



MINUTES OF THE BOARD OF TRUSTEES

STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on August 14 2023 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. **CALL TO ORDER AND PLEDGE**
Supervisor O’Kelly called the meeting to order at 6:30 P.M.
2. **ROLL CALL**
BOARD MEMBERS PRESENT
Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly
ELECTED OFFICIALS PRESENT
Clerk McCann, Highway Commissioner Dodd, Assessor Herchenbach
OTHERS PRESENT
Rose Marie Domeny
3. **PUBLIC COMMENTS**
None
4. **APPROVAL OF MINUTES**
 - Trustee Shanahan moved, and Trustee Voss seconded the motion to approve the minutes of the July 10, 2023 Regular Meeting.
All in favor, motion carried.
5. **CORRESPONDENCE**
None
6. **OLD BUSINESS**
None

7. NEW BUSINESS

7.1 Administration Center and Highway Parking Lot Paving Maintenance

- Trustee Shanahan moved and Trustee Atleson seconded the motion to approve proposal to crack-seal, sealcoat and restripe parking lots at Administration Center and Highway facility for a total cost of \$10,855.00.
All in favor, motion carried.

7.2 Behm Park Asphalt Patching

- Trustee Shanahan moved and Trustee Voss seconded the motion to approve proposal to replace asphalt in specific locations prior to sealcoating parking lot at Behm Park for a total cost of \$5,503.00.
- **All in favor, motion carried.**

7.3 Behm Park Paving Maintenance

- Trustee Shanahan moved and Trustee Voss seconded the motion to approve proposal to crack-seal parking lot, lot entranceway and all walking paths at Behm Park for a total cost of \$4495.00
All in favor, motion carried.

7.4 Ivanhoe Park Paving Maintenance

- Trustee Shanahan moved and Trustee Voss seconded the motion to approve proposal to crack-seal, sealcoat and restripe entire parking lot and entranceway at Ivanhoe Park for a total cost of \$7001.00.
All in favor, motion carried.

7.5 Behm Park Small Field Renovation

- Trustee Shanahan moved and Trustee Dollenmaier seconded the motion to approve proposal to renovate the infield at Behm Park's small field for a total cost of \$10,440.00.
All in favor, motion carried.

8. PARKS REPORT

Parks Manager Herb Riedel reported the following:

- Reported last month that we were having some new sod installed on the football field in areas where heavy play has created some issues. Approx. cost was initially \$1,000.00 but we found out that our repair areas needed to be much larger than we first expected. We ended up replacing 650 sq. ft of sod in order to get rid of damaged areas. Grass seed and blanket is a much cheaper option but has almost a zero succeed rate due to the amount of activity on the fields every day. 5 days was all that was needed before the Stallions were allowed to play on the newly sodded areas.
- Had an onsite meeting with the same company to discuss replacing some damaged sod areas on the infield grass portion of the small baseball field. Initial thoughts were to only replace bad areas of infield grass. It is now determined that we should replace all of the infield grass in order to achieve the proper slope for drainage. In order to remove the big lip in between the clay area and the outfield grass, we need to remove a strip of sod along the outfield perimeter in order to regrade and achieve proper play. All renovated areas will then be re sodded. At last month's board meeting, a synthetic pitcher's mound was approved by the board for this field as well. We will **NOT** be pursuing that purchase at this time due to concerns from the Lake County Lightning. At the budget meeting last November, we discussed the need to add clay to the infield area of this field as well. We will not be pursuing that task this year either.

- Met with reps from Pavement Solutions to discuss and evaluate all of our facilities. As expected, Behm Park will be too expensive to complete this year. Hoping for board approval on Admin/Highway facility, Ivanhoe Field and will then try to complete ½ of Behm Park proposal.
- Costs also came in extremely high for pickle ball fence repair due to high labor costs. We will try and find time to purchase parts and do repairs in house.
- Tackle football season has started while baseball is in between summer and fall seasons. Soccer winds down after the month of August as well.
- Removed (3) dead trees in the Behm Park buffer zone area at 215 Hialeah Ln per homeowners' request.

9. CERT REPORT

No Report

10. COMMUNITY GARDEN REPORT

- Lake County Sustainability group visited the garden.

11. ELECTED OFFICIAL REPORTS

Assessor

Assessor Herchenbach reported the following:

- Assessment blue cards will be mailed the week of August 24.

Clerk

No Report

Highway Commissioner

Highway Commissioner Dodd reported the following:

- Berger began storm sewer installation on West Shore Drive on July 27th. Work is progressing slower than expected due to sand and gravel backfill from sanitary sewer installation years ago.
- Arbor Care did tree and brush clearing on Acorn drainage lots.
- Crew did storm sewer install on Walnut Av, roadside tree trimming, culvert replacement painting of stop bars and speed humps, mowing, tree removals, and cattail removals in Steeplechase easement.
- Alicia met with SMC for Sylvan Dam bidding and financial discussions
- Alicia attended demonstration of the beaver dam levelers with Manitou Creek Watershed Alliance.
- Alicia met with Countryside Lake management committee about a possible IEPA 319 grant—also attended meeting with SMC about 319 grant application process.
- 2023 Kenworth T480 was delivered, this will eventually replace 1997 International currently used as a chipper truck.
- 2024 Volvo chassis was delivered to Bonnell to start the truck build.

Supervisor

Supervisor O'Kelly reported the following:

- The landowner's change form and deed were submitted to Crown Castle. Their system now has us set up to receive payment beginning December 1, 2023 per the agreement with Judith Elfering. The anticipated revenue is \$2073.60 per month.
- We have not yet received a check from Tekampe's for the repair of the septic system.
- We received a check from Swalco for \$1100.00 for the 2022 shoe, clothing and textile recycling partnership. We recycled 15516 pounds of textiles.
- The Assessor and I have been working on the updated employee manual. It is being reviewed in house and it will be sent to the attorney for review and then will come to the board.
- We received 5 hogs from the Lake County Fair. Bill Steffenhagen donated 4 and Sancken Trucking donated 1.
- We took delivery of a new freezer today for the food pantry.
- Thank you to Herb and Joe for their work on the front entrance. There is a revision being made to the railings.

Trustees

- Trustee Shanahan enjoyed the Dell Webb Car Show fundraiser for the township food bank
- Trustee Voss enjoyed the Intelligentsia cycling grand prix held in downtown Mundelein

12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for June 2023:

- No GA clients
- 1 EA client
- 90 residents received food pantry assistance
- 3 Farmer’s Market Co-op
- 5 Benefit Access application
- 1 NiCor Sharing
- 2 RTA Passes
- 1 IDHS/SNAP Medicaid
- 16 Diaper Bank
- 4 License Plate stickers
- 5 hogs donated from Lake County Fair live auction

13. PUBLIC COMMENTS

Rose Marie Domeny asked the township to support an upcoming performance for the Lake Forest Symphony Orchestra.

14. APPROVAL OF BILLS

- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$11,804.52**
Permanent Road Fund in the amount of **\$248,321.98**
and General Town Fund in the amount **\$189,264.25**

ROLL CALL:

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan Trustee Voss.

All in favor, motion carried.

- Trustee Voss moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$6625.98**

All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Shanahan moved, and Trustee Voss seconded the motion to adjourn the meeting at 6:50 p.m.
All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: September 11, 2023