



**MINUTES OF THE BOARD OF TRUSTEES**

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on April 11, 2023 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. **CALL TO ORDER AND PLEDGE**  
Supervisor O’Kelly called the meeting to order at 6:30 P.M.
2. **ROLL CALL**  
**BOARD MEMBERS PRESENT**  
Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly  
**ELECTED OFFICIALS PRESENT**  
Clerk McCann, Assessor Herchenbach, Highway Commissioner Dodd  
**OTHERS PRESENT**  
Lou Bruno, Karolina Cho, Gewalt Hamilton Associates
3. **PUBLIC COMMENTS**  
None
4. **APPROVAL OF MINUTES**
  - Trustee Shanahan moved, and Trustee Voss seconded the motion to approve the minutes of the March 13, 2023 Regular Meeting.  
**All in favor, motion carried.**
5. **CORRESPONDENCE**  
None
6. **OLD BUSINESS**  
None
7. **NEW BUSINESS**
  - 7.1 MS4 Presentation

- Karolina Cho from Gewalt Hamilton Associates gave the 2023 MS4 Presentation, explained how the program works to monitor water drainage outfalls as well as other outcomes of the monitoring program.

## **8. PARKS REPORT**

Parks Manager Herb Riedel reported the following:

- Parks opened on April 3<sup>rd</sup>. Restroom was also opened for the season. Health Department tested water at Behm, and all is good.
- User groups are trying to utilize fields for their practices, but weather has been a limiting factor.
- Have started to maintain the stairways on the (2) Football buildings at Behm. Will make sure that both stairways are safe and secure in the upcoming weeks ahead. Also weather dependent. Will also plan to paint soffit areas of both buildings as they are showing signs of weather. Plan to do an inside inspection with a representative from the Stallions in the weeks ahead. Will report back with that info.
- Parks staff will try and install pickle ball nets and windscreens ASAP. Many people have been asking for them. Staff is currently busy maintaining equipment for the upcoming season. (2) new recycling centers were installed at Ivanhoe Club Park and also (1) unit was installed at Behm.
- A partial control burn was done at Behm Park by the highway department but was limited due to wetness.

## **9. CERT REPORT**

Team Leader Lou Bruno reported the following?

- The Team had a general meeting in March and received instruction from the Stop the Bleed instructors from the Medical Reserve Corp. This was an excellent course and pictures are attached below. Members additionally took part in the State Cert Association online meeting on March 28 and received a presentation from the FEMA Director of Area 5 which includes the State of Illinois.
- Our spring training dates are scheduled to start on April 21, however at this time commitments to take the course are few and even between our Team and the Round Lake Area Team we are uncertain if the classes will be held.
- We had a Saturday session on April 1 working on new equipment and trailer organization. The trailer is in an improved condition, and we view it as ready for deployment. It is our intention to have a regular monthly trailer organization event to keep everything up to date. The battery on the trailer needs replacement after our testing. We have been able to operate the lighting and electric system for the trailer via an electrical connection.
- Preparations for the Team's assistance on the Recycling event continue and Jill Hughes is coordinating our efforts. We will further plan our activity at our Team meeting on April 25.
- We will provide an Outreach information table at the Grayslake Farmers Market on May 20 to meet the public and we would like to have the trailer with us to show the public.

## **10. COMMUNITY GARDEN REPORT**

- Continuing to work on volunteer recruitment

## **11. ELECTED OFFICIAL REPORTS**

### **Assessor**

No Report

### **Clerk**

Clerk McCann reported the following:

- FOIA request from SmartProcure, Inc. Response emailed
- Met with records retention specialist from Illinois Local Records Office

### **Highway Commissioner**

Highway Commissioner Dodd submitted the following report:

- Met with Sylvan Lake homeowners on two separate possible WMB grant locations for next year. Had Preapplication meeting with Lake SMC.

- Submitted application for ComEd Green Regions Grant to do restoration on highway's Acorn Properties.
- Attended Highway Commissioner's meeting.
- Met with Gewalt Hamilton to review proposed storm sewer plans for Circle/Oakdale/West Shore drive for this summer.
- Met with LCFP about proposed Lakewood FP changes.
- Completed on IEPA facility and MS4 inspection on March 31.
- Met with Manitou Creek Watershed Alliance to learn about work they are doing and possible collaboration.
- Crew did plow damage cleanup, delineator removal, sign straightening, equipment servicing, removed snow equipment, did Safety Lane truck inspections, storm damage cleanup, catch basin inspections and factoring, sign inventory, roadside cleanup, painted truck frames.
- Scheduled community roadside cleanup for April 22 in Diamond Lake Area
- Attempted a prescribed burn at admin and Behm, but most areas were too wet. Very few days with appropriate weather conditions for burning this year.
- Sylvan Lake Dam grant is released, pending hiring of historian.
- Received Notice of State Award for Diamond Lake Improvement grant.
- Created GIS web maps for Asset Inventory, Administrative Documents, and Crew maintenance work orders

#### **Supervisor**

Supervisor O'Kelly submitted the following report:

- Received the permit for the front entranceway and the bid opening will be April 27 at 3 p.m.
- Hosted ballot pickup for 7 precincts
- Early voting and election day voting held here at township
- Met with records retention representative from State of Illinois

#### **Trustees**

No Reports.

### **12. GA/EA/FOOD PANTRY REPORT**

The following statistics were reported for March 2023:

- No GA clients
- 2 EA clients
- 81 residents received food pantry assistance
- 8 LIHEAP applications
- 2 Benefit Access application
- 2 RTA Passes
- 1 IDHA/SNAP
- 15 Diaper Bank donations/distributions
- 4 License Plate stickers

### **13. PUBLIC COMMENTS**

None

### **14. APPROVAL OF BILLS**

- Trustee Voss moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$17,296.76**  
Permanent Road Fund in the amount of **\$90,297.19**  
and General Town Fund in the amount of **\$79,734.82**

ROLL CALL:

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss.

**All in favor, motion carried.**

- Trustee Voss moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$5,474.81**

**All in favor, motion carried.**

**15. EXECUTIVE SESSION**

None

**16. ADJOURN**

- Trustee Shanahan moved, and Trustee Voss seconded the motion to adjourn the meeting at 6:48 p.m.

**All in favor, motion carried.**

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Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: May 8, 2023