

FREMONT TOWNSHIP BOARD MEETING AGENDA

Regular Board Meeting: March 11, 2024 at 6:30 P.M.

22385 W. Highway 60, Mundelein, IL 60060

Location: Upstairs Board Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the February 12, 2024, Regular Board Meeting. .

5. CORRESPONDENCE

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Annual MS4 Presentation – Gewalt Hamilton

7.2 2024 Annual Town Meeting Agenda

- Motion to approve Agenda for the 2024 Annual Town Meeting.

7.3 Town Auction Items

- Motion to approve the auction of the following items through Obenauf Auctions
 - 2 – 4 drawer/letter size filing cabinets
 - 1 - small table
 - 1 – Echo gas power hedger

7.4 Pickleball Courts – Add concrete ribbon to perimeter of the courts.

- Motion to accept the bid from MAG Construction in the amount of \$29,950.00 to add a concrete ribbon to the perimeter of pickleball courts at Behm Park.

7.5 Pickleball Courts – Remove and Reinstall fencing around perimeter of pickle ball courts.

- Motion to accept bid from Peerless Fence in the amount of \$9150.00 to remove and reinstall chain link fencing around perimeter of pickleball courts at Behm Park.

8. PARKS REPORT

9. CERT REPORT

10. COMMUNITY GARDEN REPORT

Cont.

11. ELECTED OFFICIALS' REPORT

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

12. GA/EA/FOOD PANTRY REPORT

13. PUBLIC COMMENTS

14. APPROVAL OF BILLS

- Motion to Audit and approve for payment of
Road and Bridge Fund in the amount of **\$15,469.45**
Permanent Road Fund in the amount of **\$96,833.90**
And General Town Fund in the amount of **\$99,759.48**

ROLL CALL

- Motion to Audit and approve for payment of General Assistance Fund in the amount of **\$6,946.73**

15. EXECUTIVE SESSION

16. ADJOURN

TIME: _____



MINUTES OF THE BOARD OF TRUSTEES

STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on February 12, 2024, to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. **CALL TO ORDER AND PLEDGE**
Supervisor O’Kelly called the meeting to order at 6:30 P.M.
2. **ROLL CALL**
BOARD MEMBERS PRESENT
Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Supervisor O’Kelly
ELECTED OFFICIALS PRESENT
Clerk McCann, Highway Commissioner Dodd
OTHERS PRESENT
John Gorsica - Scout
3. **PUBLIC COMMENTS**
None
4. **APPROVAL OF MINUTES**
 - Trustee Shanahan moved, and Trustee Dollenmaier seconded the motion to approve the minutes of the January 8, 2024, Regular Meeting.
All in favor, motion carried.
5. **CORRESPONDENCE**
None
6. **OLD BUSINESS**
None
7. **NEW BUSINESS**
 - 7.1 **Transfer of Appropriation Resolution 2-12-24 – Town and Road District**

- Trustee Shanahan moved and Trustee Dollenmaier seconded the motion to adopt Transfer of Appropriation Resolution 2-12-24 – Town and Road District
All in favor, motion carried.

7.2 IL Public Act 102-1143 – Part Time Employee Paid Time Off

- Trustee Shanahan moved and Trustee Dollenmaier seconded the motion to approve IL Public Act 102 – 1143 – Part Time Employee Paid Time Off.
All in favor, motion carried.

7.3 Ver-Mac Message Boards

- Trustee Atleson moved, and Trustee Dollenmaier seconded the motion to approve purchase of one Ver-Mac electronic message board.
Aye: Trustee Atleson, Trustee Dollenmaier
Nay: Trustee Shanahan
Motion carried.

8. PARKS REPORT

Parks Manager Herb Riedel reported the following:

- The Parks Committee met on January 22nd. Pickle Ball court repair and renewal of user group contracts were the main discussion.
- Busy updating the current User Group contracts. Emailed proposed contracts to Trustee Dollenmaier. Will then be sent to township attorney, Toirma and then onto User groups themselves. Hoping to get approved at the March board meeting. Possibly April board meeting.
- Circuit board failed in Behm Park gate. Repaired by Gate Options. Will discuss different options with Parks Committee at February meeting that could alleviate this issue from happening again.
- Due to the mild weather, Behm Park gates are back open during the day allowing residents to walk the path areas.
- Parks will reopen sometime in April 2024.

9. CERT REPORT

No Report

10. COMMUNITY GARDEN REPORT

- Attended seed swap at Round Lake Civic Center. Beginning volunteer recruitment for spring 2024.

11. ELECTED OFFICIAL REPORTS

Assessor

Assessor Herchenbach reported the following:

- Our office has been very busy doing general file clean-up focusing on concentrated neighborhood of split-level & bi-level homes so that the data displays clearest for appeal grids. Being that this is an old style of home (think of areas in Loch Lomond, “OLD” Mundelein, neighborhoods surrounding Diamond Lake, etc.), the data has been somewhat overlooked as it has gone through several large conversions over the decades resulting in a greater likelihood of factual characteristics being misleading.
- We added a work counter area behind our filing cabinets to serve as a “spread-out space” to handle larger projects during the year (preparing evidence data for hearings, file sorting, mapping projects, etc.) with the added benefit of creating flexible workstations as the need arises for additional staffing.
- I have an appearance at a “Home Expo” alongside Holly Kim that was organized by a local realtor (Luis Fuentes) at Fremont Library the morning of Saturday March 9th. This has often been a beneficial way to reach out to local residents wanting to understand the impact of property taxes as they are buying a home.

Clerk

No Report

Highway Commissioner

Highway Commissioner Dodd reported the following:

- Multiple snow and icing events this month culvert change, brush chipping
- Took delivery of our newly built 2023 F550 with a utility body by Sauber Mfg.
- Sold 1997 International 4900 at Obenauf Auction
- Alicia met with County Administrator and DOT about SSA process as a potential for Sylvan Lake for dam.
- Sylvan Lake Dam bid opening is Feb 16
- Received grant reimbursement for \$378,900 and repaid Town for \$100k borrowed in exercisable loan to cover temporary cash flow issues while waiting for full grant reimbursement.

Supervisor

No Report

12. GA/EA/FOOD PANTRY REPORT

January 2024

- No GA
- 1 EA
- 74 food pantry assistance
- 11 LIHEAP applications
- 5 Benefit Access applications
- 2 NiCor Sharing
- 3 RTA Pass
- No IDHS/SNAP Medicaid
- 18 Diaper Bank
- 4 License Plate stickers

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Voss moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of:
Road and Bridge Fund in the amount of **\$23,850.02**
Permanent Road Fund in the amount of **\$199,852.22**
and General Town Fund in the amount **\$85,066.49**
ROLL CALL:
Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan.
All in favor, motion carried.
- Trustee Shanahan moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$6,672.72.**
All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Shanahan moved, and Trustee Atleson seconded the motion to adjourn the meeting at 6:41 p.m.
All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: March 11, 2024

FREMONT TOWNSHIP 2024 ANNUAL TOWN MEETING AGENDA

APRIL 9, 2024 at 7:00 P.M.

22385 W. Highway 60, Mundelein, IL 60060

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE/INTRODUCTION OF TOWNSHIP OFFICIALS

2. NOMINATION OF MODERATOR

3. ELECTION OF MODERATOR AND MODERATOR'S OATH OF OFFICE

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the 2023 Annual Town Meeting.

5. PUBLIC COMMENTS

6. SUPERVISOR'S ANNUAL FINANCIAL REPORT

- Motion to approve Supervisor's FY 2023/2024 Annual Financial Statement for all funds.

7. OLD BUSINESS

- Park's Committee Report
- CERT Report
- Community Garden Report

8. NEW BUSINESS

9. ELECTED OFFICIAL REPORTS

- Supervisor
- Assessor
- Highway Commissioner
- Clerk
- Trustees

10. 2025 ANNUAL TOWN MEETING DATE AND TIME

- Motion to set date and time for the 2025 Annual Town Meeting at 7:00 p.m. on April 8, 2025 at the Fremont Township Administration Center at 22385 W. Highway 60, Mundelein, Illinois.

11. PUBLIC COMMENTS

12. MOTION TO ADJOURN

- Motion to adjourn the 2024 Annual Town Meeting at _____ P.M.



629 Homewood Ave.
Highland Park, IL 60035
847-432-7783

Proposal		
Date	Estimate #	Terms
3/6/2024	1-971	Proposal
Customer Billing Information		
Fremont Township Herb Riedel 22385 W. Illinois Highway 60 Mundelein, IL 60060		

Project Name & Location	
Behm Park	
Description of Proposed Work	Total
Behm Park Concrete - Excavate 235' long x 12" wide x 10" deep trench around pickel ball court, dump spoil in bin's on site - Form outer edge only - Chop concrete post footing's (7 pc) down 10" - Add form expansion joints around 35 fence posts - Pour 4000 PSI concrete with a broom finish - Strip form's, saw cut joints at each post *City to repair landscaping	26,950.00
Total	
\$26,950.00	

Owner Signature _____

By signing this proposal, you authorize MAG Construction Co. to execute the above work for the stated amount. Proposal good for 30days.

PEERLESS FENCE

A Division of Peerless Enterprises, LLC.
200 W River Dr * St. Charles, IL 60174
(630) 584-7710 * Fax (630) 584-7746

PROPOSAL AND ACCEPTANCE

Attn: Tony Nett

Proposal submitted to: Fremont Township Parks/Highway Dept.		Phone:	Date: 3/6/2024
Street:		Fax:	Job Phone:
City, State and Zip Code:		Job Name: Behm Park Pickleball Court Fence	
Email: tnett@fremonttownship.com	Date of Plans	Job Location: Mundelein, IL	

We hereby submit specifications and estimates: Remove and Install:

Removal - Remove fence fabric and rails at the pickleball courts for concrete curb installation to include:

- Remove fence fabric and store for reinstallation.
- Remove fence framework and store for reinstallation.
- Fence posts will remain in place.

TOTAL REMOVAL PRICE - \$4,160.00

Install - Install fence fabric and rails at the pickleball courts after new concrete curb is installed to include:

- Install removed fence framework.
- Install removed fence fabric.

TOTAL INSTALLED PRICE - \$4,990.00

Proposal Based on: TAX EXEMPT; Union labor; Storage location of removed fence material is figured to be within a reasonable distance; When reinstalled, fence fabric may extend above fence posts if final grade is higher than the current placement.

Due to current steel price increases & availability of materials our pricing can only be held for 15 days.

Full Day Mobilizations. | Spoils spread along the fence line or piled on site. | Normal site conditions. | Peerless standard safety requirements. | Peerless standard certificate of insurance. | Specifications & Quantities Above. | Fence line established by others. Ability to access fence line with digging equipment and concrete truck. | Private utilities located by others.

Quoted price is based on the current market cost. We reserve the right to adjust this quote based on market conditions at the time material is ordered and delivered to the job site.

Work performed per our current certificate of insurance.

Exclusions: Bonds, permits, licenses and fees.

Payment to be made as follows: Net 30 days upon credit approval.

OWNER MUST OBTAIN ALL PERMITS.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner, on a regular time basis according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance.

Customer hereby assumes full responsibility for the location of the line upon which fence materials are to be installed and locate any and all private cable to include sprinkler systems, electric, septic fields, gas lines, grills, lighting, etc. Peerless Fence to Call J.U.L.I.E.

Authorized Signature:

Wayne Smith

Wayne Smith, Commercial Sales

PEERLESS FENCE

Note: we may withdraw this proposal if not accepted within 15 days.

I, THE UNDERSIGNED, HEREBY AGREE THAT IN THE EVENT OF DEFAULT IN THE PAYMENT OF ANY AMOUNT DUE, AND IF THIS ACCOUNT IS PLACED IN THE HANDS OF AN AGENCY OR ATTORNEY FOR COLLECTION OR LEGAL ACTION, TO PAY AN ADDITIONAL CHARGE EQUAL TO THE COST OF COLLECTIONS INCLUDING AGENCY AND ATTORNEY FEES AND COURT COSTS INCURRED AND PERMITTED BY LAWS GOVERNING THESE TRANSACTIONS. ALL PAST DUE ACCOUNTS WILL BE CHARGED AT THE RATE OF 1.5% ON UNPAID MONTHLY BALANCE.

ACCEPTANCE OF PROPOSAL. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance _____

Tuesday, March 5, 2024

March 2024 Highway Notes

- Sylvan Dam Bid opening took place on Feb 16. There were 4 bidders, ranging from \$2.58-4.12 million. Alicia is working with SLIA for their contribution to meet funding gap. The highway department will be likely seeking a loan for \$1million to cover costs for construction.
- Highway crew performed prescribed burns at Behm and at highway facility.
- Crew had two salting/plowing events in last month
- Sold 2000 F350 at Obenauf
- Attended West Shore Park annual meeting on Feb 18
- Attended Manitou Creek Watershed Group—first meeting
- Met with Lake Co Audubon Society to plan for grant money for additional plants on Acorn Rd Property.
- 3 employees attending Flagger training, 2 attended DECI training, and 1 herbicide training.
- Hosted composting event for Illinois Soil Alliance.
- Met with FSD79 about possible de-icing liquid improvements for their trucks.

March 2024 Supervisor's Report

Attended the West Shore Park Homeowner's Meeting

Attended Parks Meeting

Attended Saddlebrook Young at Hearts Meeting

FUND SUMMARY ON BOARD AUDIT REPORT

GENERAL TOWN \$90,226.74
 GENERAL ASSISTANCE \$1,379.71
 ROAD & BRIDGE \$15,469.45
 PERMANENT ROAD \$62,243.46
TOTAL \$169,319.36

FUND SUMMARY ON PAYROLL REPORT

	<u>TOTAL</u>	<u>TOWN</u>	<u>GA</u>	<u>PERM ROAD</u>
PAYROLL 2/23/24	\$18,814.31	-\$1,582.02	\$3,711.35	\$16,684.98
PAYROLL 2/29/24	\$11,644.21	\$11,644.21	\$0.00	\$0.00
PAYROLL 3/8/24	\$19,231.68	-\$529.45	\$1,855.67	\$17,905.46
TOTAL	\$49,690.20	\$9,532.74	\$5,567.02	\$34,590.44

TOTAL FUND SUMMARY

GENERAL TOWN \$99,759.48
 GENERAL ASSISTANCE \$6,946.73
 ROAD & BRIDGE \$15,469.45
 PERMANENT ROAD \$96,833.90
GRAND TOTAL \$219,009.56

FIRST MIDWEST

FOOD PANTRY \$2,036.79
 GARDEN DONATIONS EXPENSES \$184.36
 GENERAL ASSISTANCE \$0.00
 PERMANENT ROAD \$0.00

GARDEN DONATIONS EXPENSES

GENERAL ASSISTANCE \$0.00
 PERMANENT ROAD \$0.00