 1 IDHS/SNAP Medicaid
- 13 Diaper Bank
- 4 License Plate stickers
- 139 School Supplies

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Shanahan moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$11,118.02** Permanent Road Fund in the amount of **\$79,386.63** and General Town Fund in the amount **\$101,803.81**

ROLL CALL:

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan.

All in favor, motion carried.

- Trustee Atleson moved, and Trustee Shanahan seconded the motion to audit and approve payment of the General Assistance Fund in the amount of **\$4618.24**.

All in favor, motion carried.

15. EXECUTIVE SESSION

- Trustee Shanahan moved and Trustee Atleson seconded the motion to enter Executive Session for the purpose of land acquisition discussion.

ROLL CALL

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan.

All in favor, motion carried.

- Trustee Shanahan moved and Trustee Atleson seconded the motion to reconvene the Regular Meeting.

All in favor, motion carried.

16. ADJOURN

- Trustee Shanahan moved, and Trustee Atleson seconded the motion to adjourn the meeting at 6:58 p.m.

All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: October 9, 2023

SUPERVISOR REPORT – OCTOBER 2023

Liheap Applications started for seniors.

We are taking appointments for the Ship Counselor.

The railings will be ready 10/20/2023.

132 passports were issued at the passport event.

The outside of the building and doors have been painted.

The parking lot at admin has been seal coated and marked.

The recycling event was a great success. Thanks to Cert, our staff and board for working it.

I attended the public hearing on the property on Route 60 across from CIT.

FUND SUMMARY ON BOARD AUDIT REPORT

GENERAL TOWN \$104,105.19
GENERAL ASSISTANCE \$1,220.35
ROAD & BRIDGE \$16,034.81
PERMANENT ROAD \$382,325.31
TOTAL \$503,685.66

FUND SUMMARY ON PAYROLL REPORT

	<u>TOTAL</u>	<u>TOWN</u>	<u>GA</u>	<u>PERM ROAD</u>
PAYROLL 9/22/23	\$19,629.09	\$4,337.52	\$1,487.48	\$13,804.09
PAYROLL 9/30/23	\$10,979.99	\$10,979.99		
PAYROLL 10/6/23	\$21,031.73	\$5,770.25	\$1,487.48	\$13,774.00
TOTAL	\$51,640.81	\$21,087.76	\$2,974.96	\$27,578.09

TOTAL FUND SUMMARY

GENERAL TOWN \$125,192.95
GENERAL ASSISTANCE \$5,222.38
ROAD & BRIDGE \$16,034.81
PERMANENT ROAD \$409,903.40
GRAND TOTAL \$556,353.54

FIRST MIDWEST - FOOD PANTRY ACCOUNT

FOOD PANTRY \$2,833.71
GARDEN DONATIONS EXPENSES \$33.16

FIRST MIDWEST - AUTOMATIC PAYMENTS OUT OF ACCOUNT

GENERAL TOWN \$0.00
GENERAL ASSISTANCE \$1,027.07