



**MINUTES OF THE BOARD OF TRUSTEES**

STATE OF ILLINOIS,  
COUNTY OF LAKE,  
TOWN OF FREMONT

The Fremont Township Board of Trustees met at 22385 W. Illinois Route 60, Mundelein IL 60060 on August 12, 2024, to conduct a Regular Meeting.

Diana O’Kelly	Supervisor
Christina McCann	Town Clerk
Alicia Dodd	Highway Commissioner
Joe Herchenbach	Assessor
Jeri Atleson	Town Trustee
Nick Dollenmaier	Town Trustee
Connie Shanahan	Town Trustee
Keith Voss	Town Trustee

**1. CALL TO ORDER AND PLEDGE**

Supervisor O’Kelly called the meeting to order at 6:30 P.M.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Trustee Shanahan, Trustee Voss, Supervisor O’Kelly

**ELECTED OFFICIALS PRESENT**

Clerk McCann, Highway Commissioner Dodd, Assessor Herchenbach

**OTHERS PRESENT**

Lou Bruno (CERT)

**3. PUBLIC COMMENTS**

None

**4. APPROVAL OF MINUTES**

- Trustee Shanahan moved, and Trustee Voss seconded the motion to approve the minutes of the July 8, 2024, Regular Meeting.

**All in favor, motion carried.**

**5. CORRESPONDENCE**

None

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7.1 Fremont Township Employee Policy Manual**

- Some corrections are required. The Manual will be voted on next month. No action taken.

**7.2 Ordinance No. 296 – Setting Compensation of Township Officials for Four Year Term beginning May 19, 2025.**

- Trustee Voss moved and Trustee Shanahan seconded the motion to adopt Ordinance No. 296 – Setting Compensation of Township Officials for Four-Year Term beginning May 19, 2025.  
AYE: Trustee Shanahan, Trustee Voss, Supervisor O’Kelly  
NAY: None  
**All in favor motion carried.**

**8. PARKS REPORT**

Parks Manager Herb Riedel submitted the following report:

- On July 9, Pavement Solutions started to clean, and seal coat the walking paths at Behm Park. Rainy weather delayed the completion of this project which was not completed until July 12. Staff were forced to close the park during certain time periods to allow the contractor time and space to complete the project. Behm Park was also closed on July 26 to allow Pavement Solutions to seal-coat and restripe the parking lot area. Overall, the project was a success but proved to be a challenge with our user groups due to scheduling and bad weather. Pickle ball players were also irritated.
- Mundelein Soccer has been holding a summer camp for their players. The camp started in early July and is supposed to end sometime in August. The camp lasts for a couple of hours a day, five days a week and appears to be a success for the program.
- Parks staff have spent many hours trying to prepare for the Erhart Rd tile replacement project. Rainy weather has led to substantial amounts of standing water in the area where we need to excavate, delaying the project. Water levels also need to recede to allow contractor and staff to find the exact location of the field tile. Have also scheduled a meeting with a representative of the Manitauo Creek board to help us understand where and how the drain tile drains once it leaves the township right of way.
- The Lake County Stallions held their first ever “Summer Social” at Behm Park on August 4. This event saw over 200 people attending for food, games, face painting, dunk tanks and flag football games.
- Summer baseball seasons have ended with fall seasons starting in early September. Staff will try to regrade and add infield clay as needed before fall season starts if time and weather allows.

**9. CERT REPORT**

Cert Leader Lou Bruno Reported the following:

- It’s been a quiet summer for team callouts.
- Participated in Mundelein July 4 parade.
- On alert to contribute throughout Lake County for DNC in Chicago. Some team members have signed up. Very unlikely any of our team members would be asked to participate.
- Preparing to assist at township recycling event on September 21
- Preparing to participate in Countryside Fire Department on October 6
- Joint training scheduled for October 18-20 for Fremont, Mundelein, and Round Lake Park CERTS
- A bill has been introduced in Congress to potentially provide funding for local CERTS.
- The village of Mundelein is contemplating pulling financial support for Mundelein CERT. The team has been instructed they have one year to obtain financial support on their own.
- May schedule a Fall educational event at Fremont Library

**10. COMMUNITY GARDEN REPORT**

Commissioner Dodd reported the following:

- Surpassed 1000 volunteer hours
- Applied for and received \$4000.00 grant from the Volunteer Stewardship Network

**11. ELECTED OFFICIAL REPORTS**

**Assessor**

Assessor Herchenbach reported the following:

- The county has closed the final vetting of our numbers for 2024 and are scheduled to publish on August 15th when the blue assessment notices will be mailed, and our numbers will be available online. Consequently, the final day to file an appeal will be September 16th.
- The final factor for Fremont for 2024 will reflect an across the board increase of 9.14% (this increase would have been 11.06% but we were able to support equalized increases to about 20% of our assessment neighborhoods). The vast majority of our 2024 values appear to have substantial market support with minimal reductions anticipated through the appeal process.
- Our office has seen a recent uptick in activity from veterans as a result of updated exemption allowances that have an impact on their taxable assessed values.

#### **Clerk**

Clerk McCann reported the following:

- Paul Reily – Requested assessment books or workbooks for tax year 2024 – Information Provided.
- Rhonda Kruckenberg – Requested Office Manager yearly salary – Information Provided.
- Installed large bulletin board between Supervisor’s office and Assessor’s to “prominently display” required documents per Illinois FOIA statute. These are documents First Amendment Auditors are looking to see if local governments have prominently displayed during random audits.
- Took training course and final exam to renew Notary Public Commission
- Took online training to prepare for duties required of Local Election Officials for the 2025 Consolidated Election.
- 2025 Candidates Guide and Election and Campaign Finance Calendar for 2025 Consolidated Election are now available online at [www.Elections.il.gov/RunningForOffice](http://www.Elections.il.gov/RunningForOffice).

#### **Highway Commissioner**

Highway Commissioner Dodd reported the following:

- Alicia has had multiple meetings with Ron Salski (Park District), Gewalt, Rep Didech, SMC, and County Board Vealitzek about the implications of the IDOT 60/83 project and the effect on township infrastructure, property owners and Diamond Lake
- Dam is progressing—seawall installed, working on installing sanitary sewer.
- Alicia attended Manitou Creek Watershed Meeting
- Crew did ditch work, culvert changes, mowing, shouldering,
- Inliner completed culvert lining on Sylvan S

#### **Supervisor**

- Attended the Grand Dominion Car Show
- Attended the ZBA meeting regarding Deep Creek Ranch
- Met with the Superintendent at Fremont School
- Met with the head of the Soccer Club

#### **Trustees**

- Trustee Shanahan attended the coffee meeting with State Senator Dan McConchie and did a ride-along with the Highway Commissioner
- Trustee Voss did a ride-along with the Highway Commissioner

## **12. GA/EA/FOOD PANTRY REPORT**

June 2024

- 0 GA
- 1 EA
- 98 food pantry assistance
- 0 LIHEAP applications
- 2 Benefit Access applications
- 13 NiCor Sharing

- 3 RTA Pass
- 1 IDHS/SNAP Medicaid
- 20 Diaper Bank
- 7 License Plate stickers

**13. PUBLIC COMMENTS**

None

**14. APPROVAL OF BILLS**

- Trustee Voss moved, and Trustee Shanahan seconded the motion to audit and approve for payment of:  
Road and Bridge Fund in the amount of **\$6,352.99**  
Permanent Road Fund in the amount of **\$116,511.76**  
and General Town Fund in the amount **\$139,766.10**  
ROLL CALL:  
Aye: Trustee Shanahan Trustee Voss, Supervisor O’Kelly  
**All in favor, motion carried.**
- Trustee Shanahan moved, and Trustee Voss seconded the motion to audit and approve for payment of the General Assistance Fund in the amount of **\$8,254.91.**  
**All in favor, motion carried.**

**15. EXECUTIVE SESSION**

- Trustee Shanahan moved and Trustee Voss seconded the motion to enter Executive Session at 6:50 p.m. to review Executive Session Minutes.  
**All in favor, motion carried.**
- Trustee Shanahan moved and Trustee Voss seconded the motion to exit Executive Session and reconvene the Regular Meeting at 6:51 p.m.  
**All in favor, motion carried.**

**16. ADJOURN**

- Trustee Voss moved, and Trustee Shanahan seconded the motion to adjourn the meeting at 6:51 p.m.  
**All in favor, motion carried.**

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Respectfully Submitted, Christina McCann, Fremont Township Clerk

Approved: September 9, 2024