



**MINUTES OF THE BOARD OF TRUSTEES**

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on November 6, 2023 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. **CALL TO ORDER AND PLEDGE**  
Supervisor O’Kelly called the meeting to order at 6:30 P.M.
2. **ROLL CALL**  
**BOARD MEMBERS PRESENT**  
Trustee Atleson, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly  
**ELECTED OFFICIALS PRESENT**  
Clerk McCann, Highway Commissioner Dodd, Assessor Herchenbach  
**OTHERS PRESENT**  
None
3. **PUBLIC COMMENTS**  
None
4. **APPROVAL OF MINUTES**
  - Trustee Voss moved, and Trustee Shanahan seconded the motion to approve the minutes of the October 9, 2023 Regular Meeting.  
**All in favor, motion carried.**
5. **CORRESPONDENCE**  
None
6. **OLD BUSINESS**  
None

**7. NEW BUSINESS****7.1 Proposed 2024 Board Meeting Schedule**

No action taken.

**8. PARKS REPORT**

Parks Manager Herb Riedel reported the following:

- Lake County Stallions tackle football is the last remaining program still using Behm Park and Ivanhoe Field. Should end in early November. No Turkey Bowl this year to our knowledge.
- Behm Park Parking lot/ Walking Paths were crack sealed and patched on Oct. 17th. Sealcoating and re striping of the paths and parking lot will be completed in 2024.
- Warm weather through most of October has kept parks crew busy with grass cutting and field maintenance. Crew still has a laundry list of tasks still to complete this fall yet. Aerating and fertilizing is still on the list for this season. If weather allows, damaged areas of football field, soccer field and multi-purpose field will be repaired. Plan to cut and trim both sides of Behm perimeter fence line which includes buffer area. Need to cut and remove invasive from Behm retention areas and also the irrigation pond. Need to cut and maintain the south property line of Ivanhoe Park.
- The parks crew is taking steps to prepare parks and equipment for winter shutdown. Both irrigations systems were blown out for season on Oct.25<sup>th</sup>. All dugout roofs were removed from baseball field dugouts. Shade structures will be removed within the next week or so. Pickle ball nets and windscreens will remain up as long as possible. Restrooms will be winterized hopefully by middle of November or so.

**9. CERT REPORT**

No Report

**10. COMMUNITY GARDEN REPORT**

No Report

**11. ELECTED OFFICIAL REPORTS****Assessor**

Assessor Herchenbach reported the following:

- The final number of appeals for our township ended up being 293 (which includes some appeals that included multiple PINs) We are now through with most of our hearings, with VERY few of those appeals receiving any reduction. I will provide a status update when the final figures have been calculated by the county.
- We did have several high-value commercial properties (i.e., the old Medline building and strip mall near Target) that received large reductions due to current and ongoing vacancy issues. It is a standard that the Board of Review has always held to grant some relief to buildings that struggle with maintaining occupants. They often will reduce the building value portion by 50% for a prorated portion of the building that is vacant. It can become a large number when it's a larger building with significant vacancy.
- We have been working with the county in removing unqualified exemptions with a county subscription tool to recapture unqualified exemptions. The assessed values recaptured are significant, with the actual tax dollars received nearly paying for itself, not to mention the value added to all the other taxing bodies that did not have to contribute to the cost of this.

**Clerk**

Clerk McCann Reported the following:

- Responded to two FOIA requests, one for in-person inspection of records (requestor never scheduled a date or responded to requests to schedule) and one for any information pertaining to the Lake County Stallions (emails, texts, contract, etc). All information was provided.

### Highway Commissioner

Highway Commissioner Dodd reported the following:

- Completed Oak Terrace and Taylor Lake Paving by Schroeder Asphalt
- Completed West Shore Dr/Circle/Oakdale Storm sewer installation by Berger. Contractors
- Milling complete in West Shore Park, completion date expected Nov 10.
- Asphalt patching completed in Barnswallow and Sylvan Lake by Chicagoland Paving through Lake County Municipal League.  
Alicia attended Oak Terrace Improvement Association annual meeting.
- Took delivery of 2023 Vermeer Vac—a joint purchase between Wauconda, Ela and Fremont Township. Current tractor is co-owned with Ela and Vernon Township and will be auctioned off this fall/winter.
- Took delivery of 2023 F550 Chassis—build in progress with Sauber Manufacturing
- Crew completed brush chipping, worked on paving prep and cleanup and servicing equipment

### Supervisor

Supervisor O’Kelly reported the following:

- Have seen the number of residents signing up for SHIP/Medicare assistance drop, but to date have saved residents \$49,200.
- Attended the Oak Terrace Homeowner’s Meeting
- Met with the Fremont School Superintendent

### Trustees

No Reports

## 12. GA/EA/FOOD PANTRY REPORT

The following statistics were reported for September 2023:

- No GA clients
- No EA clients
- 93 residents received food pantry assistance
- 68 LIHEAP applications
- 1 Benefit Access application
- 4 NiCor Sharing
- 4 RTA Passes
- No IDHS/SNAP Medicaid
- No Diaper Bank
- 4 License Plate stickers

## 13. PUBLIC COMMENTS

None

## 14. APPROVAL OF BILLS

- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$72,366.89**  
Permanent Road Fund in the amount of **\$408,235.38**  
and General Town Fund in the amount **\$104,018.87**

ROLL CALL:

Aye: Trustee Atleson, Trustee Shanahan Trustee Voss.

**All in favor, motion carried.**

- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$4,573.77**.

**All in favor, motion carried.**

**15. EXECUTIVE SESSION**

Purpose: Approve October 9, 2023 minutes.

- Trustee Voss moved and Trustee Atleson seconded the motion to enter Executive Session at 6:45 p.m.

Roll Call: Trustee Atleson, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

**All in favor, motion carried.**

- Trustee Shanahan moved and Trustee Voss seconded the motion to reconvene the Regular Meeting at 6:49 p.m.

**All in favor, motion carried.**

**16. ADJOURN**

- Trustee Shanahan moved, and Trustee Voss seconded the motion to adjourn the meeting at 6:50 p.m.

**All in favor, motion carried.**

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Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: December 11, 2023