

FREMONT TOWNSHIP BOARD MEETING AGENDA

Regular Board Meeting: July 8, 2024 at 6:30 P.M.

22385 W. Highway 60, Mundelein, IL 60060

Location: Community Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

- Motion to approve the minutes of the June 10, 2024, Regular Board Meeting.

5. CORRESPONDENCE

6. OLD BUSINESS

7. NEW BUSINESS

8. PARKS REPORT

9. CERT REPORT

10. COMMUNITY GARDEN REPORT

11. ELECTED OFFICIALS' REPORT

- Assessor
- Clerk
- Highway Commissioner
- Supervisor
- Trustees

12. GA/EA/FOOD PANTRY REPORT

13. PUBLIC COMMENTS

14. APPROVAL OF BILLS

- Motion to Audit and approve for payment of
Road and Bridge Fund in the amount of **\$8,998.87**
Permanent Road Fund in the amount of **\$55,203.71**
And General Town Fund in the amount of **\$112,040.19**

ROLL CALL

- Motion to Audit and approve for payment of General Assistance Fund in the amount of **\$7,154.38**

15. EXECUTIVE SESSION

16. ADJOURN

TIME: _____



MINUTES OF THE BOARD OF TRUSTEES

STATE OF ILLINOIS,
COUNTY OF LAKE,
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on June 10, 2024, to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

1. CALL TO ORDER AND PLEDGE

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

2. ROLL CALL

BOARD MEMBERS PRESENT

Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

ELECTED OFFICIALS PRESENT

Clerk McCann, Highway Commissioner Dodd, Assessor Herchenbach

OTHERS PRESENT

Ray and Christine Sawvell, Lou Bruno (CERT)

3. PUBLIC COMMENTS

- Ray and Christine Sawvell expressed surprise and confusion about what they consider to be the overly assessed value of their 3.2 acres of property located at 20922 Rt. 176. Supervisor O’Kelly explained the board of trustees has nothing to do with property assessments, which the Sawvell’s acknowledged, but stated they want their comments on the public record.

Mr. Sawvell stated that when he spoke with the township assessor about the increase, he was told there are no comparable properties and that the increased assessed value is attributed to its location and potential for the property. Sawvell claims ten years ago the property was assessed at \$160,000. It is now assessed at \$750,000. The Sawvell’s are upset that their property value can increase by 500% for “potential”. They are not happy with the township assessor’s response to their concerns. They also state they did not receive an assessment “blue card” in the mail and have hired an attorney to appeal the tax increase.

4. APPROVAL OF MINUTES

- Trustee Shanahan moved, and Trustee Dollenmaier seconded the motion to approve the minutes of the May 13, 2024, Regular Meeting.

Aye: Trustee Dollenmaier, Trustee Shanahan, Trustee Voss.

Abstain: Trustee Atleson.

Motion carried.

5. CORRESPONDENCE

None

6. OLD BUSINESS

None

7. NEW BUSINESS

7.1 FY 2024/2025 Budget Hearing Minutes

- Trustee Shanahan moved and Trustee Voss seconded the motion to approve the minutes of the FY 2024/2025 Budget Hearings on May 13, 2024 for Fremont Township Budget & Appropriations Ordinance No. 294 and Fremont Township Road District Budget & Appropriations Ordinance No. 295.

Aye: Trustee Dollenmaier, Trustee Shanahan, Trustee Voss

Abstain: Trustee Atleson

Motion carried.

7.2 Fremont Township Personnel Policy

- Trustee Dollenmaier moved, and Trustee Shanahan seconded the motion to table this item until the next Regular Meeting.

All in favor, motion carried.

7.3 Purchase 2024 Ferris Z2SR Standon Mower

- Trustee Shanahan moved and Trustee Voss seconded the motion to approve quote from Arlington Power Equipment, Inc. in the amount of \$8,921.67 to purchase 2024 Ferris Z2SR Standon Mower.

All in favor, motion carried.

7.4 Auction Item

- Trustee Shanahan moved and Trustee Dollenmaier seconded the motion to approve for the auction of a 2020 Scag Walk Behind Mower.

All in favor, motion carried.

7.5 Intergovernmental Agreement – SMC and Fremont Township

- Trustee Voss moved and Trustee Shanahan seconded the motion to approve the Intergovernmental Agreement between Lake County Stormwater Management and Fremont Township which provides \$10,800.00 from SMC to the township for the Erhart Road drainage project.

All in favor, motion carried.

8. PARKS REPORT

Parks Manager Herb Riedel submitted the following:

- Parks crew continue to struggle to get shade structures installed along with the seasonal dugout roofs due to how fast the grass is growing.
- A strong windstorm on May 22nd damaged a large maple tree in front of Behm Park and took down 2 smaller trees inside Behm Park. Park and highway crews cleaned up debris.

- Park staff completed our annual playground inspection. A report will be emailed to Toirma.
- Irrigations systems at Behm Park and Ivanhoe Field were turned on for the season.
- Parks staff is scheduled to place mosquito dunks into all necessary catch basins throughout township on June 6th and June 7th.

9. **CERT REPORT**

Lou Bruno reported the following:

- It has been a busy summer for CERT.
- On June 1st, the Team assisted with crowd control and other matters at the Lake Forest Hospital Children's Health Fair.
- Two team members attended a weather spotting course.
- Team will be assisting with traffic control at the township's June 22nd shredding event.
- July 4 events include parade participation with Mundelein CERT
- On October 6th, the team will participate in the Countryside Fire Department's Open House.
- Lake Forest is establishing a CERT team.
- Southeast Lake County CERT assisted with house explosion in Lake Zurich.

10. **COMMUNITY GARDEN REPORT**

Commissioner Dodd reported the following:

- Workgroups during the previous month:
 - Goodwill
 - Master Gardeners
 - Ticketmaster
 - North Yo Pro
 - ComEd
 - Aptakisic Middle School 6th graders
- Over 100 volunteers in last Month.
- Had booth at Mundelein's Spring into Summer event on June 1

11. **ELECTED OFFICIAL REPORTS**

Assessor

Assessor Herchenbach reported the following:

- Preparing to close books
- Blue Cards should be in the mail by the middle of July.

Clerk

No Report

Highway Commissioner

Highway Commissioner Dodd reported the following:

- The Groundbreaking Ceremony for Sylvan Dam is June 18 at 11 am at Sylvan Lake Beach. Rain date location for photo op is Fremont Township Admin Basement. All are invited to attend.
- A bid opening for pipelining on Sylvan Lake Drive, S., was awarded to Inliner Solutions for \$43, 780. This process is used to line the inside of metal pipes with plastic to preclude the need to replace pipe at a later date.
- Crew did landscape repairs, shoulder work, culvert replacement, under drain on Crescent Dr, sign installations, mowing, brush chipping, storm damage cleanup.
- A large oak tree fell the night before Memorial Day—hired Arbor Care for its removal.
- 3 emergency after hour callouts for trees down on road
- Nicor completed gas disconnection for Sylvan Dam project.

Supervisor

- Landscaping around the building has been completed.
- Official salaries for the next election term will be discussed at an upcoming meeting.

Trustees

- Trustee Voss thanked Supervisor O’Kelly for obtaining SMC grant funds and Highway Commissioner Dodd for obtaining multiple grants for township projects.

12. GA/EA/FOOD PANTRY REPORT

April 2024

- 0 GA
- 0 EA
- 93 food pantry assistance
- 2 LIHEAP applications
- 3 Benefit Access applications
- 0 NiCor Sharing
- 0 RTA Pass
- 0 IDHS/SNAP Medicaid
- 21 Diaper Bank
- 1 License Plate stickers

13. PUBLIC COMMENTS

None

14. APPROVAL OF BILLS

- Trustee Voss moved, and Trustee Dollenmaier seconded the motion to audit and approve for payment of:
Road and Bridge Fund in the amount of **\$6,876.62**
Permanent Road Fund in the amount of **\$64,771.38**
and General Town Fund in the amount **\$100,173.05**
ROLL CALL:
Aye: Trustee Atleson, Trustee Dollenmaier, Trustee Shanahan, Trustee Voss
All in favor, motion carried.
- Trustee Shanahan moved, and Trustee Voss seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$5,348.99.**
All in favor, motion carried.

15. EXECUTIVE SESSION

None

16. ADJOURN

- Trustee Shanahan moved, and Trustee Voss seconded the motion to adjourn the meeting at 6:51 p.m.
All in favor, motion carried.

Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: July 8, 2024

Clerk's Report – July 8, 2024

FOIA Requests:

- SmartProcure - for vendor data from 3/12/24 to 6/16/24. Information provided.
- Travis Hayley - for FY 2024/2025 budget hearing notice, hearing agenda and minutes and newspaper publication receipt. Information provided.
- Bonnie Barrington - for assessor's salary and number of terms served. Information provided.

FUND SUMMARY ON BOARD AUDIT REPORT

GENERAL TOWN \$89,803.56
GENERAL ASSISTANCE \$3,294.74
ROAD & BRIDGE \$8,998.87
PERMANENT ROAD \$27,194.89
FOOD PANTRY \$450.00
TOTAL \$129,742.06

FUND SUMMARY ON PAYROLL REPORT

PAYROLL 6/14/24 \$21,037.29
PAYROLL 6/28/24 \$21,423.59
PAYROLL 6/30/24 \$11,644.21
TOTAL \$54,105.09

	<u>TOTAL</u>	<u>TOWN</u>	<u>GA</u>	<u>PERM ROAD</u>
PAYROLL 6/14/24	\$21,037.29	\$5,022.39	\$1,929.82	\$14,085.08
PAYROLL 6/28/24	\$21,423.59	\$5,570.03	\$1,929.82	\$13,923.74
PAYROLL 6/30/24	\$11,644.21	\$11,644.21	\$0.00	\$0.00
TOTAL	\$54,105.09	\$22,236.63	\$3,859.64	\$28,008.82

TOTAL FUND SUMMARY

GENERAL TOWN \$112,040.19
GENERAL ASSISTANCE \$7,154.38
ROAD & BRIDGE \$8,998.87
PERMANENT ROAD \$55,203.71
FOOD PANTRY \$450.00
GRAND TOTAL \$183,847.15

FIRST MIDWEST - DEBIT CARD

FOOD PANTRY \$1,281.85
GARDEN DONATIONS EXPENSES \$3,871.70