

FREMONT TOWNSHIP BOARD MEETING AGENDA

Regular Board Meeting: January 8, 2024 at 6:30 P.M.

22385 W. Highway 60, Mundelein, IL 60060

Location: Community Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the December 11, 2023, Regular Board Meeting. .

5. CORRESPONDENCE

6. OLD BUSINESS

7. NEW BUSINESS

8. PARKS REPORT

9. CERT REPORT

10. COMMUNITY GARDEN REPORT

11. ELECTED OFFICIALS' REPORT

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

12. GA/EA/FOOD PANTRY REPORT

13. PUBLIC COMMENTS

14. APPROVAL OF BILLS

- Motion to Audit and approve for payment of
Road and Bridge Fund in the amount of **\$12,555.86**
Permanent Road Fund in the amount of **\$59,294.38**
And General Town Fund in the amount of **\$175,983.63**

ROLL CALL

- Motion to Audit and approve for payment of General Assistance Fund in the amount of \$ **4,932.89**

15. EXECUTIVE SESSION

Purpose: Approve minutes from 12-11-23 Executive Session.

16. ADJOURN

TIME: _____



MINUTES OF THE BOARD OF TRUSTEES

STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on December 11, 2023 to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Dollenmaier, Trustee Voss, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Clerk McCann, Highway Commissioner Dodd, Assessor Herchenbach

OTHERS PRESENT

Jim Hartman, Township Attorney

2.1 EXECUTIVE SESSION

Purpose: (5 ILCS 120/2(c)(5)) (Real Estate)

- Trustee Voss moved and Trustee Atleson seconded the motion to move the agenda item No. 15 Executive Session to the top of the agenda.
All in favor, motion carried.
- Trustee Voss moved and Trustee Atleson seconded the motion to enter Executive Session at 6:32 p.m.
All in favor, motion carried.
- Trustee Voss moved and Trustee Dollenmaier seconded the motion to reconvene the Regular Meeting at 7:00 p.m.
All in favor, motion carried.

3. PUBLIC COMMENTS

None

4. APPROVAL OF MINUTES

- Trustee Voss moved, and Trustee Atleson seconded the motion to approve the minutes of the November 6, 2023 Regular Meeting and November 7, 2023 Special Meeting.

All in favor, motion carried.

5. CORRESPONDENCE

None

6. OLD BUSINESS

None

7. NEW BUSINESS

7.1 2024 Meeting Schedules

- Trustee Dollenmaier moved, and Trustee Voss seconded the motion to adopt the 2024 Board Meeting Schedule and 2024 Parks Committee Meeting Schedule.

All in favor, motion carried.

7.2 2023 Town Levy Ordinance No. 292

- Trustee Voss moved and Trustee Dollenmaier seconded the motion to adopt Fremont Township Ordinance No. 292 levying taxes for the purpose of the General Town and General Assistance funds in the amount of \$1,353,538.00.

All in favor, motion carried.

7.3 2023 Road District Levy Ordinance No. 293

- Trustee Voss moved and Trustee Dollenmaier seconded the motion to adopt Fremont Township Ordinance No. 293 levying taxes for the purpose of the Road and Bridge and Permanent Road Funds in the amount of \$1,984,142.00.

All in favor, motion carried.

8. PARKS REPORT

Parks Manager Herb Riedel reported the following:

- Warm weather through most of November allowed parks staff to complete many fall tasks.
- Both parks are completely winterized and shut down for the winter season
- Winter focus will be on new user group contracts for all groups.
- Parks will reopen sometime in April 2024

9. CERT REPORT

No Report

10. COMMUNITY GARDEN REPORT

No Report

11. ELECTED OFFICIAL REPORTS

Assessor

Assessor Herchenbach reported the following:

- None of the eighteen Lake County township assessors qualified this year for the state bonus.

Clerk

Clerk McCann Reported the following:

- Responded to two FOIA requests, one from a software marketing company seeking information on township software contracts and one from a data company seeking employee contact information. Both requests were responded to and all requested information provided.

Highway Commissioner

Highway Commissioner Dodd reported the following:

- Completed paving in Block 1 of West Shore Park
- Asphalt patching completed by Chicagoland Paving in Barnswallow and Sylvan Lake
- Met with SMC regarding Sylvan Lake dam – planning on a late January bid opening.
- Snow event on November 26
- The crew has been shouldering and doing cleanup from both paving projects, stump grinding and getting equipment ready for snow.

Supervisor

Supervisor O’Kelly reported the following:

- The 2023 Leaf Vacuum Program was completed.
- The front entranceway was completed, and the County signed off on the permit.
- The permit for the recycling shed was applied for.
- Ekal collected food during their SEWA Diwali food drive.
- The MHS National Honor Society held a food drive.
- We provided 143 Thanksgiving dinners to neighbors in need. Thank you to Jewel, local churches, residents and Ellies for the generous donations.
- The SHIP/Medicare Counseling service saved our residents **\$70,118.00**.
- The low-income families can now apply for LIHEAP. We have signed up 137 people this calendar year.
- Attended the Mundelein TIF meeting.
- One of the snowplows will be in the CERT bay for the winter. The CERT Trailer has been moved to a different location in the barn.
- Congresswoman Jan Schakowsky is visiting us on December 21.

12. GA/EA/FOOD PANTRY REPORT

- 92 food pantry assistance
- 20 LIHEAP applications
- 2 Benefit Access application
- 9 NiCor Sharing
- 5 RTA Passes
- 1 IDHS/SNAP Medicaid
- 16 Diaper Bank
- 2 License Plate stickers
- 143 Thanksgiving dinners

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Voss moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of Road and Bridge Fund in the amount of **\$21,793.30**
Permanent Road Fund in the amount of **\$1,264,485.34**
and General Town Fund in the amount **\$129,217.25**

ROLL CALL:

Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Voss.

All in favor, motion carried.

- Trustee Voss moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$4,782.89**.

All in favor, motion carried.

15. EXECUTIVE SESSION

Purpose: (5 ILCS 120/2 (c) (5)) (Real Estate) – See Above Item 2.1

16. ADJOURN

- Trustee Voss moved, and Trustee Atleson seconded the motion to adjourn the meeting at 7:22 p.m.

All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: January 8, 2024

Parks Report for January 2024

Both parks are completely winterized and shut down for the winter season.

Parks Committee will meet on January 22nd to start discussions on new user group contracts.

Parks will reopen sometime in April 2024.

Wednesday, January 3, 2024

January 2024 Highway Notes

- Alicia met with Rep Martin McLaughlin about funding for Owens Rd
- Alicia and Diana met with Congresswoman Jan Schakowski to introduce her to Fremont Township (new districting) and some of our issues in Lake County, like drainage and water quality of lakes.
- Alicia met with Lake Co DOT regarding township bridge funds.
- Crew cleaned up leaves in curb lines, tree removals and pruning, one salting event
- 1999 Vac Trailer, co owned by Vernon, Fremont and Ela was sold at Obenauf Auction

FUND SUMMARY ON BOARD AUDIT REPORT

GENERAL TOWN \$64,386.02
GENERAL ASSISTANCE \$1,957.93
ROAD & BRIDGE \$12,555.86
PERMANENT ROAD \$25,858.66
TOTAL \$104,758.47

FUND SUMMARY ON PAYROLL REPORT

	<u>TOTAL</u>	<u>TOWN</u>	<u>GA</u>	<u>PERM ROAD</u>
PAYROLL 12/15/23	\$18,175.80	-\$29.54	\$1,487.48	\$16,717.86
PAYROLL 12/29/23	\$17,919.76	-\$285.58	\$1,487.48	\$16,717.86
PAYROLL 12/31/23	\$11,647.88	\$11,647.88	\$0.00	\$0.00
TOTAL	\$47,743.44	\$11,332.76	\$2,974.96	\$33,435.72

TOTAL FUND SUMMARY

GENERAL TOWN \$175,983.63
GENERAL ASSISTANCE \$4,932.89
ROAD & BRIDGE \$12,555.86
PERMANENT ROAD \$59,294.38
GRAND TOTAL \$252,766.76

FIRST MIDWEST - FOOD PANTRY ACCOUNT

FOOD PANTRY \$15,574.59
GARDEN DONATIONS EXPENSES \$0.00
GENERAL TOWN \$100,264.85